

**PUBLIC NOTICE**  
**A MEETING OF THE HINES COMMON COUNCIL**  
**February 8, 2022 AGENDA**

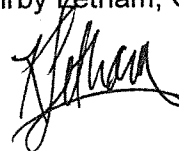
- |       |   |                          |
|-------|---|--------------------------|
| I.    | Meeting begins at 6:30pm  |                          |
| II.   | Flag Salute   |                          |
| III.  | Approval of February 8, 2022 Agenda   | VOTE                     |
| IV.   | Approval of previous meeting minutes from January 11, 2022                            | VOTE                     |
| V.    | Approval of Accounts Payable:<br>- for February 8, 2022 in the amount of \$137,890.43 | VOTE                     |
|       |   |                          |
| VI.   | Department Head Reports   |                          |
|       | a) Police Chief, Ryan DeLange   |                          |
|       | b) Fire Chief, Bob Spence   |                          |
|       | c) Public Works Superintendent, Jerry Lewellen  |                          |
|       | d) City Administrator, Kirby Letham   |                          |
|       |   |                          |
| VII.  | Public Comment – Non-Agenda Items ONLY (Speaking time limits may apply)               |                          |
|       |   |                          |
| VIII. | Old Business  |                          |
|       | a) Ordinance 329: Hines Zoning Ordinance Reformat and Codification                    | VOTE                     |
|       | b) Nuisance Abatement Report/Update   | VOTE                     |
|       |   |                          |
| IX.   | New Business  |                          |
|       | a) Planning Commission Applicant: Herb Vloedman                                       | <del>Mayor</del><br>VOTE |
|       | b) Appoint Hines 2022-23 Budget Officer   | VOTE                     |
|       | c) Business License Application: Emsgemstones – Emily Kokesh (Home Occupation)        | VOTE                     |
|       | d) Donation Request: <sup>Top</sup> Cops – Lynnette Humphreys                         | VOTE                     |
|       | e) Donation Request: Senior Center Nutrition Program                                  | VOTE                     |
|       | f) Donation Request: Crossroads Ranch (Auction Item)                                  | VOTE                     |
|       | g) Donation Request: Rocky Mountain Elk Foundation                                    | VOTE                     |
|       | h) Livestock Permits (2): Chickens and 4-H Animals – McElhannon                       | VOTE                     |
|       |   |                          |
| X.    | Public Comment Period (Speaking time limitations may apply)                           |                          |
|       |   |                          |
| XI.   | Mayor and Council Comments  |                          |
|       |   |                          |
| XII.  | Adjournment   | VOTE                     |

This meeting is open to the public. It is anticipated to last approximately one hour and a half.  
*In accordance with ORS 192.630, City of Hines will make a good faith effort to provide accommodations for any person desiring to attend a public meeting, if the request is made at least 48 hours in advance of the meeting time. The meeting room is physically accessible to persons with mobility devices; a sign language or foreign language interpreter may be available, with advance notice.*

**\*Due to the effects of the COVID-19 pandemic, all attendees are required to wear masks.**

DATED this 8<sup>th</sup> day of February 2022

*approved 2/8/22*  
Kirby Letham, City Administrator



# City Council Mtg 2/08/22

Present: Mayor, Beers, Quick  
Shepherd. York absent.

I. ✓

II. ✓

III. ~~mtg~~ Beers, Quick, Ayres

IV. ~~mtg~~ Beers, Shepherd,

V. Beers, Shepherd, Ayres

VI. Dept Reports

a) Delange: 167 calls, new leads on break-ins; increase in Carl's law cars - many are involved and very complicated; lots of court cases; assault cases, trespassing, stolen vehicles are up; hit & run and thefts are up. Purchased cameras for surveillance. Officer Mitchell going to training w/ ADA. Illegal rifle off the streets. Database for Pawn Shops - would be nice to have but expensive. Quick: cameras? Beers: ? Burns?

b) Chief Spence: 5-911 calls. Rescued a cat; Jordan did great. Burn pile, MVC, truck fire; ice rescue training went well;

c) (missed his values) burning weeds around lagoon; filling potholes, checking man holes, street sweeper out

~~IV~~ Public Comment

\* Brad Erbe - monitor & manage AirBnb's etc. should be looked at  
\* Dan - Porter

~~IV~~ a) 529 Beers, ?? Ayres

b) Abate 1855. Frank - Quick, Shepherd, Ayres

IX

## New Business

a) Herb: Presented himself to the Council; explained his new sheds; told of his involvement in Hines; his experience with planning; advocate for following rules.

Sharon Keeghtley - thank you.

Why do you want to be on the commission? Wants to be involved.

Mayor appointed Herb.

b) Budget Officer: Beers, Shepherd/Brizendine. Ages.

c) Emsdem ~~Stones~~ - Emily Kokesh: Beers, Brizendine, Ages.

d) Tall Cop: Speaker for adults, ~~that~~ Aug - Quick, Brizendine, \$200, Ages. Horney Partners for Kids & families 541-589-1633 Lynette Humphries

e) \$150 - Senior Center. Quick, Beers, Ages.

f) Shepherd, Beers/Brizendine, Ages. - Item or service.

g) Shepherd, Beers, Ages. \$150

h) Livestock Permits

- chickens } Quick, Brizendine, Ages  
- 4-H Pigs }

X

Public - None

At 7:08 pm  
Beers, Brizendine, Ages

XI

## Mayor and Council

Brizendine: Thanks to DeLange

Shepherd: Thanks to Kirby for Nuisance Abatement

Beers: Thanks to Herb

Beers: Thanks to Dept. Heads



# REGULAR MEETING OF HINES COMMON COUNCIL

February 8, 2022

## AUDIENCE SIGN-IN SHEET

IF YOU WISH TO ADDRESS THE COUNCIL, PLEASE INDICATE  
YOUR SUBJECT TO THE RIGHT OF YOUR NAME

PLEASE **PRINT** YOUR NAME

SUBJECT, IF YOU WISH TO SPEAK

Lanette Hungrey

Tau cop

~~Sharon Freaghty~~

~~Sharon Freaghty~~

Emily Kokesch

Herb Vloedman

Planning

Brad Erbe

Short-term Rentals

Deanne Thrall

DANIEL PORTER

FESTIVAL

Melissa McElhannon

[illegible]

**MINUTES FROM  
A MEETING OF THE HINES COMMON COUNCIL  
January 11, 2022**

**Present:**

**Mayor:**

Nikki Morgan

**Council:**

Councilors Robert Beers, Marsallai Quick, Misty Shepherd, Amity York and Dean Brizendine were present.

**City Staff:**

Kirby Letham City Administrator, Jerry Lewellen Public Works, Ryan DeLange Police Chief and Bob Spence Fire Chief

**Public Audience:**

Deanna Thrall, Mike Springer, Eldon Hart, Larry Griggs, Kenneth Hill, Ross Gruenwald, Brad Erbe and Sharon Voegtly

**\*Mayor Nikki Morgan called the meeting to order at 6:30 pm and led the flag salute.**

**Approval of January 11, 2022 Agenda**

*Councilor Beers made a motion to approve the January 11, 2022 agenda as presented. Councilor Shepherd seconded the motion. All ayes, motion carried.*

**Approval of Minutes from December 14, 2021**

*Councilor York made a motion to approve the December 14, 2021 minutes. Councilor Beers seconded the motion. All ayes, motion carried.*

**Accounts Payable for January 11, 2022**

*Councilor Beers made a motion to approve the Accounts Payable for January 11, 2022 in the amount of \$302,566.63. Councilor Quick seconded the motion. All ayes, motion carried.*

**Department Head Reports**

**Police Chief, Ryan DeLange** – There have been 161 calls. A lot of burglary and theft calls. An increase in these calls at commercial businesses. About ½ of the businesses targeted have security cameras. He advises businesses that if they don't have cameras, to have some installed. It could help the police apprehend these people. They have a good idea who is involved, but it's difficult to catch them. They have a team that has been formed to try to catch these people. Major Crimes was called out. Arson case, with attempted homicide. Still under investigation, so he can't share details. Officer Mitchell took the case. OSP said that he did very good. Officers are having to come in on their days off to catch up on their reports. They have requested a quote for a new Ford Interceptor. He received an email from the State regarding HB 2932, which is mandatory reporting for use of force, and is already in effect. Burns PD has had some big changes, which will affect Hines Police Department.

**Fire Chief, Bob Spence** – 5 calls since the last meeting. A couple fires in Burns. One Christmas Eve and one Christmas day. A couple motor vehicle accidents. There is an area on West Ridge that some the residents are concerned whether a fire truck can fit down the easement on the backside of their property. He and Administrator Letham will go out tomorrow and measure the width of the easement.

**Jerry Lewellen Public Works Superintendent** – Pumping about 200K gallons/day of water. The lagoons are handling about 150K gallons/day. He got a quote on the pressure transducer that he spoke about at the last meeting. The quote is \$1,900. The clutch and cutting edge on the snowplow have been fixed. There was a plugged sewer on Woodland. It has been fixed. The backhoe is back up and running.

**City Administrator Kirby Letham –**

- Small Cities Meeting in Vale, January 20, 2022
- Park Plan
  - Grant Process – Oregon Park and Recreation Department has announced the opening of the 2022 Local Government Grant Program grant cycle. He is going to find out if we could submit for a planning grant at the same time as a construction grant.
  - High Desert Park and Rec – Participating in conversations about park insurance.
- Police Situation – Our officers are responding to an increase in calls. This increase has been noticed over the past couple of years. Burns has had a change in its force. Currently, they have one full time officer and two officers in training. We are trying to help pick up the slack. He has been in discussion with the Burns City Manager about our officers doing what they can while Burns works towards getting what they need in place to take care of their city.
- Nuisance Reports – According to City ordinance, the Council is made aware of a potential nuisance, the Council then decides if it is truly a nuisance. From that time, the resident has 10 days to mitigate the nuisance. If they do not, they are charged \$250/day until it is cleaned up. He presented four addresses with photos to the Council. He will come back at the next meeting to see if the Council views these as nuisances, and if so, will start the process of tagging the addresses.
- Water Conservation Management Plan is due this year – Usually these plans are due to the State every 10 years. He has reached out to the previous company who advised that they would try to find a digital copy. He is working with Anderson Perry to complete this requirement.
- Park Bathroom – He has the designs and should be ready to release for bid by mid-February.
- Planning Commission Meeting for Littleton Duplexes – Thursday, January 13, 2022. The developer wants to build four duplexes. They are requesting a variance due to lot size. Otherwise, it would be an outright permit. There is concern from the community in that area.

**Public Comment Non-Agenda Items (Speaking time limits may apply)**

**Deanna Thrall, Director of Harney County Chamber of Commerce** – The Chamber has partnered with Travel Oregon and the Eastern Oregon Visitors Center. They are planning a survey to find out the strengths and weaknesses within the County. With this information they hope to increase tourism within Harney County and they hope to start applying for grants to promote tourism. Today launched monthly luncheons with the Chamber. Next month they plan on a State of the County to let people know what is happening within the County. January 29<sup>th</sup> will be the Chamber Awards dinner. New Chamber Board members will be sworn in at the dinner.

**Sharon Voegtly** – Lives across the street from one of the homes that Administrator Letham tagged as a potential nuisance.

### **Special Business**

#### **South Saginaw Street Vacation – Mike Springer, Benchmark Land Surveying, LLC**

In the process of surveying property for a lot partition, Mr. Springer found a misalignment in the street right of way lines on S. Saginaw. The misalignment occurs where the plat of Tract 4 of Stafford, Derbes & Roy is overlapped by the plat of Jones Addition. Administrator Letham said that if the Council agrees to the motion to vacate, that he will draft an ordinance to be presented and voted upon at the next Council meeting. Councilor Quick asked Superintendent Lewellen if he would look to make sure the City has no utilities running through the area.

### **Old Business**

**Review of Deer Cull Program** – Administrator Letham reminded the Council that there was an advisory vote on the November 2021 ballot for Burns and Hines. The result of the vote in Hines was 249 in favor of the program, 232 against, and 40 non-votes (meaning 40 ballots were returned with no vote on that line). He suggested we approach ODFW for an active population of deer in the city, either on a yearly or every other year basis. The Council would then set a limit number, and if the herd exceeds the number, the City could choose then to enact the program.

**Resolution 2312: Unanticipated Funds** – Resolution No. 2312 is a resolution of the City of Hines Oregon, accepting certain identified unanticipated revenues, in the form of cash on hand carried over from the previous fiscal year to be added to the general fund, and authorizing its expenditure. Administrator Letham advised that he changed some of the numbers from the first reading. This resolution allocates monies from Cash on Hand to five (5) different accounts to authorize its expenditure. *Councilor Beers made a motion to approve Resolution 2312 as read. Councilor York seconded the motion. All ayes, the motion carried.*

**Resolution 2313: Unanticipated Funds (ARPA)** – Resolution No. 2313 is a resolution of the City of Hines Oregon, accepting certain identified unanticipated revenues. The City received \$16,583.77 more than expected in ARPA funds. This resolution reallocates these funds toward the Pumps/Lift Station and Facility Master Plan. *Councilor Quick made a motion to approve Resolution 2313 as read. Councilor Beers seconded the motion. All ayes, motion carried.*

**Resolution 2314: Unanticipated Funds (Biz Oregon TA Grant)** – Resolution No. 2314 is a resolution of the City of Hines, Oregon, accepting certain identified unanticipated revenues. The City applied for a technical assistance grant from Biz Oregon to create a wastewater facilities plan. We received \$20,000.00 in grant funds and \$20,000.00 from the ARPA funds to put towards the \$65,000.00 for the Facility Master Plan. *Councilor Beers made a motion to approve Resolution 2314 as read. Councilor Brizendine seconded the motion. All ayes, the motion carried.*

### **New Business**

**Discussion: Tri-Cities Agreement** – Work session type discussion based on presentation at the last Council meeting by Burns City Manager, Dan Brown. Councilor Beers brought up the ability to share things between all the cities. He acknowledged that Hines already does that with Burns, but how would that work with John Day and Lakeview? Administrator Letham explained that it could be more of intangible things, i.e., working together to apply and receive grants. If one community already has plans and drawings in place for building homes, the plans and drawings could be shared with the other communities. Councilor Beers asked how would the money be divided up? He said that most times it would be split by population and if that is the case, between Burns and Hines, Burns would receive 2/3 of the funding and



Hines would receive 1/3. Discussion ensued as to how the four communities could share ideas. Administrator Letham gave an example: The Comprehensive Plan for Hines is about 40 years old. To hire a consultant to update the plan could be very expensive. However, if all four communities decided to update their comprehensive plans at the same time, a consultant could write one plan with four addendums that address the individual cities. Administrator Letham acknowledged the question brought up by the Council and said that it might answer a lot of questions to review the Tri-Cities Agreement.

**Public Comment Period (Speaking time limits may apply):**

**Eldon Hart** – He read in the paper about Urban Renewal Agency (URA). Administrator Letham explained that an URA can be established when a community has a blighted area they want to fix. Setting up such an agency allows them access to some of the taxes within the city and funnels that money into fixing up the blighted area, and then gets paid back to the tax districts.

**Sharon Voegtly** – Asked if you take money away from the taxing districts, doesn't that cause an increase in taxes? Administrator Letham explained that he is not an expert on urban renewal agencies, but he believes that it is up to the city that established such an agency to figure out how they will pay back the funding. The hope is that if you clean up the blight, new tax dollars based on the new/repared buildings will go back to the tax base.

**Brad Erbe** – Asked Chief DeLange is it possible to start Neighborhood Watch. Chief DeLange said that he and Administrator Letham have been discussing this topic. They are researching the liability issues.

**Mario Petrelli** – Neighborhood Watch has been a program for years.

**Mayor and Council Comments**

**Councilor Brizendine** – Chief DeLange, we want you to know we back you 100%.

**Councilor Shepherd** – Thanks to Chief DeLange and his department.

**Councilor Quick** – Thanks to all the department heads.

**Councilor Beers** – He knows the City is coming up to another budget year. What is the chance of hiring another police officer?

**Councilor York** – Thanks department heads. Thanks Public Works for the snow removal.

**Mayor Morgan** – None

Next Council Meeting is scheduled for January 25, 2022, at 6:30pm.

**Adjournment:**

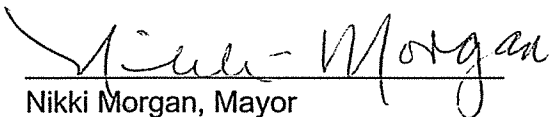
*There being no further business, Councilor Beers made a motion to adjourn the meeting. Councilor York seconded the motion. All ayes, the motion carried. Meeting adjourned at 7:59pm.*

Respectfully Submitted:

Kirby Letham

City Administrator

ACCEPTED AND APPROVED BY THE CITY COUNCIL ON February 8, 2022.

  
Nikki Morgan, Mayor

## **CITY OF HINES ORDINANCE 329**

### **AN ORDINANCE AMENDING OR REPEALING AND REPLACING CITY OF HINES ORDINANCES 115, 128, 133, 145, 241, 242, 245, 246, 252, 253, 276, 289, 300, AND 309.**

**WHEREAS**, Codification is necessary when a comprehensive plan is amended to add, modify, or delete existing comprehensive plan information or policies. Formatting changes to the City's Plan were made for improved readability and understanding, improved implementation, and an increased ability to maintain and update the Plan as needed. The changes involved minor editing, but no substantive changes were made to the background information or policies. The revised Plan includes various plans that were adopted over the years by the City as separate documents (e.g., original Comprehensive Plan, urban growth boundary [UGB] amendments, Transportation System Plan [TSP], Goal 9 Rule Compliance economic study, etc.), **AND**;

**WHEREAS**, When highly technical plans, usually prepared by professional engineers, such as Water System Master Plans, Wastewater System Master Plans, or Park Master Plans, are adopted as part of a comprehensive plan, they often do not easily reformat and are better left as separate documents included as part of the comprehensive plan. Plans or studies prepared by professional engineers are required to be stamped by a professional registered engineer to ensure the competency of the work submitted, **AND**;

**WHEREAS**, The City Engineer obtained from the DLCD necessary documents that were previously included as exhibits in other ordinances. Among these documents were the Goal 9 Rule Compliance document adopted by Ordinance No. 289, the TSP adopted by Ordinance No. 253, and complete exhibits adopted by Ordinance No. 241, **AND**;

**WHEREAS**, Adding to the challenge, several ordinances had been renumbered by the City after they had already been adopted, which created confusion in trying to keep the ordinances straight. Because many of the ordinances were in PDF format, the amendments were retyped so the information could be codified and reformatted as necessary, **AND**;

**WHEREAS**, The Plan was adopted in June 1979 and acknowledged by the DLCD in 1980 as being in compliance with all current applicable statewide goals. Amendments to the Plan had been partially codified (mainly policies), but text/background amendments had not been codified or were left as separate documents. With the exception of a portion of Ordinance No. 241 and Ordinances No. 245 and 246, **AND**;

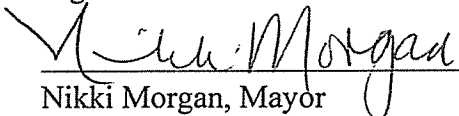
**WHEREAS**, The reformatted Zoning Ordinance has been the subject of a public hearing held on December 7, 2021 and after the hearing of public testimony on the same day the Hines Planning Commission voted to recommend the adoption of the reformatted Zoning Ordinance to the Hines City Council.

**NOW, THEREFORE, BE IT HERBY ORDAINED BY THE CITY COUNCIL OF THE CITY OF HINES, OREGON THAT:**

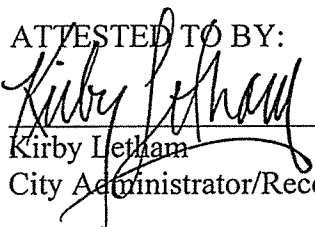
1. The following document, commonly known as “the Zoning Ordinance” and attached as “Exhibit A” shall be codified in its entirety and in its current format, both in paper form and digitally in the records of the City.
2. The adoption of Exhibit A will be effective as of March 15, 2022.
3. Exhibit A will further be known as the Zoning Ordinance and will guide the City Planning Commission, City Staff in all questions for land use, building, development, and any action that pertains to or is addressed by the Zoning Ordinance.

**PASSED AND ADOPTED** this 8<sup>th</sup> day of FEBRUARY, 2022 with 4 Ayes, 0 Nays,  
0 Abstentions, 1 Absent

Signed:

  
\_\_\_\_\_  
Nikki Morgan, Mayor

ATTESTED TO BY:

  
\_\_\_\_\_  
Kirby Letham  
City Administrator/Recorder

# City Admin Report

## 1) Grants

- \* Safe Routes to School
  - \* Oregon Parks & Rec
  - \* ~~others~~ others possible - Homeland Security
- in the next 4-6 weeks.

## 2) Turner Homes Project Committee met

- > Funding is available
- > Construction will start as soon as weather breaks

## 3) No applicants for City Council will set a new date & time of March 4, at 5pm

- \* will hold either a special or executive session before Council vote.
- (New format)

## 4) OGET - Oregon Ethnic

- \* I will be sending you information
- \* Please watch for it!
- \* You will need to fill out info

## 5) ~~Repeal~~ MUI & Ordinance for Tri-Cities agreement

- \* will email to you tomorrow for discussion at next meeting

W. Bidra

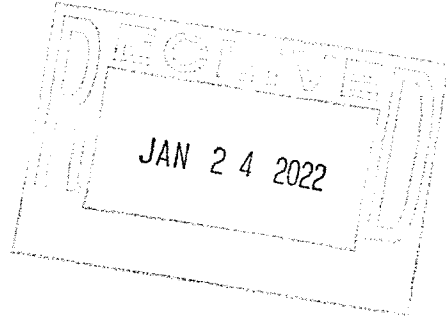
## 6) Bids out this week.

85 S. Reardon  
427 N. Reardon  
136 N. Quincy  
28 S. Reardon

net hrs = \$1,900.



January 24, 2022



Hines City Council  
Hines  
Oregon 97738

Re: Hines Planning Commission

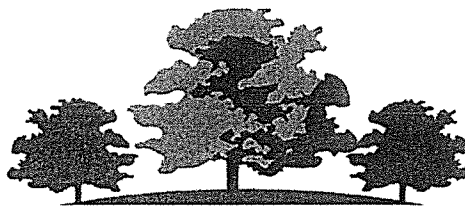
I am applying for a position on the Hines Planning Commission. I have lived in Harney County for more than 20 years and currently have a business in the city of Hines, Hines Self Storage.

For more than 40 years I have owned and operated a business, including raising and selling commercial alfalfa hay. My educational background includes engineering and finance degrees. I have the time, interest and experience to be an effective member of the Hines Planning Commission.

Thank you for your consideration.

Herb Vloedman  
1890 Hines Blvd  
P O Box 815  
Burns OR 97720

541-589-0888

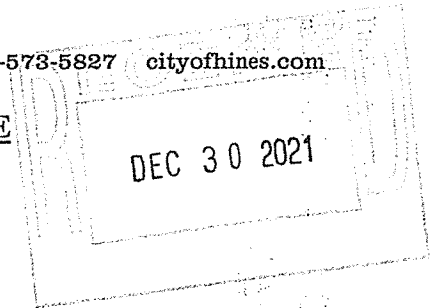


# CITY OF HINES

101 E. Barnes Avenue / PO Box 336, Hines OR 97738 541-573-2251 FAX 541-573-5827 [cityofhines.com](http://cityofhines.com)

## APPLICATION FOR BUSINESS LICENSE

Valid from July 1 – June 30



BUSINESS NAME: EmsgemstonesOR

BUSINESS PHONE NUMBER: 503 519 8488

CONTACT PERSON: Emily Kokesh

MAILING ADDRESS: P.O. Box 315

PHYSICAL ADDRESS: 140 N Ogden Ave

EMAIL ADDRESS: emsgemstones@gmail.com

Description of the trade, shop, business, profession, occupation or calling: \_\_\_\_\_

Sells lapidary Rocks, Crystals, Specimens & Jewelry

(FACILITY)

Licensing Fee:

☒ **\$65.00** (\$40.00 in-county vendor or seasonal business, plus \$25.00 admin fee)

☐ **\$105.00** (\$80.00 out of county business, plus \$25.00 admin fee)

"Home Occupation"  
type license

Date: 12/30/2021

Emily Kokesh  
Signature of applicant or agent

Your information will be available on-line to the public at [www.cityofhines.com](http://www.cityofhines.com) unless you indicate otherwise (in writing).

If the business is required by the state to have registration, bonding or insurance, attach a copy of those documents to this application and fill in information below:

Registration No.: oregon 1799244-94

Bond No.: \_\_\_\_\_

Insurance agent/agency: \_\_\_\_\_

Fed EIN - ~~87~~ 87-3781802

approved 2/8/22  
FOR CITY USE ONLY:

License No. \_\_\_\_\_

Date issued: \_\_\_\_\_



# Harney County Senior and Community Services Center ADRC

17 S. Alder ~ P.O. Box 728 Burns, OR 97720

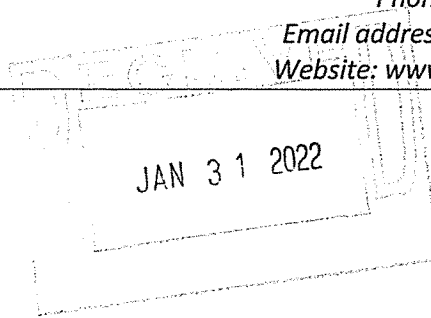
Phone: 541-573-6024 Fax: 541-573-6025

Email address: [angela.lamborn@co.harney.or.us](mailto:angela.lamborn@co.harney.or.us)

Website: [www.co.harney.or.us/seniorcenter.html](http://www.co.harney.or.us/seniorcenter.html)

City of Hines  
PO Box 336  
Hines, OR 97738

Hello,



We are excited to announce we are open once again to indoor dining here at the Senior Center, beginning February 1<sup>st</sup> we will serve lunch from 11:30am until 1:30pm every Tuesday & Thursday!


We are all struggling to adjust to these unprecedented times and find some sense of normal amidst the chaos while continuing to do our part to keep loved ones safe and meet the basic needs of our community. During this time our seniors especially are in need of additional support. Our need for local support of our meal program is greater than ever as we continue to serve the most vulnerable members of our community, providing nutritious meals and continued support to those in need. We have expanded our Home Delivered Meal program to meet the increased need in our community, especially for our seniors who are at high risk due to their age and/or underlying health conditions.

We've had to adjust our methods and increase our safety measures but we continue to serve an increasing number of senior meals, including home delivered meals for those homebound and at high risk and back door meals for others. Our program has adapted to balance the needs of our seniors while following health and safety mandates and will likely continue to change as this all plays out. We don't know what the future holds but will continue to do our part in supporting our seniors and we need your help. The increased demand for meals has taken a toll on our already limited resources.

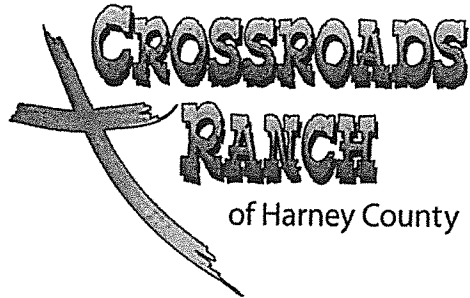
Any and all donations to our Senior Nutrition Program are welcome. We also have an advertising/sponsorship opportunity which recognizes businesses and individuals for their donations. A \$150 donation provides a meal entrée sponsorship and a \$75 donation purchases a side dish sponsorship. Your support is announced weekly in the local newspaper and displayed on our reader board. Sponsors are also in our bi-monthly newsletter and thanked annually in the Burns Times Herald. The Harney County Senior and Community Services Center is a nonprofit organization. Your donations are tax deductible and receipts are available upon request.

The unwavering and generous support of our community has seen us through some tough times in the past and we have no doubt together we can get through this ordeal. We are all in this together and as a small but strong rural community we will take care of our own. Your support is greatly appreciated and will go directly to members of our own community. Thank you for considering a meal sponsorship.

Take care and stay safe,

  
Angela Lamborn  
Executive Director

 Approved \$150



53 East Industrial Avenue  
Burns, OR 97720  
541-589-4788  
crossroadsrhc@gmail.com  
EIN: 81-2875088

Hello,

Crossroads Ranch is a non-profit equine therapy center located in Burns, a small town of about 4,200 people in Harney County, which is in rural eastern Oregon. Crossroads Ranch was set up to serve clients of all ages with many different special circumstances, including those with ADD/ADHD, Autism, Asperger's Syndrome, Downs syndrome, Traumatic Brain Injury, Foster Children, PTSD, as well as family crises such as divorce, abuse and abandonment. Along with riding therapies, we also are offering job and life skills training classes.

We understand what a challenging year 2021 was, and we also understand that support from your organization at this time may look different from past years. Because of support from organizations such as yours, this past year we were able make some building enhancements and, we also upgraded our office space. Funds that are raised this year will help enable us to acquire corral panels, and miniature horses and ponies.

In an effort to raise funds this year, we are having a secret auction from February 25<sup>th</sup> through February 26<sup>th</sup>, 2022 at our Crossroads location at 53 East Industrial Avenue in Burns, and we are looking for items that can be placed in the auction. We would appreciate anything that you might choose to donate for this event.

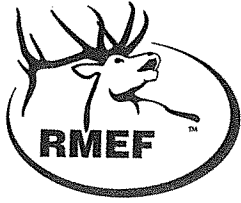
If an item for our secret auction is not possible for you, would you please consider being a food sponsor for our 6<sup>th</sup> Annual Secret Auction & Meals To-Go. Funds will help off-set the food cost, and would be of great benefit to us. All food sponsors will be recognized in newsprint, and social media. Monetary donations of any amount would graciously be accepted.

Thank you so very much for your time and consideration.

Bettina Bowman  
Bettina Bowman  
Auction Committee Chair  
Crossroads Ranch of Harney County

approved 1 item or service.  
2/8/22  
Kethman





Rocky Mountain Elk Foundation  
5705 Grant Creek Road  
Missoula, Montana 59808  
800-CALL ELK  
www.rmeff.org

## Receipt for Donation

Name/Business: CITY OF HUNES  
Contact Name: \_\_\_\_\_ Phone: 541-573-2251  
Address: P.O. Box 336 101 E. BARNES AVE  
City: HUNES State: OR Zip: 97720  
Authorized by: \_\_\_\_\_  
(if applicable)  
Phone: 541-573-2251

Used for: ☐ Raffle ☐ Auction ☐ Any Foundation Use  
Quantity Description of Item Fair Market Value

Cash Donation Amount: \$ \_\_\_\_\_ Total: \$ \_\_\_\_\_  
Chapter Name: HARNEY COUNCIL Chapter #: 37121  
RMEF Representative: ANDESA MAJEWSKI Date: \_\_\_\_\_  
TICKET CHASE 208-284-4455

*Thank you for your support of the Rocky Mountain Elk Foundation. We appreciate your donation. Please retain this receipt as proof of your gift for federal income tax purposes.*

*IRS rules may permit a charitable deduction for certain donations made to a qualified organization. The value of your time or services generally does not qualify for charitable contributions. Only that part of a donation made with the intention of making a gift, and for which the taxpayer receives no consideration, qualifies as a contribution. Please contact your tax advisor regarding the tax deductible status of any item purchased at the auction.*

☐ No goods or services were provided to you in exchange for your donation.

☐ Goods and/or services with an estimated fair market value of \$ \_\_\_\_\_ were provided to you, in exchange for your donation.

*Every effort has been made to ensure the accuracy of this receipt. If any errors were made, please accept our most sincere apologies and notify a committee member.*

A 501(c)3 public, charitable, non-profit organization - Fed. Tax ID # 81-0421425

**Thank you for your support of the Rocky Mountain Elk Foundation.**

White - Donor Yellow - National Office Pink - Committee

400-0709-010

Approved  
\$150



JAN 12 2022

## You are welcome in HINES

101 E. Barnes Avenue / PO Box 336, Hines OR 97738 541-573-2251 FAX 541-573-5827 cityofhines.com

### LIVESTOCK PERMIT

Application for keeping livestock, domestic animals (excluding dogs, cats & rabbits), poultry, fowl or bees within the city limits (Hines Municipal Code Chapter 6)

NAME OF APPLICANT(S): William & Melissa McElhannon

PROPERTY ADDRESS: 412 N Saginaw Ave Hines OR 97738

MAILING ADDRESS: PO Box 1255 Hines OR 97738

PHONE: 541-647-0405

NAME/PHONE OF PROPERTY OWNER: SAME

### PERMIT IS SUBJECT TO THE FOLLOWING CONDITIONS AND MAY BE REVOKED BY THE CITY OF HINES, AT ANY TIME, FOR NON-COMPLIANCE

1. Permit applies only to single-family dwelling or duplex (not apartments).
2. No more than six (6) adult poultry allowed per property; no roosters
3. No more than two (2) fowl; two (2) livestock under nine months of age.
4. Any slaughter or euthanasia of animals or birds is limited by state law.
5. Livestock, animals, poultry or fowl must always be inside enclosure.
6. Livestock, animals, poultry, fowl or bees must be kept behind residence.
7. Enclosures and buildings must always be kept in sanitary condition.
8. Enclosures, buildings must be free of noticeable odors, offal and debris.
9. Enclosures and buildings must comply with all setbacks, land use rules.
10. Non-compliance complaints may result in withdrawal of permit by Council.

TYPE AND NUMBER OF LIVESTOCK OR FOWL: 2 swine

TYPE AND LOCATION OF STRUCTURE: Wood Hut Metal Roof

10ft 2ft 4ft

DIMENSIONS: HEIGHT/WIDTH/LENGTH

TYPE OF CONSTRUCTION MATERIAL

Back acre  
LOCATION

TYPE OF RUN OR PEN: Hog fence, T-Post, wood post

3ft 8ft 14ft

DIMENSIONS: HEIGHT/WIDTH/LENGTH

TYPE OF CONSTRUCTION MATERIAL

Back acre  
LOCATION

Rev. October 2019

PROVISIONS FOR SANITATION, ODOR CONTROL, DEBRIS REMOVAL AND SEVERE WEATHER:

Compost Pile, Swapping of fresh Sod

**ATTACH A SKETCH OF PROPERTY, SHOWING ENCLOSURE(S) LOCATIONS.**

Applicant acknowledges that upon issuance of any permit by the City of Hines, it is obligation of Applicant to comply with any and all laws, ordinances and regulations governing the type of project permitted, whether specified in the permit. The granting of a permit by the City of Hines does not give applicant any authority to violate or modify the provisions of any other federal, state or local ordinance or regulation with respect to construction, performance of construction and/or operation of the project.

Regarding property boundaries, Applicant acknowledges that the only accurate way to locate property lines is by a land survey, conducted by a licensed professional. The city of Hines makes no representation as to the accuracy of location of any boundary related to the project and Applicant, by virtue of issuance of a permit by the City of Hines, agrees to hold harmless, defend and indemnify the City in any legal action related to property lines or boundaries.

I have read and understand the above application and hereby certify that all conditions will be continually met, and that I will abide by all restrictions, administrative rules and applicable ordinance or laws.

APPLICANT SIGNATURE: M. J. McElhannon DATE: \_\_\_\_\_

PROPERTY OWNER SIGNATURE M. J. McElhannon DATE: \_\_\_\_\_  
(if different from applicant)

**FAILURE TO COMPLY** with Hines Municipal code may result in denial of an initial application, or revocation of an existing permit, as well as possible further action, including fines and abatements costs.

**DENIAL MAY OCCASIONALLY BE BASED SOLELY ON THIS FACTOR:** Permittee's action present a reasonable doubt as to the permittee's ability to comply with permit conditions, or to keep livestock, domestic animals, poultry, fowl or bees without endangering or intruding upon the public health, safety or welfare.

APPROVED this day February 8, 2022 by Hines Common Council

DENIED this day \_\_\_\_\_ by Hines Common Council

REVOKED this day \_\_\_\_\_ by Hines Common Council

K. Letman

**NOTICE TO SIGNATORS:**

Applicant is attempting to obtain a permit from the City of Hines in order to be allowed to maintain livestock, domestic animals, poultry, fowl or bees on property within 300 feet of your residence.

Your signature upon this petition signifies that you have no objections to Applicant's request.

**IF YOU ARE NOT THE PROPERTY OWNER, PLEASE REFER APPLICANT TO THE OWNER.**

Applicant is requesting a permit to maintain SWINE  
Number and type of animal, poultry, fowl or bees

**RESIDENT'S NAME (over age 18)**

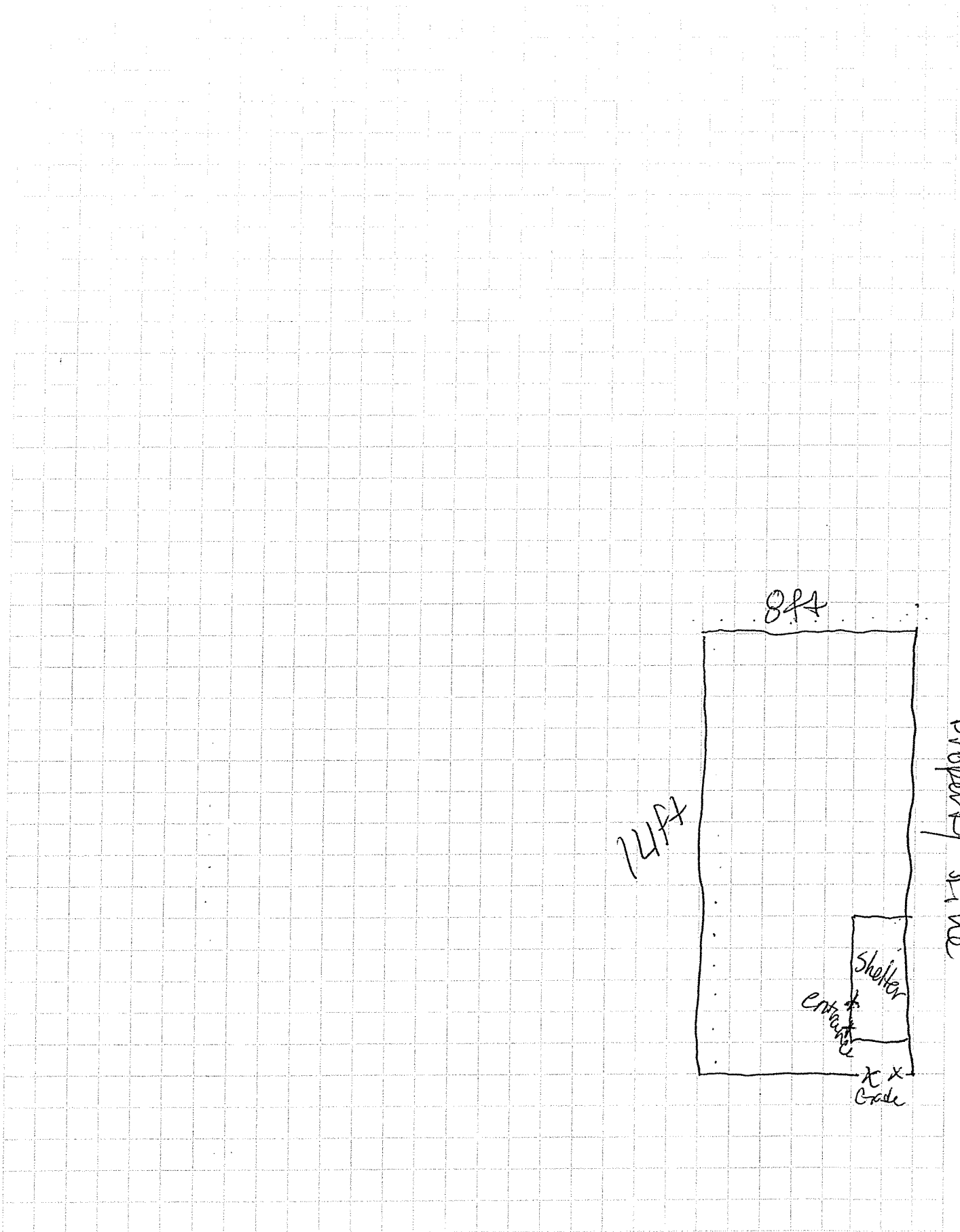
FRANK SCHMIDT  
Steve + Diane Zipser  
Ray + Kathleen Dunten

**PHYSICAL PROPERTY ADDRESS**

420 N. SAGINAW  
482 N. Saginaw  
404 N. Saginaw

**NAMES AND ADDRESSES OR PROPERTY OWNERS WITHIN 300 FEET OF APPLICANT'S  
RESIDENCE MAY BE OBTAINED THROUGH HARNEY COUNTY ASSESSOR'S OFFICE**





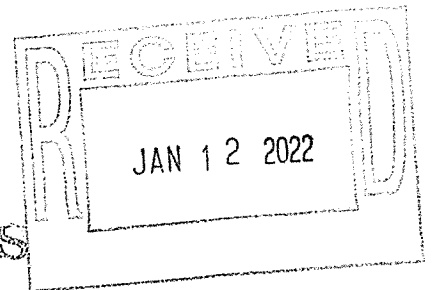
Print(FreeGraph)Paper.com

21 X 52

House

.82 acre





## You are welcome in HINES

101 E. Barnes Avenue / PO Box 336, Hines OR 97738 541-573-2251 FAX 541-573-5827 cityofhines.com

### LIVESTOCK PERMIT

Application for keeping livestock, domestic animals (excluding dogs, cats & rabbits), poultry, fowl or bees within the city limits (Hines Municipal Code Chapter 6)

NAME OF APPLICANT(S): William & Melissa McElhannon  
PROPERTY ADDRESS: 412 N Saginaw  
MAILING ADDRESS: # 7 Fairview Hts Loop Burns OR 97720  
PHONE: 541-647-0405  
NAME/PHONE OF PROPERTY OWNER: SAME

**PERMIT IS SUBJECT TO THE FOLLOWING CONDITIONS AND MAY BE REVOKED BY THE CITY OF HINES, AT ANY TIME, FOR NON-COMPLIANCE**

1. Permit applies only to single-family dwelling or duplex (not apartments).
2. No more than six (6) adult poultry allowed per property; no roosters
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8. Enclosures, buildings must be free of noticeable odors, offal and debris.
9. Enclosures and buildings must comply with all setbacks, land use rules.
10. Non-compliance complaints may result in withdrawal of permit by Council.

TYPE AND NUMBER OF LIVESTOCK OR FOWL: 6 Chickens

TYPE AND LOCATION OF STRUCTURE: Woodshed Backyard

<u>7ft 7ft 10ft</u>	<u>Woodshed</u>	<u>Backyard</u>
DIMENSIONS: HEIGHT/WIDTH/LENGTH	TYPE OF CONSTRUCTION MATERIAL	LOCATION

TYPE OF RUN OR PEN: wood and wire fencing

<u>6ft 7ft 13ft</u>	<u>Horse fencing/wood Post</u>	<u>Backyard</u>
DIMENSIONS: HEIGHT/WIDTH/LENGTH	TYPE OF CONSTRUCTION MATERIAL	LOCATION

**PROVISIONS FOR SANITATION, ODOR CONTROL, DEBRIS REMOVAL AND SEVERE WEATHER:**

Compost pile, inclosed shed for weather, and swapping out of  
fresh shavings and Bedding

**ATTACH A SKETCH OF PROPERTY, SHOWING ENCLOSURE(S) LOCATIONS.**

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I have read and understand the above application and hereby certify that all conditions will be continually met, and that I will abide by all restrictions, administrative rules and applicable ordinance or laws.

APPLICANT SIGNATURE: Melissa McElrath DATE: \_\_\_\_\_

PROPERTY OWNER SIGNATURE Melissa McElrath DATE: \_\_\_\_\_  
(if different from applicant)

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APPROVED this day February 8, 2022 by Hines Common Council

DENIED this day \_\_\_\_\_ by Hines Common Council

REVOKED this day \_\_\_\_\_ by Hines Common Council



**NOTICE TO SIGNATORS:**

Applicant is attempting to obtain a permit from the City of Hines in order to be allowed to maintain livestock, domestic animals, poultry, fowl or bees on property within 300 feet of your residence.

Your signature upon this petition signifies that you have no objections to Applicant's request.

**IF YOU ARE NOT THE PROPERTY OWNER, PLEASE REFER APPLICANT TO THE OWNER.**

Applicant is requesting a permit to maintain Chickens  
Number and type of animal, poultry, fowl or bees

**RESIDENT'S NAME (over age 18)**

FRANK S. HARRIS  
Steve + Diane Zipser  
Ray + Kathleen Duntch

**PHYSICAL PROPERTY ADDRESS**

420 N. Saginaw  
402 N. Saginaw  
404 N. Saginaw

**NAMES AND ADDRESSES OR PROPERTY OWNERS WITHIN 300 FEET OF APPLICANT'S  
RESIDENCE MAY BE OBTAINED THROUGH HARNEY COUNTY ASSESSOR'S OFFICE**



