

**MINUTES FROM
A MEETING OF THE HINES COMMON COUNCIL
May 10, 2022**

Present:

Mayor:

Nikki Morgan

Council:

Councilors Amity York and Dean Brizendine were present. Councilors Marsallai Quick and Misty Shepherd attended via Microsoft Teams.

City Staff:

Kirby Letham City Administrator, Ryan DeLange Police Chief and Bob Spence Fire Chief

Public Audience:

Amie Scott, Eldon Hart, Brandy Branstetter, Brad Erbe, Sarah Letham, Mary Letham and Kathy Dimzoff

- I. **Mayor Morgan called the meeting to order at 6:30pm.**
- II. **Mayor Morgan led the flag salute.**
- III. **Approval of May 10, 2022 Agenda**
Councilor York made a motion to approve the May 10, 2022 agenda as presented. Councilor Brizendine seconded the motion. All ayes, motion carried.
- IV. **Approval of Minutes from April 26, 2022**
Councilor Brizendine made a motion to approve the April 26, 2022 minutes as presented. Councilor York seconded the motion. All ayes, motion carried.
- V. **Accounts Payable for May 10, 2022**
Councilor Brizendine made a motion to approve the Accounts Payable for May 10, 2022 in the amount of \$14,163.29. Councilor York seconded the motion. All ayes, motion carried.

Department Head Reports

Fire Chief, Bob Spence – They have responded to 6 calls since the last meeting. Most of them were no action taken. Complaint of fireworks. Powerline nothing found. Working on getting ready for the Fireman's Breakfast on Saturday June 11th. Amie has taken the lead on that and has helped a lot. He said they can always use more volunteers and there is a sign-up sheet. Has been working with Burns. They have been doing a S-130 class getting ready for wildland fires.

Police Chief, Ryan DeLange – 171 calls in 29 days. Several large cases are being worked. He attended the Chief's Conference last month. There are some legislative updates coming up. The State has done away with the Minor in Possession (MIP) law regarding tobacco. They are seeing issues at the Middle School. The school can set policy however the police may not be involved. Also, another new law states officers may not pull someone over for equipment violations such as faulty turn signals. There is upcoming mandatory training next month sponsored by the DA. He has met Chief Gardner and they have been working together to get her up to speed on Oregon law. **Councilor York** asked why the tobacco MIP has been suspended. The Department of Health released a statement saying that the focus is shifting to retailers. He said at the conference he spoke to other chiefs, and they believe that the City Ordinance regarding MIP of alcohol can be amended to include tobacco. There was a discussion about amending the current City Ordinance regarding minors and alcohol to include tobacco. **Councilor Brizendine**

asked if the stores could now sell to minors, **Chief DeLange** said that the stores are still under OLCC regulations, and it would be up to the OLCC to enforce the rules of not selling to minors.

City Administrator Kirby Letham –

- He has run the numbers and the City can afford to hire another police officer. He will present a revised budget for comparison at the meeting on May 24th.
- COPS Hiring Grant program deadline is June 9th. He has started the process.
- TLT Funds Report:
 - Currently the total revenue of TLT funds to date is \$206,484
 - 75% of those funds goes into the General Fund. 25% is to be spent on tourism. \$25,918 has gone to the Chamber of Commerce. The City plans to spend an estimated \$25K before the end of June. There will be more information later in the meeting. **Mayor Morgan** clarified a point that the City has donated TLT funds to projects in the area. **Administrator Letham** agreed.
- He has been speaking to fire truck providers and are waiting for pricing.
- Caselle (new financial software) kick-off meeting May 17th.
- There will be a contractors' meeting with the Tribe on May 17th. Planning on the water project to start again mid-June and completion approximately 20 days later.
- Next budget meeting is May 24th at 5:30pm. Council meeting will commence once the budget meeting is finished.
- **Councilor Quick** asked if there were a better way to get information out to the community about what the City is doing. **Administrator Letham** said that he has been wanting to put information out through articles in the paper as well as posts on Facebook, he just hasn't had the opportunity to do so yet. **Amie Scott** advised that the City does insert a newsletter in all the water bills letting households know what is going on in the City. She said that she has noticed with Facebook that many times people that are commenting on the City are those that do not live in the City.

Public Comment Non-Agenda Items (Speaking time limits may apply)

Kathy Dimzoff – Brightside Flowers – Ms. Dimzoff wanted to request permission from the Council to donate a couple of flower baskets to hang off the derrick that holds the City's electronic sign boards. The Council granted approval and expressed their appreciation for her donation.

- VI. Chamber May 14th Clean Up: Amie Scott** – The Chamber of Commerce is sponsoring a Community Clean-Up Day on May 14th. The clean-up location in the City of Hines will be on Hotchkiss near the Rimrock Recycling. They are asking the City to man stations at C&B Sanitary. It will not be a free dump day as there are people that will bring their trash. It will be free for metal and yard debris. C&B has asked the Council to man the posts at the dump as they have done so in the past. **Mayor Morgan said she and Jon** would man the metal station. The event is from 9am – noon. Everyone is to meet at the Fairgrounds to get location assignments. Lunch will be provided for participants.
- VII. Obsidian Days Breakfast Sign-Up: Amie Scott** – She presented a volunteer sign-up sheet for the June 11th Fireman's Pancake Breakfast. Food will be served from 7am – 10am. She is asking volunteers to be there from 6am – 11am. T-shirts have been ordered for all Council members as well as City staff. The City will also be selling t-shirts that benefit both the Police and Fire Departments, as well as t-shirts advertising Obsidian Days. She also told the Council that ads have been put on the radio to advertise Obsidian Days and the Fireman's Breakfast.
- VIII. TLT Donation Request: Burns Swimming Pool – Brandy Branstetter, Director High Desert Park and Recreation** – Ms. Branstetter is overseeing the long overdue renovation of the Burns Swimming Pool. Ms. Branstetter let the Council know that she also approached the County for funding, and they have agreed to grant \$125K to help with the pool renovation. It will cost \$42K to replace the solar panels for the pool. The funds from the County are a grant match program. She is requesting \$5K in TLT funds. *Councilor Shepherd said that*

she thinks it's a great idea to help with the pool. Councilor Brizendine made a motion to donate \$5,000.00 of the City's TLT fund to High Desert Parks and Rec for the purpose of repairing and renovation of the Burns pool. Councilor York seconded the motion. All ayes, motion carried. **Chief Spence** asked Ms. Branstetter if she still wanted the fire trucks at the pool opening and she said yes. She will let everyone know when the opening date has been finalized.

- IX. Resolution No. 2320: OPRD Resolution** – Resolution No. 2320 authorizes the City of Hines to apply for a Local Government Planning Grant from the Oregon Parks and Recreation Department for rehabilitation and future development of the Hines City Park and Park Land, and delegates authority to the City Administrator to sign the application. City Administrator Letham read the resolution in its entirety. *Councilor Brizendine made a motion to approve Resolution No. 2320 as read. Councilor York seconded the motion. All ayes, motion carried.*
- X. Mosquito Control: Three Rivers Contract Price Amendment for 2023:** City Administrator Letham said that during budget preparation he contacted Three Rivers to verify prices for the 2022/2023 fiscal year. With increased costs in supplies Three Rivers presented an amendment to the original pest control contract. Costs will increase a total of \$1,752.00. All other portions of the contract remain the same. *Councilor York made a motion to approve the Three Rivers Vector Control amendment to the contract. Councilor Brizendine seconded the motion. All ayes, motion carried.*

Public Comment Period (Speaking time limits may apply):

None

XI. Mayor and Council Comments

Councilor Shepherd – Thanks to the police.

Councilor Quick – Thanks to all the department heads.

Councilor Brizendine – Thank you to the police. You all are doing a great job. Thank you to the fire department.

Councilor York – Good job. Thank you.

Mayor Morgan – Good job and thank you. Thank you to the City Administrator.

Next Council Meeting is scheduled for May 24, 2022, at 5:30pm.

Adjournment:

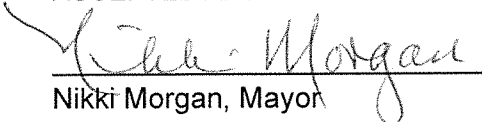
There being no further business, Councilor Brizendine made a motion to adjourn the meeting. Councilor York seconded the motion. All ayes, the motion carried. Meeting adjourned at 7:26pm.

Respectfully Submitted:

Kirby Letham

City Administrator

ACCEPTED AND APPROVED BY THE CITY COUNCIL ON May 24, 2022.


Nikki Morgan, Mayor