PUBLIC NOTICE
A MEETING OF THE HINES BUDGET COMMITTEE
June 16, 2020 AGENDA

I. Meeting begins at 5:30 pm

II. Flag Salute

III. Approval of June 16, 2020 Agenda — VOTE

IV. Budget Committee Discussion and Review of Proposed Budget
  A. Review of TLT Funds
  B. Other Items of Interest

V. Public Comments (Speaking time limits may apply)

VI. Approval of Proposed 2020-21 Budget — VOTE

VII. Committee Comments

VIII. Meeting Adjournment — VOTE

This meeting is open to the public. It is anticipated to last approximately one hour and a half. *In accordance with ORS 192.630, City of Hines will make a good faith effort to provide accommodations for any person desiring to attend a public meeting, if the request is made at least 48 hours in advance of the meeting time. The meeting room is physically accessible to persons with mobility devices; a sign language or foreign language interpreter may be available, with advance notice.*

DATED this 16th day of June 2020
Kirby Letham, City Administrator

TO: Hines City Council

FROM: Kirby Letham, City Administrator

DATE: June 16, 2020

SUBJECT: Approve City of Hines 2020-21 Proposed Budget

Attachment(s)

- Proposed 2020-21 Budget (Excel v8.0)
- Budget Document 2020-21 (Chaves)
- LB-1 form

DISCUSSION:
This is the third meeting of the Budget Committee. The task of the Committee will be to present an "approved" budget to the Council so the Council can in turn hold a publicly advertised budget hearing.

The purpose of the hearing allows for public comment and/or protest on the budget once it has been approved by the Council. The Council then may vote to "adopt" the budget after the hearing.

The Council *must* have an adopted budget in place on July 1st of each year in order to legally operate.

If there are any questions the Committee would like to discuss, now is the time to do it.

RECOMMENDED MOTION:
"I make a motion to approve the proposed 2020-21 budget for the City of Hines as prepared by the Hines Budget Officer in the amount of $7,915,088.00."

FINAL MEETING OF HINES BUDGET COMMITTEE

June 16, 2020

AUDIENCE SIGN-IN SHEET

IF YOU WISH TO ADDRESS THE COUNCIL, PLEASE INDICATE YOUR SUBJECT TO THE RIGHT OF YOUR NAME

PLEASE **PRINT** YOUR NAME	SUBJECT, IF YOU WISH TO SPEAK
Mason Watzen	TLT
Chris Pratt	TLT
Judy Erwin	TLT
Dan Gregg	TLT
Tory Schmidt	TLT
Helda Allen	TLT
Jordan Bennett	TLT
ROBERT PARAMORE	TLT

TLT - Transient Lodging Tax (formerly TRT Transient Room Tax) change due to AirBnBs. Currently the tax for Hines is set at 8% for lodging.

It should be noted this topic all started because some businesses in Hines felt they were not being represented by the Chamber as equitably as other businesses were. Complaints to city hall/councilors. It was noted in meeting minutes in 2007.

I have read all minutes ever taken for City Council meetings - to be effective you must have knowledge of what makes an entity tick and it's shortcomings & successes. This is not new!!!!

The Hines TLT has been brought up numerous times in the past.
- in 2013 our City Administrator & staff went through all the council meeting minutes & compiled a summary of anything concerning Transient Lodging Taxes - started in 1998.
- Chamber Board members were present for discussions in Council meetings of Dec/2012, Jan/2013 & April/2014. Each time explaining causations, pleading for more chances & promising changes.

The April 29th, 2014 meeting:
- council chambers were full with standing room outside the chambers.
- Present were Chamber Board members as well as business reps (including motel reps) speaking on behalf of keeping the full 25% with the Chamber.
- The proposal at that time was to cut just 5% of the TRT.
- Hilda Allison (Hines Councilor at that time) & I were crucified - no understatement.

6/9/20 meeting:

- Board members present - NO motel reps present. Not a lot of representation from businesses.
- Current proposal is to cut 50% with the application process where anyone including the Chamber can apply for funding.

- if Hines goes forward w/the 50/50 then anyone can apply for funds/money - it was stated at this meeting that if the 50/50 happens then Hines has to help the business with their event. If Hines does not go forward w/the 50/50 then anyone can apply for help thru the Chamber & the Chamber will help them. **apples vs oranges**: **the chamber does not give away money.** No where in their budget is there a line for giving money away. In fact, the Chamber has represented the event in asking Hines for money for assisting in the event (i.e. tshirts, prizes, etc).

If WE are hearing some businesses are not happy with their representation through the Chamber why are you not hearing it??? Especially after these meetings?

TRT to Chamber is not a guarantee.........it is exactly like a job, a wage - must be earned. The Hines City Council is the legislative body governing Hines & is responsible for all financial decisions - the watch dog. We are & should take this responsibility seriously.

Harney County Chamber is a business - it has a budget, income & expenses, employees and clients. It should be operated as a business. Most all businesses have policies and procedures as well as training for the employees. Customer service is extremely important for businesses such as this. A business EARNS my business through value, customer service........Chamber must earn our business.

Just a couple other things from that council meeting:

I was surprised to hear Tori/Sage Designs state she was forced to volunteer her services in painting the Hines Park bathroom. According to council meeting minutes 9/24/19 - asked to do a mural on the Hines park bathroom depicting a forest scene allowing people to pose in front of & appear as though they were in the painting. Sage asked the city only to pay for cost of materials estimated to be about $362. The project "would be done in the next few weeks if weather permits". If you feel you were coerced to do the painting for free, rescind your offer.

Mason Watson stated he has held events & not seen any Hines Councilor in attendance. It was asked if he advertised - reply was Facebook. It needs to be noted that not everyone is on Facebook. We are all human and have responsibilities - some responsibilities take up the weekends, the evenings, etc. I will be glad to tell you why I wasn't at a function if you ask me.

Mason also stated Hines has nothing to bring in tourists. We DO have Obsidian days, events as Guns & Hoses, sporting events in the park, the Farmer's Market, Community Junket, weddings, etc.

I encourage the Chamber Board and employees to find out why clients are not satisfied, what the shortcomings are and correct them if they can be. Provide training for your employees. Encourage the employees to research training opportunities and sell yourself/the chamber to your clients.

Budget Meeting 6/16/20 ✓Son Burns

✓Mayor Morgan ✓Quick Jon Morgan

I. ✓ ✓Hutch ✓Beers ✓Josh Cummings

II. ✓ ✓Miller Ray (06:44) ✓Stephanie Radinovich

III. ✓ Ron - absent. ✓Taci Weil

✓Becky Bates

IV. Budget Committee Discussion

A. TLT Funds

42,750 90 >Mayor — ~~Mayor~~ Ive all the minutes.

4,750 10. •gave a history of the TLT discussion

•Chamber doesn't give money to events.

40,375 85 •encouraged chamber to find

7,125 .5 > Son Burns

• No problem ~~to~~/ City asking for accountability,

38 80 • City has right to check

9.5 20 > Quick

•glad to see detailed budget.

•

> Quick - 85/15 w/ sub-committee.

> Hutch - read his letter.

> Josh - question how does City Account?

> Hutch - example

> Quick - concern about just handing $$ over

> Hutch - checked on Boomer.

> Josh - TLT LOC pamphlet

- develop "real estate"; give them more to see and do when they come here.

> Miller - hate to see Chamber be hurt.

> Taci - wants to see teamwork moving forward.

> Steph - relationships are ~~imp~~ vital
- Chamber needs to be involved.
- Called John Day & Baker - they are similar: pool, parks, etc. %

> Quick, Beers, 8 yay, 1 Nay.
• 85/15
~~pa~~

> Beers - Mosquito Control
• some spraying
• this would focus on certain areas.
• Mayor - concerned about spray/health
• Beers ~~says~~ fog is focused.
• ~~No~~ other operations in Nyssa? No.
• Beers - has traps to capture; they'll study.
- Hutch - Aren't we late? Beers yes, but ready for next year.
- Beers - if we get Burns & County jump in, price goes down.
- Hutch - this is a good price; ~~when~~ 1966 used
-

V. Public Comments
- Judy = No intentional misleading
- Dan G: Thanks to council; Long term a vector control.
- Lola: I've been trying to make meetings
  - I'll be there (try); Help me know what to fix, feedback.
- Tori: Thank you.

- Tori (cont'd):
  * Hatch came to talk w/ me and I felt this was a reach out in peace
  * Let's look forward, forget the past.
  * We want to make the best together.
  * What can the money be used for ???
  * last year we brought ideas; we were blown off. Kirby & ~~can~~ we talk?
  * New bathroom? yes.
- Chris Pratt:
  * Thank you, you're showing change to move forward.
  * I have big ideas
  * Spraying is foolish possibly - are there COVID regulations.
- Rob Paramore:
  * Proposal: walking trail. create some paved walking trails for improvement -
  * Paved trail around golf course
- Jordon ~~Demendt~~:
  - Thank you
  - Mosquitos - thank you for taking lead.
  - Work together

Mason Watson
  - Thanks for working together
  - Mosquitos. 8 sprays
  -

* Hutch, Becky, Ayes
*
* Beers,: trail is a good idea
* Sor: Hines is cool because lots of events.
* Becky: CC team does fundraisers, street views are dangerous; trails are good.
* Hutch - Appreciate Chamber,
  - TLT > involve the high school
  - work together

Day
* be accountable
* get youth to stay
* invest to attract jobs.
* youth needs jobs

* Sor:
  - What is there to do? It's important to let them know.
  - Any way that we can find to involve/attract the younger generation - will help

* Taci - Thanks for involving me, I learned alot.
* Beers, Quick, Adj. @ 6:58.

bsent → Ray Breshears, Ron Williams

June 16, 2020 Budget meeting

call to order → 5:40 pm
flag salute

- motion to approve agenda
Nikki motioned, Robert 2nd PASSED

- Review of TLT Funds
- Nikki spoke (see write up)
- Nikki asked for other options, other than 50/50
- Jon spoke → deffer to council
- Nikki →
- Marsallai → had questions & concerns
- Kirby → gave his opinion
- Hutch - confused about formulas
- Kirby continued
- Nikki spoke
- Jon asked about the %s
- Stephanie asked question about tourism grants funds.
- Jon asked about a 80% 20% split
- Kirby explained a 90/10 split
- Jon asked about money to Chamber as far as advertising
- Kirby answered

- Gary asked about money being rolled over from year to year.
- Marsallai liked 85/15 split & a subcommittee
- Hutch read his ~~[illegible]~~ letter
- Josh concerns about how the money handle would be handled that the city keeps.
  - Kirby asked for clarifications.
- Hutch answered
  - Marsallai asked how it would be managed, check it out.
  - Hutch asked for clarification
- Nikki answered
- Hutch answered and spoke about Boomers event.
- Josh spoke about TLT doc. that Kirby sent out. -
  - Kirby explained the document
- Josh continued on.
- Hutch clarified that its not just Hines...
- Gary spoke about crippling the chamber
- Taci would like to see teamwork
- Gary agreed to vote on each year
- Stephanie talked about peoples great idea & relationship / communication

- Kirby suggested decided on percentage.
- Jon asked about current pert.
- Kirby explained.
- Jon asked about 80/20
- Jon asked about the agenda
Resolve TLT
- Josh / Kirby - 80/20 charge to chamber, no charge to city
- Marsallai motioned to keep TLT to ~~charg~~ chamber as last year 85% / 15%
Robert 2nd, Hutch opposed PASSED

- Other items of purposed budget
Beers about mosquitos.
- Hutch asked about diesel fog system
- Nikki asked about what spray they would use.
- Nikki asked if ~~so~~ it was budgeted for
- Nikki asked about company in Nyssa
- Nikki asked about the traps
- Hutch concerned that is getting late in the year.
- Marsallai talked about the lagoons
- Marsallai asked if Burns has been asked
-

- ~~J~~ Nikki asked if Jerry looked into the granuals for the lagoons.
- Hatch seemed for it.
  and spoke of past times

- Other items of interest

Over all budget →
talk about approving

→ Public comment
time limit 3 min

→ Judy Brown →

→ Ian Grigg →

→ Lola Johnson →

→ ~~Tori Schmidt~~ →
- Kirby

→ Chris ~~Pratt~~ Pratt

→ Rob Paramore

* Ray showed up at 6:44 pm
- Gary asked Rob about money quote from Hooker
- Gary made a joke

→ Jordan Bennett

→ Mason Watson

Approval of 20/21 Budget

- Hutch motioned, Ray 2nd & Becky 2nd, PASSED

Committee Comments

→ Robert Beers
→ Jon Burns
→ Becky Bates
→ Josh Cummings
→ Ray Brashears → needs to be ~~acta~~ accountable
→ Hutch
- Jon Burns
- Jaci Weil
- Ray Breshears

Beers motioned to adjourn, Marsalli 2nd
@ 6:57 pm.

City of Hines

Proposed: **19-May-20** Approved: Adopted:

Historical Data				104 - General Fund		Budget Year 2020-21		
Actual		2019-20		100 - Non Departmental Revenue				
2017-2018	2018-2019	Budgeted	Actual	Account	Description	Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
219,699	134,972	150,000	196,308	3-01-0101	AVAILABLE CASH ON HAND	175,000		
				I.	**Tax Revenues**			
4,380	4,347	3,200	5,638	3-10-0100	HARNEY COUNTY	5,000		
20,153	22,710	20,000	17,612	3-10-0101	PREVIOUSLY LEVIED TAXES	17,000		
317,318	341,705	340,000	335,212	3-10-0102	TAXES TO BALANCE BUDGET	365,000		
341,851	**368,762**	**363,200**	**358,462**		**Tax Revenues Total**	**562,000**	-	-
				II.	**License Revenue**			
8,967	7,467	6,500	4,285	3-20-0101	BUSINESS LICENSES	4,000		
1,234	1,407	1,600	1,359	3-20-0102	DOG LICENSES	1,400		
10,201	**8,874**	**8,100**	**5,644**		**License Total**	**5,400**	-	-
				III.	**Intergovernmental Revenue**			
24,871	25,258	28,000	23,082	3-30-0101	OLCC LIQUOR SALES TAX	34,000		
1,766	1,792	1,850	3,803	3-30-0102	TOBACCO SALES TAX	2,000		
221,325	219,998	250,000	211,441	3-30-0103	TRANSIENT LODGING TAX (MOTELS)	190,000		
13,644	13,913	15,000	14,880	3-30-0104	STATE REVENUE SHARING	12,000		
29,171	45,706	43,000	53,980	3-30-0105	MARIJUANA TAX	55,000		
290,777	**306,667**	**337,850**	**307,187**		**Intergovernmental Revenue**	**293,000**	-	-
				IV.	**Charges for Services**			
42	199	50	373	3-40-0101	COPIES	350		
6,600	8,914	7,000	13,930	3-40-0102	RURAL FIRE CONTRACT	11,000		
60	75	120	65	3-40-0103	POLICE REPORTS	100		
1,500	1,085	1,000	300	3-40-0104	ZONE CHANGE & VARIANCE FEES	300		

1,200	750	500	1,150	3-40-0106	PET IMPOUNDMENT FEES	1,200		
150	100	100	-	3-40-0119	VEHICLE IMPOUND (POLICE)	100		
9,552	**11,123**	**8,770**	**15,818**		**Total Charges For Services**	**13,050**	-	-
				V.	**Fines**			
15,493	23,348	20,000	18,360	3-50-0101	FINES AND COURT COSTS	17,000		
15,493	**23,348**	**20,000**	**18,360**		**Total Fines And Court Costs**	**17,000**	-	-
				VI.	**Franchise Fees**			
58,495	61,105	62,000	72,830	3-60-0101	POWER FRANCHISE	75,000		
4,309	2,827	2,900	3,789	3-60-0102	TELEPHONE FRANCHISE	3,000		
7,403	8,356	8,400	7,477	3-60-0103	TELEVISION FRANCHISE	8,500		
4,368	3,940	4,500	5,568	3-60-0104	SANITATION FRANCHISE	5,500		
		500	960	3-60-0105	LS NETWORK FRANCHISE	1,200		
74,575	**76,228**	**78,300**	**90,623**		**Total Franchise Fees**	**93,200**	-	-
				VII.	**Other Income**			
815	-	500	1,253	3-70-0100	SALE OF VEHICLES/EQUIPMENT	1,000		
3,639	9,453	9,000	5,316	3-70-0101	REFUNDS & REIMBURSEMENTS	3,500		
1,709	2,423	1,500	4,095	3-70-0102	FUND INTEREST	4,000		
-	-	20,000	-	3-70-0103	SALE OF PUBLIC LAND	100		
191	1,028	750	-	3-70-0105	REIMB: MVA/HAZ MAT CREW	100		
6,354	**12,904**	**31,750**	**10,664**		**Total Other Income**	**8,700**	-	-
				VIII.	**Other Financing Sources**			
1,000	-	1,100	1,000	3-80-0101	GRANT: DLCD (LAND CONSRV)	1,000		
-	-	100	-	3-80-0102	GRANT: POLICE DUII OT	-		
-	313	100	-	3-80-0104	GRANT: DISTRACTED DRIVING	-		
-	-	100	-	3-80-0107	GRANT: VFA/RFA FIRE	-		
50	50	100	-	3-80-0115	DONATIONS: FIRE DEPT	100		
50	50	100	1,550	3-80-0116	DONATIONS: POLICE DEPT	500		
-	-	100	-	3-80-0117	GRANT: AFG/FEMA FIRE	-		
3,024	4,031	3,600	3,500	3-80-0118	GRANT: POLICE SPEED OT	-		
350	5,205	100	60	3-80-0120	DONATIONS: PAVILION/PARKS	100		

1,680	-	100	-	3-80-0121	GRANT: POLICE SEATBELT OT	-		
6,154	**9,649**	**5,500**	**6,110**		**Total Other Financing Sources**	**1,700**	-	-
974,656	**952,527**	**1,003,470**	**1,009,176**		**TOTAL GENERAL FUND REVENUES**	**994,050**	-	-

104 - General Fund
101 - City Hall

Historical Data						Budget Year 2020-21		
Actual		2019-20						
2017-18	2018-19	Budgeted	Actual	Account	Description	Proposed By Budget Officer	Approved By Budget Committee	Adopted By City Council
				I.	**Personnel Services**			
46,200	52,146	43,050	40,182	5-10-0101	ADMINISTRATOR/RECORDER	37,300		
17,041	9,287	9,500	9,144	5-10-0110	UTIL CLERK/PLAN COMM SEC	8,900		
26,264	32,263	28,996	26,843	5-10-0111	TREASURER	26,100		
-	2,300	2,000	-	5-10-0117	LUMP SUM COMPENSATION	2,000		
6,847	7,281	7,448	5,798	5-10-0180	SOCIAL SECURITY (FICA/MEDICARE)	5,600		
1,638	1,324	2,761	1,112	5-10-0181	EMPLOYMENT TAX (SUTA)	1,300		
497	446	490	458	5-10-0182	WORKERS COMPENSATION	400		
37,575	28,239	37,812	38,140	5-10-0183	INSURANCE: HLTH/DNT/LIFE	41,500		
11,401	9,634	13,334	11,779	5-10-0184	PERS	12,700		
147,463	**142,920**	**145,391**	**133,457**		**Personnel Services Total**	**135,800**	-	-
				II.	**Materials and Services**			
3,330	4,418	3,500	2,644	5-20-0201	OFC SUPP, PRINTING, PSTG	4,000		
9,598	15,149	14,000	12,409	5-20-0202	CONTRACTUAL SERVICES	15,500		
2,239	5,136	5,000	2,674	5-20-0203	ADVERTISING/PUBLIC NOTICE	4,000		
27	-	100	41	5-20-0204	WASTE DISPOSAL (C&B)	70		
-	-	-	-	5-20-0205	MOSQUITO SPRAYING	12,500		
-	3,000	2,500	-	5-20-0206	COMP PLAN WORK	1,500		
4,260	4,672	4,800	4,248	5-20-0210	UTILITIES	4,800		
14,551	8,451	12,500	11,104	5-20-0219	LEGAL FEES/COSTS	15,000		
3,459	1,981	4,000	1,558	5-20-0220	TRAVEL/MEALS/MLG/REGIST	2,400		
4,250	5,250	5,250	5,275	5-20-0221	AUDIT	6,000		

4,361	4,361	4,603	4,747	5-20-0222	WC/PROPERTY LIABILITY INSURANCE	5,000		
855	332	1,400	1,303	5-20-0223	BUILDING MTC. & EXPENSE	1,200		
2,400	1,858	2,400	1,082	5-20-0224	DONATIONS	1,500		
4,191	2,746	2,700	680	5-20-0225	DUES/LICENSES (LOC,OCCMA)	2,500		
5,000	5,000	5,000	500	5-20-0226	ECONOMIC DEVELOPMENT GRANT	3,500		
-	-	2,000	-	5-20-0227	DEER PROCESSING	-		
-	-	185	185	5-20-0228	DONATION TO HIGH SCHOOL - LIGHTS	185		
68,195	50,342	53,000	44,408	5-20-0229	CHAMBER SHARE OF TLT	23,750		
-	105	100	180	5-20-0230	REFUNDS	100		
1,000	-	1,100	-	5-20-0231	GRANT: DLCD (LAND CNSRV)	1,000		
-	-	9,500	2,809	5-20-0232	TOURISM PROMOTION SHARE (TLT)	23,750		
-	-	660	650	5-20-0233	EMPLOYEE APPRECIATION	700		
330	19	1,000	261	5-20-0234	EQUIPMENT & REPAIR	2,500		
-	-	4,500	-	5-20-0235	GRANT MATCH FUNDS	5,000		
-	25	-	-	5-20-0237	HOLIDAY LIGHTING CONTEST	-		
2,141	2,423	2,500	3,036	5-20-0238	CODIFY/DIGITIZE RECORDS	1,500		
2,954	5,667	6,500	4,155	5-20-0241	CITATIONS AND COURT COSTS	6,500		
8,160	8,160	8,323	8,323	5-20-0242	CEMETERY SHARE TO BURNS	8,323		
5,000	5,000	5,000	5,000	5-20-0244	GIS PROGRAM (HC PLANNING)	5,000		
146,301	**134,095**	**162,121**	**117,271**		**Materials and Services Total**	**157,778**	-	-
				III.	**Capital Outlay**			
-	-	20,000	12,294	5-40-0337	TECHNOLOGY IMPROVEMENTS	8,100		
-	-	**20,000**	**12,294**		**Capital Outlay Total**	**8,100**	-	-
				IV.	**Transfers**			
40,000	-	-	-	5-60-0400	TRANSFER TO CP GEN FUND	-		
35,000	26,808	20,000	20,000	5-60-0415	TRANS: TO CP GENERAL FUND			
75,000	**26,808**	**20,000**	**20,000**		**Total Transfers**	-	-	-
				V.	**Contingency**			
-	-	19,739	-	5-70-0501	CONTINGENCY	10,000		
-	-	**19,739**	-		**Contingency Total**	**10,000**	-	-
368,764	**303,823**	**367,251**	**283,022**		**TOTAL 101 CITY HALL Expenditures**	**311,678**	-	-

104 - General Fund
102 - Police

Historical Data						Budget Year 2020-21		
Actual		2019-20						
2017-18	2018-19	Budgeted	Actual	Account	Description	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				I.	**Personnel Services**			
63,517	64,791	66,411	60,969	5-10-0101	POLICE CHIEF	68,100		
42,840	36,919	38,400	35,241	5-10-0110	POLICE OFFICER #1	40,600		
-	1,095	3,000	520	5-10-0111	RESERVES	4,100		
39,060	39,633	39,600	36,653	5-10-0112	POLICE OFFICER #2	39,400		
2,272	-	100	-	5-10-0113	GRANT: POLICE SEATBELT OT	-		
-	-	100	-	5-10-0114	GRANT: POLICE DUII ENF OT	-		
11,022	14,616	18,000	10,819	5-10-0115	OVERTIME/ON-CALL POLICE	12,500		
4,232	2,897	3,600	1,395	5-10-0116	GRANT: POLICE SPEED OT	2,200		
-	436	1,500	-	5-10-0117	LUMP SUM COMPENSATION	1,500		
-	-	100	-	5-10-0119	GRANT: DISTRACTED DRIVING OT	-		
12,408	12,270	13,681	11,135	5-10-0180	SOCIAL SECURITY (FICA/MEDICARE)	12,700		
2,415	2,002	5,206	1,908	5-10-0181	EMPLOYMENT TAX (SUTA)	2,800		
9,733	9,686	11,300	9,510	5-10-0182	WORKERS' COMPENSATION	11,000		
41,202	53,413	59,266	68,711	5-10-0183	INSURANCE: HLTH/DNT/LIFE	77,200		
28,466	27,470	31,310	28,177	5-10-0184	PERS	36,500		
257,167	**265,228**	**291,574**	**265,038**		**Personnel Services Total**	**308,600**	-	-
				II.	**Materials and Services**			
937	843	1,300	375	5-20-0201	OFFICE SUPPLIES	700		
2,790	3,708	4,500	2,826	5-20-0220	OFFICER TRAINING/TRVL/MLG/MEALS	5,000		
2,383	2,954	4,500	-	5-20-0221	RADIOS AND COMM. EQ.	3,500		
5,813	3,570	6,500	5,100	5-20-0222	EQUIPMENT & AMMO	6,000		
1,472	3,320	4,000	2,444	5-20-0223	MAINTENANCE AND EXPENSE	3,500		
566	679	1,900	618	5-20-0225	CLOTHING ALLOWANCE	750		
823	580	800	1,185	5-20-0226	PET IMPOUNDMENT	1,300		
8,906	12,760	10,889	10,484	5-20-0227	VEHICLE FUEL/OIL/TIRES	12,000		
235	150	300	450	5-20-0229	MEMBERSHIP FEES	450		
20,000	20,000	20,000	20,000	5-20-0230	DISPATCH SERVICES: HCSO	20,000		
10,862	10,862	11,466	11,076	5-20-0237	WC/PROPERTY LIABILITY	12,500		

155	-	1,000	-	5-20-0239	RADIO REPAIR	500		
54,942	**59,426**	**67,155**	**54,556**		**Materials and Services Total**	**66,200**	-	-
				III.	**Capital Outlay**			
1,590	1,670	1,700	1,695	5-40-0305	LEXIPOL MANUAL UPDATE	1,750		
39,668	-	4,611	4,611	5-40-0311	POLICE VEHICLE	-		
				5-40-0337	TECH IMPROVEMENTS	8,000		
41,258	**1,670**	**6,311**	**6,306**		**Capital Outlay Total**	**9,750**	-	-
				IV.	**Debt Service**			
13,090	-	-	-	5-50-0510	USNB LOAN PRINCIPAL (VEHICLES)	13,500	-	-
-	-	-	-	5-50-0511	USNB LOAN INTEREST (VEHICLES)	1,100	-	-
13,090	-	-	-		**Debt Service Total**	**14,600**	-	-
				V	**Transfers**			
-	-	15,000	15,000	5-60-0401	TRANSFER TO CP GEN FUND	-		
-	-	**15,000**	**15,000**		**Transfers Total**	-	-	-
				VI	**Contingency**			
-	-	25,000	-	5-70-0501	CONTINGENCY	10,000	-	-
-	-	**25,000**	-		**Contingency Total**	**10,000**	-	-
366,457	**326,324**	**405,040**	**340,900**		**TOTAL 102 POLICE Expenditures**	**409,150**	-	-

Historical Data				104 - General Fund		Budget Year 2020-21		
Actual		2019-20		103 - Fire				
2017-18	**2018-19**	**Budgeted**	**Actual**			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				Account	Description			
				I.	**Personnel Services**			
3,465	3,534	3,623	3,321	5-10-0101	FIRE CHIEF	4,800		
2,350	3,219	1,977	2,856	5-10-0110	ASSISTANT FIRE CHIEF	3,400		
16,690	12,852	12,500	9,416	5-10-0111	VOLUNTEER FIREFIGHTERS	16,800		
1,722	1,500	1,400	1,193	5-10-0180	SOCIAL SECURITY (FICA/MEDICARE)	1,900		
475	319	710	265	5-10-0181	EMPLOYMENT TAX (SUTA)	450		

1,276	530	1,570	643	5-10-0182	WORKERS COMPENSATION	1,300		
-	-	200	-	5-10-0183	INSURANCE: HLTH/DNT/LIFE	-		
360	349	350	230	5-10-0184	PERS	350		
103	1,458	150	107	5-10-0185	HVFD: STATUTORY LIFE INS.	150		
26,441	**23,761**	**22,480**	**18,030**		**Personnel Services Total**	**29,150**	-	-
				II.	**Materials and Services**			
5,089	5,381	5,300	4,910	5-20-0210	UTLILITIES	5,400		
340	585	2,000	572	5-20-0220	TRAINING	1,000		
2,879	2,686	3,800	3,614	5-20-0221	EXPENSE & SUPPLIES	5,000		
5,000	5,000	5,000	5,000	5-20-0222	DISPATCH SERVICES (HCSO)	5,000		
1,243	1,597	5,000	5,737	5-20-0223	EQUIPMENT MTC AND EXPENSE	8,500		
9,554	9,554	10,085	9,889	5-20-0237	FIRE DEPT LIAB/WHA LIAB/VEH INS	10,500		
941	1,492	6,000	1,362	5-20-0249	VEHICLE FUEL/OIL/TIRES	4,000		
-	120	250	-	5-20-0250	FINGERPRINT/CERTIFICATION	250		
25,046	**26,416**	**37,435**	**31,084**		**Materials and Services Total**	**39,650**	-	-
				III.	**Capital Outlay**			
3,350	2,999	3,000	2,675	5-40-0301	HOSE/TURN-OUTS/EQUIPMENT	4,000		
1,088	1,331	1,500	1,158	5-40-0303	SCBA TESTING FEE	1,500		
-	-	100	-	5-40-0304	GRANT: VFA OR RFA FIRE	100		
-	-	100	-	5-40-0313	GRANT: AFG OR FEMA FIRE	100		
91	340	600	-	5-40-0328	BUILDING IMPROVEMENT	2,500		
4,529	**4,670**	**5,300**	**3,833**		**Capital Outlay Total**	**8,200**	-	-
				IV.	**Transfers**			
-	16,900	20,000	20,000	5-60-0402	TRANSFER TO CP GEN FUND	-		
-	**16,900**	**20,000**	**20,000**		**Transfers Total**	**-**	-	-
				V.	**Contingency**			
-	-	14,000	-	5-70-0501	CONTINGENCY	10,000		
-	-	**14,000**	-		**Contingency Total**	**10,000**	-	-
56,016	**71,747**	**99,215**	**72,947**		**TOTAL 103 FIRE Expenditures**	**87,000**	-	-

104 - General Fund
104 - Parks

Historical Data						Budget Year 2020-21		
Actual		2019-20						
2017-18	2018-19	Budgeted	Actual	Account	Description	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				I.	**Personnel Services**			
8,782	8,960	9,185	8,419	5-10-0111	PUBLIC WORKS DIRECTOR	6,050		
5,756	5,873	6,020	5,518	5-10-0113	UTILITY WORKER I	3,700		
-	492	1,000	-	5-10-0117	LUMP SUM COMPENSATION	1,000		
5,756	5,256	5,437	4,862	5-10-0123	UTILITY WORKER II	3,300		
1,552	1,575	1,580	1,438	5-10-0180	SOCIAL SECURITY (FICA/MEDICARE)	1,000		
389	291	335	274	5-10-0181	EMPLOYMENT TAX (SUTA)	250		
1,377	1,412	1,536	1,473	5-10-0182	WORKERS COMPENSATION	1,000		
10,399	9,835	11,012	8,093	5-10-0183	INSURANCE: HLTH/DENT/LIFE	5,400		
2,533	2,454	3,150	2,901	5-10-0184	PERS	2,300		
36,544	**36,148**	**39,255**	**32,978**		**Personnel Services Total**	**24,000**	-	-
				II.	**Materials and Services**			
1,536	903	3,000	1,115	5-20-0221	MATERIALS & SUPPLIES	2,000		
-	777	2,500	18	5-20-0222	WEED CONTROL	2,500		
1,569	2,170	4,000	424	5-20-0223	MAINTENANCE AND EXPENSES	2,500		
1,800	2,000	2,200	1,800	5-20-0224	LEAF DUMPSTERS	3,600		
-	-	1,115	-	5-20-0227	TREES/SHRUBS/PLANTS	8,000		
3,937	4,400	4,500	3,831	5-20-0233	POWER FOR PARKS	5,000		
767	-	810	396	5-20-0237	WC/PROPERTY LIABILITY INSURANCE	800		
852	1,499	3,500	930	5-20-0249	VEHICLE FUEL/OIL/TIRES	1,500		
10,461	**11,749**	**21,625**	**8,513**		**Materials and Services Total**	**25,900**	-	-
				III.	**Capital Outlay**			
-	5,669	36,084	-	5-40-0309	PARK RESTROOMS	80,000		
1,442	760	4,000	3,500	5-40-0311	VEHICLES/EQUIPMENT	5,000		
-	-	11,000	5,669	5-40-0312	PARK DEVELOPMENT	21,000		
				5-40-0314	PARK SPRINKLERS	20,000		
1,442	**6,429**	**51,084**	**9,169**		**Capital Outlay Total**	**126,000**	-	-

2017-18	2018-19	2019-20 Budgeted	2019-20 Actual	Account	Description	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				IV.	**Transfers**			
				5-60-0403	TRANSFER TO CP GEN FUND	-		
					Transfers Total	-	-	-
				V.	**Contingency**			
-	-	20,000	-	5-70-0501	CONTINGENCY	10,322		
-	-	**20,000**	-		**Contingency Total**	**10,322**	-	-
48,447	**54,326**	**131,964**	**50,660**		**TOTAL 104 PARK EXPENDITURES**	**186,222**	-	-

Historical Data					**104 - General Fund**	Budget Year 2020-21		
Actual		2019-20			**TOTAL BALANCES**			
2017-18	2018-19	Budgeted	Actual	Account	Description	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
974,656	**952,527**	**1,003,470**	**1,009,176**	.	**TOTAL FUND 104 REVENUES**	**994,050**	-	-
467,615	468,057	498,700	449,504		TOTAL PERSONNEL SERVICES	497,550	-	-
236,750	231,686	288,336	211,425		TOTAL MATERIALS AND SERVICES	289,528	-	-
47,229	12,769	82,695	31,600		TOTAL CAPITAL OUTLAY	152,050	-	-
13,090	-	-	-	*	TOTAL DEBT SERVICE	14,600	-	-
75,000	43,708	55,000	55,000	*	TOTAL TRANSFERS	-	-	-
-	-	78,739	-	*	TOTAL CONTINGENCY	40,322	-	-
839,684	**756,220**	**1,003,470**	**747,529**		**TOTAL FUND 104 Expenditures**	**994,050**	-	-
		133,739	55,000	*	*ALL OTHER	54,922		
134,972	**196,307**	-	**261,647**		**104 - NET FUND BALANCE**	-	-	-

2017-18	2018-19	2019-20 Budgeted	2019-20 Actual	Account	Description	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
974,656	**952,527**	**1,003,470**	**1,009,176**		**TOTAL FUND 104 REVENUES**	**994,050**	-	-
368,764	303,823	367,251	283,022		TOTAL CITY HALL EXPENDITURES - 101	311,678		
366,457	326,324	405,040	340,900		TOTAL POLICE EXPENDITURES - 102	409,150	-	-
56,016	71,747	99,215	72,947		TOTAL FIRE EXPENDITURES - 103	87,000	-	-
48,447	54,326	131,964	50,660		TOTAL PARK EXPENDITURES - 104	186,222	-	-
839,684	**756,220**	**1,003,470**	**747,529**		**TOTAL GENERAL FUND EXPENDITURES**	**994,050**	-	-
134,972	196,307	-	261,647		GENERAL FUND NET BALANCE	0	0	0

152 - Utility Fund
105 - Water

Historical Data						Budget Year 2020-21		
Actual		2019-20						
2017-18	2018-19	Budgeted	Actual	Account	Description	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				I.	**Cash On Hand**			
246,581	226,824	250,000	99,113	3-01-0101	AVAILABLE CASH ON HAND	45,000		
				II.	**Revenues**			
311,495	397,463	385,900	460,909	3-40-0108	WATER RECEIPTS	470,000		
-	3,200	1,800	800	3-40-0109	WATER HOOK-UP FEES	1,500		
-	424	-	-	3-40-0112	LEASE FEES	100		
1,800	1,800	1,700	1,750	3-40-0113	EXTRA FIRE LINE FEE	1,800		
938	460	650	60	3-40-0114	WATER TURN ON/OFF FEES	500		
4,020	4,098	4,300	3,964	3-40-0115	1/2 INDUSTR PARK DEVL ($1/MO)	4,500		
388	142	400	969	3-40-0118	WATER TRUCK FEES	2,000		
-	-	200	-	3-70-0101	REFUNDS	1,000		
2,240	3,686	1,900	2,940	3-70-0102	1/2 INTEREST	3,500		
2,550	3,705	2,500	1,575	3-70-0106	WATER DEPOSITS	2,500		
-	-	200	-	3-70-0108	REIMBURSE BACKFLOW FEES	1,000		
20,000	160,143	385,712	402,721	3-80-0111	WATER SYSTEM IMPROVEMENT	5,000,000		
590,012	**801,945**	**1,035,262**	**974,800**		**TOTAL 105 WATER REVENUE**	**5,533,400**	**-**	**-**
				III.	**Personnel Services**			
4,400	4,951	4,100	3,758	5-10-0101	ADMINISTRATOR	14,400		
11,173	11,401	11,686	10,712	5-10-0111	UTILITY WORKER I	27,500		
1,162	633	14,000	9,183	5-10-0112	UTILITIES CLERK	12,200		
17,048	17,393	17,828	16,342	5-10-0114	PUBLIC WORKS DIRECTOR	45,100		
-	-	250	-	5-10-0115	ON-CALL	3,500		
11,173	10,202	10,554	9,438	5-10-0116	UTILITY WORKER II	24,300		
-	4,234	1,000	-	5-10-0117	LUMP SUM COMPENSATION	2,500		
3,603	3,909	3,765	4,030	5-10-0180	SOCIAL SECURITY (FICA/MEDICARE)	10,200		
893	727	1,481	792	5-10-0181	EMPLOYMENT TAX (SUTA)	2,300		
2,641	3,234	3,528	3,376	5-10-0182	WORKERS COMPENSATION	9,600		
23,209	22,658	38,672	26,391	5-10-0183	INSURANCE HLTH/DNTL/LIFE	63,100		
6,008	5,894	7,300	7,825	5-10-0184	PERS	23,200		

2,138	2,293	4,712	3,295	5-10-0186	TREASURER	9,300		
83,448	**87,529**	**118,876**	**95,143**		**Total Personnel Services**	**247,200**	-	-
				III.	**Materials and Services**			
2,760	3,000	3,000	3,000	5-20-0201	AUDIT	2,800		
44,488	37,111	63,000	33,687	5-20-0210	POWER FOR PUMPS	45,000		
4,137	3,825	4,000	4,146	5-20-0211	REGIS/TRAV/MLG/MEALS/LIC	4,500		
1,962	-	5,000	-	5-20-0219	CITY ATTORNEY	6,000		
1,802	2,758	2,500	2,370	5-20-0221	MATERIALS & SERVICES	40,000		
8,182	7,493	8,000	6,724	5-20-0222	WC/PROPERTY LIABILITY INSURANCE	8,000		
410	700	550	498	5-20-0223	WATER DEPOSIT REFUNDS	750		
1,524	263	3,000	71	5-20-0224	EQUIPMENT MAINTENANCE	5,000		
246	557	1,200	365	5-20-0225	CLOTHING ALLOWANCE	1,000		
3,759	6,274	10,000	2,925	5-20-0227	WATER SYSTEM MAINTENANCE	7,500		
3,143	1,724	4,000	2,915	5-20-0230	POSTAGE	4,500		
4,607	4,588	5,500	4,796	5-20-0233	SHOP UTILITIES	5,500		
5,028	1,886	4,600	3,126	5-20-0238	WATER TESTING FEES	4,500		
932	1,523	3,000	1,099	5-20-0249	VEHICLE FUEL/OIL/TIRES	3,000		
82,980	**71,702**	**117,350**	**65,721**		**Materials and Services Total**	**138,050**	-	-
				IV.	**Capital Outlay**			
-	315	3,000	-	5-40-0302	PIPES, VALVES & HYDRANTS	3,150		
3,350	2,020	3,000	448	5-40-0306	WATER METERS	5,000		
11,214	55	25,000	4,132	5-40-0307	COMPUTER EQPMT/TECHNOLOGY	45,000		
190	118	10,000	1,952	5-40-0310	PUMPS & WELLS	2,500		
20,000	1,000	26,000	25,832	5-40-0311	VEHICLE/EQUIPMENT	2,500		
20,000	-	-	-	5-40-0312	WATER MASTER PLAN/STUDY	-		
22,523	169,793	385,712	393,068	5-40-0322	WATER LINE/TOWER PROJECTS	5,000,000		
-	95	1,500	1,345	5-40-0328	MTC SHOP BLDG	65,000		
-	-	25,000	18,998	5-40-0329	UNDERGROUND SPRINKLERS	-		
77,277	**173,396**	**479,212**	**445,775**		**Capital Outlay Total**	**5,123,150**	-	-
				V.	**Debt Services**			
15,411	15,768	7,876	15,420	5-50-0504	USNB LOAN PRINCIPAL (1/2)	-		

1,090	734	375	361	5-50-0505	USNB LOAN INTEREST (1/2)	-		
4,217	4,139	4,212	4,212	5-50-0506	IFA LOAN - MASTER WATER PLAN PRINCIPAL	-		
376	454	381	381	5-50-0507	IFA LOAN - INTEREST	-		
21,094	**21,095**	**12,844**	**20,373**		**Debt Services Total**	-	-	-
				V.	**Transfers**			
60,000	127,409	285,317	285,317	5-60-0404	TRANSFER TO CP WATER	-		
60,000	**127,409**	**285,317**	**285,317**		**Transfers Total**	-	-	-
				V.	**Contingency**			
-	-	21,663	-	5-70-0501	CONTINGENCY	25,000		
-	-	**21,663**	-		**Contingency Total**	**25,000**	-	-
324,799	**481,131**	**1,035,262**	**912,328**		**TOTAL 152-105 WATER Expenditures**	**5,533,400**	-	-
					Water Revenues	5,533,400		
					Water Expenditures	5,533,400		
						-		

Historical Data				152 - Utility Fund 106 - Sewer		Budget Year 2020-21		
Actual		2019-20						
2017-18	2018-19	Budgeted	Actual			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				Account	Description			
				I.	**Cash On Hand**			
-	-	16,000	16,000	3-01-0101	AVAILABLE CASH ON HAND	5,000		
				II.	**Revenues**			
112,224	100,345	129,780	98,984	3-40-0107	SEWER RECEIPTS	100,000		
-	4,400	2,400	600	3-40-0109	HOOK-UP (SEWER)	1,500		
3,624	3,336	3,736	3,689	3-40-0112	LEASE FEES	4,000		
3,972	4,091	4,500	3,951	3-40-0115	1/2 INDUST PRK DEV ($1./MO)	4,500		
-	-	100	-	3-70-0101	REFUNDS/REIMBURSEMENTS	100		
2,239	3,182	1,400	2,940	3-70-0102	1/2 INTEREST	3,500		
2,550	3,555	2,500	1,575	3-70-0106	SEWER DEPOSITS	2,500		
1,625	1,500	1,700	1,875	3-70-0108	REIMB: BACK FLOW FEES	2,000		
76,126	79,821	77,000	75,923	3-80-0110	LAGOON RECEIPTS - $20 BASE	80,000		

29,784	40,614	-	-	3-90-0101	TRANSFER FROM CP SEWER	-		
232,144	**240,844**	**239,116**	**205,537**		**TOTAL 106 SEWER REVENUE**	**203,100**	-	-
				III.	**Personnel Services**			
11,173	11,401	11,686	10,712	5-10-0111	UTILITY WORKER I	1,900		
1,162	633	1,500	1,274	5-10-0112	UTILITIES CLERK	1,200		
13,081	17,393	17,828	16,342	5-10-0114	PUBLIC WORKS DIRECTOR	3,050		
-	-	250	-	5-10-0115	ON-CALL	100		
11,173	10,202	10,554	9,438	5-10-0116	UTILITIES WORKER II	1,650		
-	992	1,000	-	5-10-0117	LUMP SUM COMPENSATION	1,000		
3,266	3,282	3,524	3,060	5-10-0180	SOCIAL SECURITY (FICA/MEDICARE)	800		
828	613	1,000	592	5-10-0181	EMPLOYMENT TAX (SUTA)	200		
2,274	2,626	2,772	2,740	5-10-0182	WORKERS COMPENSATION	600		
21,900	19,748	23,506	17,717	5-10-0183	INSURANCE HLTH/DNTL/LIFE	5,000		
5,459	4,992	6,649	6,105	5-10-0184	PERS	1,700		
2,138	2,293	2,538	2,268	5-10-0186	TREASURER	1,900		
72,454	**74,175**	**82,807**	**70,249**		**Total Personnel Services**	**19,100**	-	-
				III.	**Materials and Services**			
1,000	891	-		5-20-0201	AUDIT	200		
4,345	4,283	4,505	3,933	5-20-0210	POWER FOR PUMPS	4,500		
1,461	279	2,000	1,054	5-20-0211	REGIS/TRAV/MLG/MEALS/LIC	2,000		
1,342	1,771	2,500	1,456	5-20-0221	MATERIALS & SERVICES	2,000		
7,689	7,216	7,300	6,329	5-20-0222	WC/PROPERTY LIABILITY INSURANCE	7,600		
409	309	600	150	5-20-0223	SEWER DEPOSIT REFUNDS	750		
2,479	228	1,500	276	5-20-0224	EQUIPMENT MAINT	2,000		
246	369	900	106	5-20-0225	CLOTHING ALLOWANCE	1,000		
17,368	2,520	2,500	1,349	5-20-0228	SEWER SYSTEM MAINTENANCE	2,500		
10	906	1,000	977	5-20-0229	LAGOON MAINTENANCE	2,500		
2,735	2,749	3,500	2,284	5-20-0233	SHOP UTILITIES	4,000		
1,319	1,607	2,500	947	5-20-0249	VEHICLE FUEL/OIL/TIRES	3,000		
40,403	**23,128**	**28,805**	**18,860**		**Materials and Services Total**	**32,050**	-	-
				IV.	**Capital Outlay**			

-	-	-	-	5-40-0307	COMPUTER EQUIP/SERVICE	1,000		
-	221,966	1,000	10,353	5-40-0310	PUMPS/LIFT STATION	-		
20,000	-	500	453	5-40-0311	VEHICLE/EQUIPMENT	3,500		
-	-	200	141	5-40-0328	BLDG MAINT OR REPAIR	250		
20,000	**221,966**	**1,700**	**10,947**		**Capital Outlay Total**	**4,750**	-	-
				V.	**Debt Services**			
15,411	15,768	7,876	15,420	5-50-0504	USNB LOAN PRINCIPAL (1/2)	-		
1,090	734	375	361	5-50-0505	USNB LOAN INTEREST (1/2)	-		
80,075	82,609	82,224	85,224	5-50-0506	DEQ #2 LOAN PRINCIPAL	88,000		
26,743	24,209	21,594	21,594	5-50-0507	DEQ #2 LOAN INTEREST	19,000		
4,358	3,957	3,544	3,544	5-50-0508	DEQ #2 LOAN FEE	4,000		
127,677	**127,277**	**115,613**	**126,142**		**Debt Services Total**	**111,000**	-	-
				V.	**Transfers**			
10,000	-	-	-	5-60-0405	TRANSFER TO CP SEWER	26,200		
10,000	-	-	-		**Transfers Total**	**26,200**	-	-
				V.	**Contingency**			
-	-	10,191	-	5-70-0501	CONTINGENCY	10,000		
-	-	**10,191**	-		**Contingency Total**	**10,000**	-	-
270,534	**446,546**	**239,116**	**226,198**		**TOTAL 152-106 SEWER EXPENDITURES**	**203,100**	-	-
					SEWER REVENUE	203,100		
					SEWER EXPENDITURES	203,100	-	

Historical Data						Budget Year 2020-21		
Actual		2019-20			**152 - Utilities Fund**			
2017-18	2018-19	Budgeted	Actual		**TOTAL BALANCES**	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				Account	Description			
					Water/Sewer Revenues			
590,012	801,945	1,035,262	974,800	152-105	WATER	5,533,400	-	-
232,144	240,844	239,116	205,537	152-106	SEWER	203,100	-	-
822,156	**1,042,789**	**1,274,378**	**1,180,337**		**Total Water/Sewer Revenues**	**5,736,500**	-	-

					Water/Sewer Fund Expenditures			
155,902	161,704	201,683	165,392		TOTAL PERSONNEL SERVICES	266,300	-	-
123,383	94,830	146,155	84,581		TOTAL MATERIALS AND SERVICES	170,100	-	-
97,277	395,362	480,912	456,722		TOTAL CAPITAL OUTLAY	5,127,900	-	-
148,771	148,372	128,457	146,515	*	TOTAL DEBT SERVICE	111,000	-	-
70,000	127,409	285,317	285,317	*	TOTAL TRANSFERS	26,200	-	-
-	-	31,854	-	*	TOTAL CONTINGENCY	35,000	-	-
595,333	**927,677**	**1,274,378**	**1,138,527**		**Total Water/Sewer Expenditures**	**5,736,500**	-	-
		445,628	431,832	*	* All Other			
226,823	**115,112**	-	**41,811**		**152 - NET FUND BALANCE**	-	-	-

Historical Data				154 - State Tax Street Fund 100 - Non Departmental		Budget Year 2020-21		
Actual		2019-20				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
2017-18	**2018-19**	**Budgeted**	**Actual**	Account	Description			
				I.	**Cash On Hand**			
41,398	29,417	123,000	154,974	3-01-0101	AVAILABLE CASH ON HAND	100,000		
				II.	**Revenues**			
99,015	113,617	111,627	104,442	3-30-0105	STATE OF OREGON	115,000		
-	-	100		3-30-0109	ODOT/FED PROJECT	-		
10,000	75,000	-	-	3-40-0117	HARNEY COUNTY	-		
333	2,784	1,200	2,603	3-70-0102	INTEREST	2,500		
-	-	100	-	3-70-0103	SALE OF SURPLUS PROPERTY	-		
-	-	150,000	50,000	3-80-0117	GRANT OR OTHER FUNDING	200,000		
35,237	-	-	-	3-90-0415	TRANS FROM CP STREETS	-		
185,983	**220,818**	**386,027**	**312,019**		**TOTAL 154-100 STREET REVENUE**	**417,500**	-	-
				III.	**Personnel Services**			
8,782	8,960	9,185	8,419	5-10-0101	PUBLIC WORKS DIRECTOR	6,050		
5,756	5,873	6,020	5,518	5-10-0110	UTILITY WORKER I	3,700		

-	492	1,000	-	5-10-0111	LUMP SUM COMPENSATION	500		
5,756	5,256	5,437	4,862	5-10-0123	UTILITY WORKER II	3,300		
4,400	4,951	4,100	3,758	5-10-0124	ADMINISTRATOR	5,800		
1,889	1,953	2,046	1,726	5-10-0180	SOCIAL SECURITY (FICA/MEDICARE)	1,500		
454	350	600	322	5-10-0181	EMPLOYMENT INS (SUTA)	400		
1,774	2,223	2,414	2,311	5-10-0182	WORKERS COMPENSATION	1,800		
11,709	11,649	13,030	9,915	5-10-0183	INSURANCE: HLTH/DENT/LIFE	8,000		
3,082	3,072	3,803	3,558	5-10-0184	PERS	3,300		
43,602	**44,779**	**47,635**	**40,389**		**Total Personnel Services**	**34,350**	-	-
				IV.	**Materials and Services**			
15,328	14,300	17,000	13,112	5-20-0210	STREET LIGHTING	15,000		
1,000	-	1,000	1,000	5-20-0221	AUDIT	1,000		
69	-	1,000	729	5-20-0222	MATERIALS & SUPPLIES	10,000		
3,117	804	4,000	719	5-20-0223	EQUIPMENT/REPAIR/MAINT	10,000		
1,264	694	1,500	396	5-20-0226	WC/PROPERTY LIABILITY INSURANCE	850		
1,250	804	3,951	1,238	5-20-0249	VEHICLE FUEL/OIL/TIRES	2,500		
22,028	**16,602**	**28,451**	**17,194**		**Materials and Services Total**	**39,350**	-	-
				V.	**Capital Outlay**			
20,000	1,519	3,000	2,484	5-40-0311	VEHICLE/EQUIPMENT	15,000		
50,938	2,943	300,936	138,603	5-40-0331	PAVE/PATCH/REPAIR/ST MAINT	290,000		
-	-	1,555	-	5-40-0339	SIDEWALK/BIKE PATH IMPROV	1,150		
				5-40-0340	SIDEWALK DAMAGE REPAIR	15,000		
70,938	**4,462**	**305,491**	**141,087**		**Capital Outlay Total**	**321,150**	-	-
				V.	**Transfers**			
20,000	-	-	-	5-60-0406	TRANSFER TO CP STREET	-		
20,000	-	-	-		**Transfers Total**	-	-	-
				V.	**Contingency**			
-	-	4,450	-	5-70-0501	CONTINGENCY	22,650		
-	-	**4,450**	-		**Contingency Total**	**22,650**	-	-

156,568	**65,843**	**386,027**	**198,669**		**TOTAL 154-100 STREET Expenditures**	**417,500**	-	-
185,983	**220,818**	**386,027**	**312,019**		**TOTAL FUND 154 REVENUES**	**417,500**	-	-
43,602	44,779	47,635	40,389		TOTAL PERSONNEL	34,350	-	-
22,028	16,602	28,451	17,194		TOTAL MATERIALS AND SERVICES	39,350	-	-
70,938	4,462	305,491	141,087		TOTAL CAPITAL OUTLAY	321,150	-	-
20,000	-	4,450	-		TOTAL "ALL OTHER" (DEBT/TRNSF/CONTING)	22,650	-	-
156,568	**65,843**	**386,027**	**198,669**		**TOTAL FUND 154 Expenditures**	**417,500**	-	-
29,415	**154,975**	-	**113,349**		**154 NET FUND BALANCE**	-	-	-

Historical Data				191 - Capital Projects Fund		Budget Year 2020-21		
Actual		2019-20		100 - Non Departmental				
2017-18	2018-19	Budgeted	Actual			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
				Account	Description			
				I.	**Revenues**			
196,588	259,962	-	395,786	3-01-0101	BEGINNING FUND BALANCE			
		-	-	3-01-0120	BFB:CP GENERAL FUND	158,708		
-	-	65,145	-	3-01-0121	BFB:CP WATER	538,130		
-	-	250,386	-	3-01-0122	BFB:CP STREETS FUND	17,195		
-	-	18,411	-	3-01-0123	BFB:CP SEWER FUND	21,805		
3,394	5,321	4,500	4,735	3-70-0102	INTEREST	5,000		
-	-	15,000	15,000	3-90-0103	CP GENERAL FUND POLICE	-		
-	16,900	20,000	20,000	3-90-0104	CP GENERAL FUND FIRE	-		
35,000	26,808	20,000	20,000	3-90-0107	CP GENERAL FUND CITY HALL	-		
60,000	127,409	285,317	285,317	3-90-0108	CP WATER FUND	-		
20,000	-	-	-	3-90-0111	CP STREETS FUND	-		
10,000	-	-	-	3-90-0112	CP SEWER FUND	26,200		
324,982	**436,400**	**678,759**	**740,838**		**TOTAL CAPITAL PROJECTS REVENUE**	**767,038**	-	-
				II.	**Expenditures**			
29,784	40,614	-	-	5-60-0400	TRANS: TO SEWER FUND	48,005		
-	-	-	540,203	5-60-0402	TRANS: TO WATER FUND	538,130		
35,237	-	-	18,411	5-60-0403	TRANS: TO STREETS FUND	22,195		
-	-	-	120,145	5-60-0404	TRANS: TO GEN FUND	158,708		
65,021	**40,614**	**-**	**678,759**		**Total Capital Projects Expenditures**	**767,038**	-	-
324,982	**436,400**	**678,759**	**740,838**		TOTAL CAPITAL PROJECTS 191 REVENUES	767,038	-	-
65,021	**40,614**	**-**	**678,759**		TOTAL CAPITAL PROJECTS 191 EXPENDITURES	767,038	-	-
259,961	**395,786**	**678,759**	**62,079**		**CAPITAL PROJECTS NET BALANCE**	-	-	-

GRAND TOTAL BALANCES

Historical Data						Budget Year 2020-21		
Actual		2019-20						
2017-18	**2018-19**	**Budgeted**	**Actual**	Account	Description	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
					GRAND TOTAL REVENUE			
974,656	952,527	1,003,470	1,009,176		GENERAL FUND 104	994,050	-	-
822,156	1,042,789	1,274,378	1,180,337		UTILITIES FUND 152	5,736,500	-	-
185,983	220,818	386,027	312,019		STREET FUND 154	417,500	-	-
324,982	436,400	678,759	740,838		CAPITAL PROJECTS FUND 191	767,038	-	-
2,307,777	**2,652,534**	**3,342,634**	**3,242,370**		**Total Revenue**	**7,915,088**	**-**	**-**
					Grand Total Expenditures			
667,119	674,540	748,018	655,285		GRAND TOTAL PERSONNEL SERVICES	798,200	-	-
382,161	343,118	462,942	313,199		GRAND TOTAL MATERIALS AND SERVICES	498,978	-	-
215,444	412,593	869,098	629,409		GRAND TOTAL CAPITAL OUTLAY	5,601,100	-	-
161,861	148,372	128,457	486,832		GRAND TOTAL DEBT SERVICES	125,600	-	-
230,021	211,731	1,019,076			GRAND TOTAL TRANSFERS	793,238		
-		115,043			GRAND TOTAL CONTINGENCY	97,972		
1,656,606	**1,790,354**	**3,342,634**	**2,084,725**		**GRAND TOTAL Expenditures**	**7,915,088**	**-**	**-**
651,171	**862,180**	**-**	**1,157,645**		**NET BALANCE**	**-**	**-**	**-**

					GRAND TOTAL REVENUE			
974,656	952,527	1,003,470	1,009,176		GENERAL FUND 104	994,050	-	-
822,156	1,042,789	1,274,378	1,180,337		UTILITIES FUND 152	5,736,500	-	-
185,983	220,818	386,027	312,019		STREET FUND 154	417,500	-	-
324,982	436,400	678,759	740,838		CAPITAL PROJECTS FUND 191	767,038	-	-
2,307,777	**2,652,534**	**3,342,634**	**3,242,370**		**Total Revenue**	**7,915,088**	-	-
					GRAND TOTAL EXPENDITURES			
839,684	756,220	1,003,470	747,529		GENERAL FUND 104	994,050		
595,333	927,677	1,274,378	1,138,527		UTILITIES FUND 152	5,736,500		
156,568	65,843	386,027	198,669		STREET FUND 154	417,500		
65,021	40,614	-	678,759		CAPITAL PROJECTS FUND 191	767,038		
1,656,606	**1,790,354**	**2,663,875**	**2,763,484**		**Total Expenditures**	**7,915,088**	-	-
651,171	**862,180**	**678,759**	**478,886**		**NET BALANCE**	-	-	-

Historical Data				GRAND TOTAL BALANCES		Budget Year 2020-21		
Actual		2019-20				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
2017-18	2018-19	Budgeted	Actual	Account	Description			
					TOTAL ALL FUNDS			
704,266	391,213	539,000	466,395	Beginning Fund Balance/Net Working Capital		325,000	-	-
624,408	619,577	629,036	673,060	Fees, Licenses, Permits, Fines, Assessments & Other Services		786,650	-	-
125,169	283,409	652,939	563,273	Federal, State, and all other Grants, Gifts, Allocations and Donations		201,700	-	-
-	-	-	-	Revenue and Bonds and Other Debt		5,000,000	-	-
190,021	211,731	340,317	340,317	Interfund Transfers / Internal Service Reimbursements		26,200	-	-
312,062	343,304	385,900	336,093	All Other Resources Except Current Year Property Taxes		421,500		
341,851	368,762	363,200	358,462	Current Year Property Taxes Estimated to be Received		387,000	-	-
				Plus Capital Projects		767,038		
2,297,777	**2,217,996**	**2,910,392**	**2,737,600**		**Total Revenue**	**7,915,088**	-	-
					Grand Total Expenditures			
667,119	674,540	748,018	655,285		GRAND TOTAL PERSONNEL SERVICES	798,200	-	-
382,161	343,118	462,942	313,199		GRAND TOTAL MATERIALS AND SERVICES	498,978	-	-
215,444	412,593	869,098	629,409		GRAND TOTAL CAPITAL OUTLAY	5,601,100	-	-
161,861	148,372	128,457	113,797		GRAND TOTAL DEBT SERVICES	125,600	-	-
230,021	211,731	1,019,076			GRAND TOTAL TRANSFERS	793,238		
-		115,043			GRAND TOTAL CONTINGENCY	97,972		
1,656,606	**1,790,354**	**3,342,634**	**1,711,691**		**GRAND TOTAL Expenditures**	**7,915,088**	-	-
641,171	**427,642**	**(432,242)**	**1,025,910**		**NET BALANCE**	**-**	**-**	**-**

BUDGET DOCUMENT

YEAR 2020-2021

-- HISTORICAL DATA -- 2017-2018	2018-2019	ADOPTED 2019-2020	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
				R E V E N U E S			
219,699	134,972	150,000	3-01-0101	AVAILABLE CASH ON HAND	175,000	----------	----------
4,380	4,347	3,200	3-10-0100	HARNEY COUNTY	5,000	----------	----------
20,153	22,710	20,000	3-10-0101	PREVIOUSLY LEVIED TAXES	17,000	----------	----------
317,318	341,705	340,000	3-10-0102	TAXES TO BALANCE BUDGET	365,000	----------	----------
8,967	7,467	6,500	3-20-0101	BUSINESS LICENSES	4,000	----------	----------
1,234	1,407	1,600	3-20-0102	DOG LICENSES	1,400	----------	----------
24,871	25,258	28,000	3-30-0101	OLCC LIQUOR SALES TAX	34,000	----------	----------
1,766	1,792	1,850	3-30-0102	TOBACCO SALES TAX	2,000	----------	----------
221,325	219,998	250,000	3-30-0103	TRANSIENT LODGING TAX	190,000	----------	----------
13,644	13,913	15,000	3-30-0104	STATE REVENUE SHARING	12,000	----------	----------
29,171	45,706	43,000	3-30-0105	MARIJUANA TAX	55,000	----------	----------
42	199	50	3-40-0101	COPIES	350	----------	----------
6,600	8,914	7,000	3-40-0102	RURAL FIRE CONTRACT	11,000	----------	----------
60	75	120	3-40-0103	POLICE REPORTS	100	----------	----------
1,500	1,085	1,000	3-40-0104	ZONE CHANGE/VARIANCE FEE	300	----------	----------
1,200	750	500	3-40-0106	PET IMPOUNDMENT FEES	1,200	----------	----------
150	100	100	3-40-0119	VEHICLE IMPOUND (POLICE)	100	----------	----------
15,493	23,348	20,000	3-50-0101	FINES AND COURT COSTS	17,000	----------	----------
58,495	61,105	62,000	3-60-0101	POWER FRANCHISE	75,000	----------	----------
4,309	2,827	2,900	3-60-0102	TELEPHONE FRANCHISE	3,000	----------	----------
7,403	8,356	8,400	3-60-0103	TELEVISION FRANCHISE	8,500	----------	----------
4,368	3,940	4,500	3-60-0104	SANITATION FRANCHISE	5,500	----------	----------
----------	----------	500	3-60-0105	LS NETWORK FRANHCHISE	1,200	----------	----------
815	----------	500	3-70-0100	SALE OF VEHICLES/EQUIPMT.	1,000	----------	----------
3,639	9,453	9,000	3-70-0101	REFUNDS & REIMBURSEMENTS	3,500	----------	----------
1,709	2,423	1,500	3-70-0102	FUND INTEREST	4,000	----------	----------
----------	----------	20,000	3-70-0103	SALE OF PUBLIC LAND	100	----------	----------
191	1,028	750	3-70-0105	REIMB: MVA/HAZ MAT CREW	100	----------	----------
1,000	----------	1,100	3-80-0101	GRANT: DLCD PLAN/LAND USE	1,000	----------	----------
----------	----------	100	3-80-0102	GRANT: POLICE DUII OT	----------	----------	----------
----------	313	100	3-80-0104	GRANT: DISTRACTED DRIVING	----------	----------	----------
----------	----------	100	3-80-0107	GRANT: VFA/RFA FIRE	----------	----------	----------
50	50	100	3-80-0115	DONATIONS: FIRE DEPT	100	----------	----------
50	50	100	3-80-0116	DONATION-POLICE DEPT	500	----------	----------
----------	----------	100	3-80-0117	GRANT: AFG/FEMA FIRE	----------	----------	----------
3,024	4,031	3,600	3-80-0118	GRANT: POLICE SPEED OT	----------	----------	----------
350	5,205	100	3-80-0120	DONATIONS: PAVILION/PARKS	100	----------	----------
1,680	----------	100	3-80-0121	GRANT: POLICE SEATBELT OT	----------	----------	----------
974,656	952,527	1,003,470	T O T A L	DEPT 100 R E V E N U E S	994,050		

BUDGET DOCUMENT

YEAR 2020-2021

-- HISTORICAL DATA -- 2017-2018	2018-2019	ADOPTED 2019-2020	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
				EXPENSES			
PERSONNEL SERVICES							
46,200	52,146	43,050	5-10-0101	ADMINISTRATOR/RECORDER	37,300	----------	----------
17,041	9,287	9,500	5-10-0110	UTIL CLERK/PLAN COMM SEC	8,900	----------	----------
26,264	32,263	28,996	5-10-0111	TREASURER	26,100	----------	----------
----------	2,300	2,000	5-10-0117	LUMP SUM COMPENSATION	2,000	----------	----------
6,847	7,281	7,448	5-10-0180	SOCIAL SECURITY (FICA/M)	5,600	----------	----------
1,638	1,324	2,761	5-10-0181	EMPLOYMENT TAX (SUTA)	1,300	----------	----------
497	446	490	5-10-0182	WORKERS COMPENSATION	400	----------	----------
37,575	28,239	37,812	5-10-0183	INSURANCE: HLTH/DNT/LIFE	41,500	----------	----------
11,401	9,634	13,334	5-10-0184	PERS	12,700	----------	----------
147,463	142,920	145,391		TOTAL PERSONNEL SERVICES	135,800		
MATERIALS AND SERVICES							
3,330	4,418	3,500	5-20-0201	OFC SUPP, PRINTING, PSTG	4,000	----------	----------
9,598	15,149	14,000	5-20-0202	CONTRACTUAL SERVICES	15,500	----------	----------
2,239	5,136	5,000	5-20-0203	ADVERTISING/PUBLIC NOTICE	4,000	----------	----------
27	----------	100	5-20-0204	WASTE DISPOSAL (C&B)	70	----------	----------
----------	----------	----------	5-20-0205	MOSQUITO SPRAYING	12,500	----------	----------
----------	3,000	2,500	5-20-0206	COMP PLAN WORK	1,500	----------	----------
4,260	4,672	4,800	5-20-0210	UTILITIES	4,800	----------	----------
14,551	8,451	12,500	5-20-0219	LEGAL FEES/COSTS	15,000	----------	----------
3,459	1,981	4,000	5-20-0220	TRAV/MEALS/MLG/REGIST	2,400	----------	----------
4,250	5,250	5,250	5-20-0221	AUDIT	6,000	----------	----------
4,361	4,361	4,753	5-20-0222	WC/PROPERTY LIABILITY INS	5,000	----------	----------
855	332	1,400	5-20-0223	BUILDING MTC. & EXPENSE	1,200	----------	----------
2,400	1,858	2,400	5-20-0224	DONATIONS	1,500	----------	----------
4,191	2,746	2,700	5-20-0225	DUES/LICENSES (LOC/OCCMA)	2,500	----------	----------
5,000	5,000	5,000	5-20-0226	GRANT ECONOMIC DEVELOP	3,500	----------	----------
----------	----------	2,000	5-20-0227	DEER PROCESSING	----------	----------	----------
----------	----------	185	5-20-0228	DONATION TO HIGH SCHOOL	185	----------	----------
68,195	50,342	53,000	5-20-0229	CHAMBER SHARE OF TLT	23,750	----------	----------
----------	105	250	5-20-0230	REFUNDS	100	----------	----------
1,000	----------	1,100	5-20-0231	GRANT: DLCD PLAN/LAND USE	1,000	----------	----------
----------	----------	9,500	5-20-0232	TOURISM PROMOTION TLT	23,750	----------	----------
----------	----------	660	5-20-0233	EMPLOYEE APPRECIATION	700	----------	----------
330	19	1,000	5-20-0234	EQUIPMENT & REPAIR	2,500	----------	----------
----------	----------	4,500	5-20-0235	GRANT MATCH FUNDS	5,000	----------	----------
----------	25	----------	5-20-0237	HOLIDAY LIGHTING CONTEST	----------	----------	----------
2,141	2,423	2,500	5-20-0238	CODIFY/DIGITIZE RECORDS	1,500	----------	----------
2,954	5,667	6,500	5-20-0241	CITATIONS COURT COSTS	6,500	----------	----------
8,160	8,160	8,323	5-20-0242	CEMETERY SHARE TO BURNS	8,323	----------	----------
5,000	5,000	5,000	5-20-0244	GIS PROGRAM (HC PLANNING)	5,000	----------	----------
146,301	134,095	162,421		TOTAL MATERIALS AND SERVICES	157,778		
CAPITAL OUTLAY							
----------	----------	20,000	5-40-0337	TECHNOLOGY IMPROVEMENTS	8,100	----------	----------
		20,000		TOTAL CAPITAL OUTLAY	8,100		

-- HISTORICAL DATA -- 2017-2018	2018-2019	ADOPTED 2019-2020	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
TRANSFERS							
40,000	----------	----------	5-60-0410	LAND PURCHASE	----------	----------	----------
35,000	26,808	20,000	5-60-0415	TRANS: TO CP GENERAL FUND	----------	----------	----------
75,000	26,808	20,000		TOTAL TRANSFERS			
CONTINGENCY							
----------	----------	19,439	5-70-0501	CONTINGENCY	10,000	----------	----------
		19,439		TOTAL CONTINGENCY	10,000		
368,764	303,823	367,251	T O T A L	DEPT 101 E X P E N S E S	311,678		

-- HISTORICAL DATA -- 2017-2018	2018-2019	ADOPTED 2019-2020	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
				E X P E N S E S			
PERSONNEL SERVICES							
63,517	64,791	66,411	5-10-0101	POLICE CHIEF	68,100	----------	----------
42,840	36,919	38,400	5-10-0110	POLICE OFFICER #1	40,600	----------	----------
----------	1,095	3,000	5-10-0111	RESERVES	4,100	----------	----------
39,060	39,633	39,600	5-10-0112	POLICE OFFICER #2	39,400	----------	----------
2,272	----------	100	5-10-0113	GRANT: POLICE SEATBELT OT	----------	----------	----------
----------	----------	100	5-10-0114	GRANT: POLICE DUII ENF OT	----------	----------	----------
11,022	14,616	18,000	5-10-0115	OVERTIME/ON-CALL POLICE	12,500	----------	----------
4,232	2,897	3,600	5-10-0116	GRANT: POLICE SPEED OT	2,200	----------	----------
----------	436	1,500	5-10-0117	LUMP SUM COMPENSATION	1,500	----------	----------
----------	----------	100	5-10-0119	GRANT:DISTRACTED DR OT	----------	----------	----------
12,408	12,270	13,681	5-10-0180	SOCIAL SECURITY	12,700	----------	----------
2,415	2,002	5,206	5-10-0181	EMPLOYMENT TAX (SUTA)	2,800	----------	----------
9,733	9,686	11,300	5-10-0182	WORKERS' COMPENSATION	11,000	----------	----------
41,202	53,413	75,266	5-10-0183	INSURANCE: HLTH/DNT/LIFE	77,200	----------	----------
28,466	27,470	31,310	5-10-0184	PERS	36,500	----------	----------
257,167	265,228	307,574		TOTAL PERSONNEL SERVICES	308,600		
MATERIALS AND SERVICES							
937	843	1,300	5-20-0201	OFFICE SUPPLIES	700	----------	----------
2,790	3,708	4,500	5-20-0220	OFFICER TRN/TRVL/MLG/MLS	5,000	----------	----------
2,383	2,954	4,500	5-20-0221	RADIOS AND COMM. EQ.	3,500	----------	----------
5,813	3,570	6,500	5-20-0222	EQUIPMENT & AMMO	6,000	----------	----------
1,472	3,320	4,000	5-20-0223	MAINTENANCE AND EXPENSE	3,500	----------	----------
566	679	1,900	5-20-0225	CLOTHING ALLOWANCE	750	----------	----------
823	580	1,300	5-20-0226	PET IMPOUNDMENT	1,300	----------	----------
8,906	12,760	10,889	5-20-0227	VEHICLES FUEL/OIL/TIRES	12,000	----------	----------
235	150	450	5-20-0229	MEMBERSHIP FEES	450	----------	----------
20,000	20,000	20,000	5-20-0230	DISPATCH SERVICES: HCSO	20,000	----------	----------
10,862	10,862	11,466	5-20-0237	WC/PROEPRTY LIABILITY INS	12,500	----------	----------
155	----------	1,000	5-20-0239	RADIO REPAIR	500	----------	----------
54,942	59,426	67,805		TOTAL MATERIALS AND SERVICES	66,200		
CAPITAL OUTLAY							
1,590	1,670	1,700	5-40-0305	LEXIPOL MANUAL UPDATE	1,750	----------	----------
39,668	----------	4,611	5-40-0311	POLICE VEHICLE	----------	----------	----------
----------	----------	----------	5-40-0337	TECH IMPROVEMENTS	8,000	----------	----------
41,258	1,670	6,311		TOTAL CAPITAL OUTLAY	9,750		
DEBT SERVICE							
13,090	----------	----------	5-50-0510	USNB PRINCIPAL (VEHICLES)	13,500	----------	----------
----------	----------	----------	5-50-0511	USNB LOAN INTEREST (VEH.)	1,100	----------	----------
13,090				TOTAL DEBT SERVICE	14,600		
TRANSFERS							
----------	----------	15,000	5-60-0401	TRANSFER TO CP GEN FUND	----------	----------	----------
		15,000		TOTAL TRANSFERS			

-- HISTORICAL DATA -- 2017-2018	2018-2019	ADOPTED 2019-2020	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
CONTINGENCY							
----------	----------	8,350	5-70-0501	CONTINGENCY	10,000	----------	----------
		8,350		TOTAL CONTINGENCY	10,000		
366,457	326,324	405,040	T O T A L	DEPT 102 E X P E N S E S	409,150		

-- HISTORICAL DATA -- 2017-2018	2018-2019	ADOPTED 2019-2020	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
				E X P E N S E S			
PERSONNEL SERVICES							
3,465	3,534	3,623	5-10-0101	FIRE CHIEF	4,800	----------	----------
2,350	3,219	2,977	5-10-0110	ASSISTANT FIRE CHIEF	3,400	----------	----------
16,690	12,852	12,500	5-10-0111	VOLUNTEER FIREFIGHTERS	16,800	----------	----------
1,722	1,500	1,400	5-10-0180	SOCIAL SECURITY (FICA/M)	1,900	----------	----------
475	319	710	5-10-0181	EMPLOYMENT TAX (SUTA)	450	----------	----------
1,276	530	1,570	5-10-0182	WORKERS COMPENSATION	1,300	----------	----------
----------	----------	200	5-10-0183	INSURANCE: HLTH/DNT/LIFE	----------	----------	----------
360	349	350	5-10-0184	PERS	350	----------	----------
103	1,458	150	5-10-0185	HVFD: STATUTORY LIFE INS.	150	----------	----------
26,441	23,761	23,480		TOTAL PERSONNEL SERVICES	29,150		
MATERIALS AND SERVICES							
5,089	5,381	5,300	5-20-0210	UTILITIES	5,400	----------	----------
340	585	2,000	5-20-0220	TRAINING MLG/MLS	1,000	----------	----------
2,879	2,686	3,800	5-20-0221	EXPENSE & SUPPLIES	5,000	----------	----------
5,000	5,000	5,000	5-20-0222	DISPATCH SERVICES (HCSO)	5,000	----------	----------
1,243	1,597	5,750	5-20-0223	EQUIPMENT MTC AND EXPENSE	8,500	----------	----------
9,554	9,554	10,085	5-20-0237	FIRE DEPT LIAB & VEH INS	10,500	----------	----------
941	1,492	6,000	5-20-0249	VEHICLES FUEL/OIL/TIRES	4,000	----------	----------
----------	120	250	5-20-0250	FINGERPRINT/CERTIFICATION	250	----------	----------
25,046	26,415	38,185		TOTAL MATERIALS AND SERVICES	39,650		
CAPITAL OUTLAY							
3,350	2,999	3,000	5-40-0301	HOSE/TURN-OUTS/EQUIPMENT	4,000	----------	----------
1,088	1,331	1,500	5-40-0303	SCBA TESTING FEE	1,500	----------	----------
----------	----------	----------	5-40-0304	GRANT: VFA OR RFA FEE	100	----------	----------
----------	----------	100	5-40-0307	GRANT: VFA OR RFA FIRE	----------	----------	----------
----------	----------	100	5-40-0313	GRANT: AFG OR FEMA FIRE	100	----------	----------
91	340	600	5-40-0328	BUILDING IMPROVEMENT	2,500	----------	----------
4,529	4,670	5,300		TOTAL CAPITAL OUTLAY	8,200		
TRANSFERS							
----------	16,900	20,000	5-60-0406	EQPT RES:FIRE TRK/EQUIP	----------	----------	----------
	16,900	20,000		TOTAL TRANSFERS			
CONTINGENCY							
----------	----------	12,250	5-70-0501	CONTINGENCY	10,000	----------	----------
		12,250		TOTAL CONTINGENCY	10,000		
56,016	71,746	99,215	T O T A L	DEPT 103 E X P E N S E S	87,000		

-- HISTORICAL DATA -- 2017-2018	2018-2019	ADOPTED 2019-2020	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
				E X P E N S E S			
PERSONNEL SERVICES							
8,782	8,960	9,185	5-10-0111	PUBLIC WORKS DIRECTOR	6,050	----------	----------
5,756	5,873	6,020	5-10-0113	UTILITY WORKER I	3,700	----------	----------
----------	492	1,000	5-10-0117	LUMP SUM COMPENSATION	1,000	----------	----------
5,756	5,256	5,437	5-10-0123	UTILITY WORKER II	3,300	----------	----------
1,552	1,575	1,580	5-10-0180	SOCIAL SECURITY (FICA/M)	1,000	----------	----------
389	291	335	5-10-0181	EMPLOYMENT TAX (SUTA)	250	----------	----------
1,377	1,412	1,536	5-10-0182	WORKERS COMPENSATION	1,000	----------	----------
10,399	9,835	11,012	5-10-0183	INSURANCE: HTLH/DENT/LIFE	5,400	----------	----------
2,533	2,454	3,150	5-10-0184	PERS	2,300	----------	----------
36,544	36,148	39,255		TOTAL PERSONNEL SERVICES	24,000		
MATERIALS AND SERVICES							
1,536	903	3,000	5-20-0221	MATERIALS & SUPPLIES	2,000	----------	----------
----------	777	2,500	5-20-0222	WEED CONTROL	2,500	----------	----------
1,569	2,170	4,000	5-20-0223	MAINTENANCE AND EXPENSES	2,500	----------	----------
1,800	2,000	2,200	5-20-0224	LEAF DUMPSTERS	3,600	----------	----------
----------	----------	1,115	5-20-0227	TREES/SHRUBS/PLANTS	8,000	----------	----------
3,937	4,400	4,500	5-20-0233	UTILITIES (ELECTRICITY)	5,000	----------	----------
767	----------	810	5-20-0237	WC/PROPERTY LIABILITY INS	800	----------	----------
852	1,499	3,500	5-20-0249	VEHICLES FUEL/OIL/TIRES	1,500	----------	----------
10,461	11,749	21,625		TOTAL MATERIALS AND SERVICES	25,900		
CAPITAL OUTLAY							
----------	5,669	36,084	5-40-0309	PARK RESTROOMS	80,000	----------	----------
1,442	760	4,000	5-40-0311	VEHICLES/EQUIPMENT	5,000	----------	----------
----------	----------	11,000	5-40-0312	PARK DEVELOPMENT	21,000	----------	----------
----------	----------	----------	5-40-0314	PARK SPRINKLERS	20,000	----------	----------
1,442	6,429	51,084		TOTAL CAPITAL OUTLAY	126,000		
CONTINGENCY							
----------	----------	20,000	5-70-0501	CONTINGENCY	10,322	----------	----------
		20,000		TOTAL CONTINGENCY	10,322		
48,447	54,326	131,964	T O T A L	DEPT 104 E X P E N S E S	186,222		
974,656	952,527	1,003,470	T O T A L	FUND 104 R E V E N U E S	994,050		
467,615	468,057	515,700		TOTAL PERSONNEL SERVICES	497,550		
236,750	231,685	290,036		TOTAL MATERIALS AND SERVICES	289,528		
47,229	12,769	82,695		TOTAL CAPITAL OUTLAY	152,050		
13,090				TOTAL DEBT SERVICE	14,600		
75,000	43,708	55,000		TOTAL TRANSFERS			
		60,039		TOTAL CONTINGENCY	40,322		
839,684	756,219	1,003,470	T O T A L	FUND 104 E X P E N S E S	994,050		

BUDGET DOCUMENT

152-UTILITIES FUND
100-NON DEPARTMENTAL

YEAR 2020-2021

-- HISTORICAL DATA -- 2017-2018	2018-2019	ADOPTED 2019-2020	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
				R E V E N U E S			
246,581	226,824	----------	3-01-0101	AVAILABLE CASH ON HAND	----------	----------	----------
246,581	226,824			T O T A L DEPT 100 R E V E N U E S			

-- HISTORICAL DATA -- 2017-2018	2018-2019	ADOPTED 2019-2020	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
				R E V E N U E S			
----------	----------	250,000	3-01-0101	AVAILABLE CASH ON HAND	45,000	----------	----------
311,495	397,463	385,900	3-40-0108	WATER RECEIPTS	470,000	----------	----------
----------	3,200	1,800	3-40-0109	HOOK-UP FEES (WATER)	1,500	----------	----------
----------	424	----------	3-40-0112	LEASE FEES	100	----------	----------
1,800	1,800	1,700	3-40-0113	EXTRA FIRE LINE FEE (WTR)	1,800	----------	----------
938	460	650	3-40-0114	WATER TURN ON/OFF FEE	500	----------	----------
4,020	4,098	4,300	3-40-0115	1/2 INDST PK DEV ($1/MO)	4,500	----------	----------
388	142	400	3-40-0118	WATER TRUCK FEES	2,000	----------	----------
----------	----------	200	3-70-0101	REFUNDS	1,000	----------	----------
2,240	3,686	1,900	3-70-0102	1/2 INTEREST	3,500	----------	----------
2,550	3,705	2,500	3-70-0106	WATER DEPOSITS	2,500	----------	----------
----------	----------	200	3-70-0108	REIMBURSE BACK FLOW FEES	1,000	----------	----------
20,000	160,143	385,712	3-80-0111	WATER SYSTEM IMPROVEMENT	5,000,000	----------	----------
343,431	575,121	1,035,262	T O T A L	DEPT 105 R E V E N U E S	5,533,400		
				E X P E N S E S			
PERSONNEL SERVICES							
4,400	4,951	4,100	5-10-0101	ADMINISTRATOR	14,400	----------	----------
11,173	11,401	11,686	5-10-0111	UTILITY WORKER I	27,500	----------	----------
1,162	633	14,000	5-10-0112	UTILITIES CLERK	12,200	----------	----------
17,048	17,393	17,828	5-10-0114	PUBLIC WORKS DIRECTOR	45,100	----------	----------
----------	----------	250	5-10-0115	ON-CALL	3,500	----------	----------
11,173	10,202	10,554	5-10-0116	UTILITY WORKER II	24,300	----------	----------
----------	4,234	1,000	5-10-0117	LUMP SUM COMPENSATION	2,500	----------	----------
3,603	3,909	3,765	5-10-0180	SOCIAL SECURITY (FICA/M)	10,200	----------	----------
893	727	1,481	5-10-0181	EMPLOYMENT TAX (SUTA)	2,300	----------	----------
2,641	3,234	3,528	5-10-0182	WORKERS COMPENSATION	9,600	----------	----------
23,209	22,658	38,672	5-10-0183	INSURANCE HLTH/DNTL/LIFE	63,100	----------	----------
6,008	5,894	7,300	5-10-0184	PERS	23,200	----------	----------
2,138	2,293	4,712	5-10-0186	TREASURER	9,300	----------	----------
83,448	87,529	118,876		TOTAL PERSONNEL SERVICES	247,200		
MATERIALS AND SERVICES							
2,760	3,000	3,000	5-20-0201	AUDIT	2,800	----------	----------
44,488	37,111	63,000	5-20-0210	POWER FOR PUMPS	45,000	----------	----------
4,137	3,825	4,150	5-20-0211	REGIS/TRAV/MLG/MEALS/LIC	4,500	----------	----------
1,962	----------	5,000	5-20-0219	CITY ATTORNEY	6,000	----------	----------
1,802	2,758	2,500	5-20-0221	MATERIALS & SERVICES	40,000	----------	----------
8,182	7,493	8,000	5-20-0222	WC/PROPERTY LIABILITY INS	8,000	----------	----------
410	700	550	5-20-0223	WATER DEPOSIT REFUNDS	750	----------	----------
1,524	263	3,000	5-20-0224	EQUIPMENT MAINTENANCE	5,000	----------	----------
246	557	1,200	5-20-0225	CLOTHING ALLOWANCE	1,000	----------	----------
3,759	6,274	10,000	5-20-0227	WATER SYSTEM MAINTENANCE	7,500	----------	----------
3,143	1,724	4,000	5-20-0230	POSTAGE	4,500	----------	----------
4,607	4,588	5,500	5-20-0233	SHOP UTILITIES	5,500	----------	----------

-- HISTORICAL DATA -- 2017-2018	2018-2019	ADOPTED 2019-2020	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
5,028	1,886	4,600	5-20-0238	WATER TESTING FEES	4,500	----------	----------
932	1,523	3,000	5-20-0249	VEHICLES FUEL/OIL/TIRES	3,000	----------	----------
82,980	71,702	117,500		TOTAL MATERIALS AND SERVICES	138,050		
CAPITAL OUTLAY							
----------	315	3,000	5-40-0302	PIPES, VALVES & HYDRANTS	3,150	----------	----------
3,350	2,020	3,000	5-40-0306	WATER METERS	5,000	----------	----------
11,214	55	25,000	5-40-0307	COMPUTER EQPMT/TECHNOLOGY	45,000	----------	----------
190	118	10,000	5-40-0310	PUMPS & WELLS	2,500	----------	----------
20,000	1,000	26,000	5-40-0311	VEHICLE/EQUIPMENT	2,500	----------	----------
20,000	----------	----------	5-40-0312	WATER MASTER PLAN/STUDY	----------	----------	----------
22,523	169,793	385,712	5-40-0322	WATER SYSTEM PROJECT	5,000,000	----------	----------
----------	95	1,500	5-40-0328	MTC SHOP BUILDING	65,000	----------	----------
----------	----------	25,000	5-40-0329	UNDERGROUND SPRINKLERS	----------	----------	----------
77,277	173,396	479,212		TOTAL CAPITAL OUTLAY	5,123,150		
DEBT SERVICE							
15,411	15,768	15,426	5-50-0504	USNB LOAN PRINCIPAL (1/2)	----------	----------	----------
1,090	734	375	5-50-0505	USNB LOAN INTEREST (1/2)	----------	----------	----------
4,217	4,139	4,212	5-50-0506	IFA LOAN PRINCIPAL	----------	----------	----------
376	454	381	5-50-0507	IFA LOAN INTEREST	----------	----------	----------
21,094	21,095	20,394		TOTAL DEBT SERVICE			
TRANSFERS							
60,000	127,409	285,317	5-60-0408	TRANS: TO CP WATER	----------	----------	----------
60,000	127,409	285,317		TOTAL TRANSFERS			
CONTINGENCY							
----------	----------	1,608	5-70-0501	CONTINGENCY	25,000	----------	----------
		1,608		TOTAL CONTINGENCY	25,000		
324,799	481,131	1,022,907	T O T A L	DEPT 105 E X P E N S E S	5,533,400		

-- HISTORICAL DATA -- 2017-2018	2018-2019	ADOPTED 2019-2020	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
				R E V E N U E S			
----------	----------	16,000	3-01-0101	AVAILABLE CASH ON HAND	5,000	----------	----------
112,224	100,345	129,780	3-40-0107	SEWER RECEIPTS	100,000	----------	----------
----------	4,400	2,400	3-40-0109	HOOK-UP FEES (SEWER)	1,500	----------	----------
3,624	3,336	3,736	3-40-0112	LEASE FEES	4,000	----------	----------
3,972	4,091	4,500	3-40-0115	1/2 INDST PK DEV ($1/MO)	4,500	----------	----------
----------	----------	100	3-70-0101	REFUNDS/REIMBURSEMENTS	100	----------	----------
2,239	3,182	1,400	3-70-0102	1/2 INTEREST	3,500	----------	----------
2,550	3,555	2,500	3-70-0106	SEWER DEPOSITS	2,500	----------	----------
1,625	1,500	1,700	3-70-0108	REIMB: BACK FLOW FEES	2,000	----------	----------
76,126	79,821	77,000	3-80-0110	LAGOON RECEIPTS -$20 BASE	80,000	----------	----------
29,784	40,614	----------	3-90-0101	TRANSFER FROM CP SEWER	----------	----------	----------
232,144	240,844	239,116	T O T A L	DEPT 106 R E V E N U E S	203,100		
				E X P E N S E S			
PERSONNEL SERVICES							
11,173	11,401	11,686	5-10-0111	UTILITY WORKER I	1,900	----------	----------
1,162	633	1,500	5-10-0112	UTILITIES CLERK	1,200	----------	----------
13,081	17,393	17,828	5-10-0114	PUBLIC WORKS DIRECTOR	3,050	----------	----------
----------	----------	250	5-10-0115	ON-CALL	100	----------	----------
11,173	10,202	10,554	5-10-0116	UTILITIES WORKER II	1,650	----------	----------
----------	992	1,000	5-10-0117	LUMP SUM COMPENSATION	1,000	----------	----------
3,266	3,282	3,524	5-10-0180	SOCIAL SECURITY (FICA/M)	800	----------	----------
828	613	1,000	5-10-0181	EMPLOYMENT TAX (SUTA)	200	----------	----------
2,274	2,626	2,772	5-10-0182	WORKERS' COMPENSATION	600	----------	----------
21,900	19,748	23,506	5-10-0183	INSURANCE HLTH/DNTL/LIFE	5,000	----------	----------
5,459	4,992	6,649	5-10-0184	PERS	1,700	----------	----------
2,138	2,293	2,538	5-10-0186	TREASURER	1,900	----------	----------
72,454	74,175	82,807		TOTAL PERSONNEL SERVICES	19,100		
MATERIALS AND SERVICES							
1,000	891	----------	5-20-0201	AUDIT	200	----------	----------
4,345	4,283	4,505	5-20-0210	POWER FOR PUMPS	4,500	----------	----------
1,461	279	2,000	5-20-0211	REGIS/TRAV/MLG/MEALS/LIC	2,000	----------	----------
1,342	1,771	2,500	5-20-0221	MATERIALS & SERVICES	2,000	----------	----------
7,689	7,216	7,300	5-20-0222	WC/PROPERTY LIABILITY INS	7,600	----------	----------
409	309	600	5-20-0223	SEWER DEPOSIT REFUNDS	750	----------	----------
2,479	228	1,500	5-20-0224	EQUIPMENT MTC	2,000	----------	----------
246	369	900	5-20-0225	CLOTHING ALLOWANCE	1,000	----------	----------
17,368	2,520	2,500	5-20-0228	SEWER SYSTEM MAINTENANCE	2,500	----------	----------
10	906	1,000	5-20-0229	LAGOON MAINTENANCE	2,500	----------	----------
2,735	2,749	3,500	5-20-0233	SHOP UTILITIES	4,000	----------	----------
1,319	1,607	2,500	5-20-0249	VEHICLE FUEL/OIL/TIRES	3,000	----------	----------
40,403	23,128	28,805		TOTAL MATERIALS AND SERVICES	32,050		
CAPITAL OUTLAY							
----------	----------	----------	5-40-0307	COMPUTER EQPT/SERVICE	1,000	----------	----------

-- HISTORICAL DATA -- 2017-2018	2018-2019	ADOPTED 2019-2020	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
----------	221,966	10,355	5-40-0310	PUMPS/LIFT STATION	----------	----------	----------
20,000	----------	500	5-40-0311	VEHICLE/EQUIPMENT	3,500	----------	----------
----------	----------	200	5-40-0328	BUILDING MTC OR REPAIR	250	----------	----------
20,000	221,966	11,055		TOTAL CAPITAL OUTLAY	4,750		
DEBT SERVICE							
15,411	15,768	15,431	5-50-0504	1/2 USNB LOAN PRINCIPAL	----------	----------	----------
1,090	734	375	5-50-0505	1/2 USNB LOAN INTEREST	----------	----------	----------
80,075	82,609	85,224	5-50-0506	PRINCIPAL ON DEQ #2 LOAN	88,000	----------	----------
26,743	24,209	21,594	5-50-0507	INTEREST ON DEQ #2 LOAN	19,000	----------	----------
4,358	3,957	3,544	5-50-0508	LOAN FEE ON DEQ #2 LOAN	4,000	----------	----------
127,677	127,277	126,168		TOTAL DEBT SERVICE	111,000		
TRANSFERS							
10,000	----------	----------	5-60-0408	TRANS: TO CP SEWER	26,200	----------	----------
10,000				TOTAL TRANSFERS	26,200		
CONTINGENCY							
----------	----------	2,636	5-70-0501	CONTINGENCY	10,000	----------	----------
		2,636		TOTAL CONTINGENCY	10,000		
270,534	446,546	251,471	T O T A L	DEPT 106 E X P E N S E S	203,100		
822,156	1,042,789	1,274,378	T O T A L	FUND 152 R E V E N U E S	5,736,500		
155,902	161,704	201,683		TOTAL PERSONNEL SERVICES	266,300		
123,383	94,830	146,305		TOTAL MATERIALS AND SERVICES	170,100		
97,277	395,362	490,267		TOTAL CAPITAL OUTLAY	5,127,900		
148,771	148,372	146,562		TOTAL DEBT SERVICE	111,000		
70,000	127,409	285,317		TOTAL TRANSFERS	26,200		
		4,244		TOTAL CONTINGENCY	35,000		
595,333	927,677	1,274,378	T O T A L	FUND 152 E X P E N S E S	5,736,500		

BUDGET DOCUMENT

YEAR 2020-2021

-- HISTORICAL DATA -- 2017-2018	2018-2019	ADOPTED 2019-2020	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
				R E V E N U E S			
41,398	29,417	123,000	3-01-0101	AVAILABLE CASH ON HAND	100,000	----------	----------
99,015	113,617	111,627	3-30-0105	STATE OF OREGON	115,000	----------	----------
----------	----------	100	3-30-0109	ODOT/FED PROJECT	----------	----------	----------
10,000	75,000	----------	3-40-0117	HARNEY COUNTY	----------	----------	----------
333	2,784	1,200	3-70-0102	INTEREST (BANK)	2,500	----------	----------
----------	----------	100	3-70-0103	SALE OF SURPLUS PROPERTY	----------	----------	----------
----------	----------	150,000	3-80-0117	GRANT OR OTHER FUNDING	200,000	----------	----------
35,237	----------	----------	3-90-0415	TRANSFER FROM CP STREETS	----------	----------	----------
185,983	220,818	386,027	T O T A L	DEPT 100 R E V E N U E S	417,500		
				E X P E N S E S			
PERSONNEL SERVICES							
8,782	8,960	9,185	5-10-0101	PUBLIC WORKS DIRECTOR	6,050	----------	----------
5,756	5,873	6,020	5-10-0110	UTILITY WORKER 1	3,700	----------	----------
----------	492	1,000	5-10-0111	LUMP SUM COMPENSATION	500	----------	----------
5,756	5,256	5,437	5-10-0123	UTILITY WORKER II	3,300	----------	----------
4,400	4,951	4,100	5-10-0124	ADMINISTRATOR	5,800	----------	----------
1,889	1,953	2,046	5-10-0180	SOCIAL SECURITY (FICA/M)	1,500	----------	----------
454	350	600	5-10-0181	EMPLOYMENT INS (SUTA)	400	----------	----------
1,774	2,223	2,414	5-10-0182	WORKERS COMPENSATION	1,800	----------	----------
11,709	11,649	13,030	5-10-0183	INSURANCE: HLTH/DNT/LIFE	8,000	----------	----------
3,082	3,072	3,803	5-10-0184	PERS	3,300	----------	----------
43,602	44,779	47,635		TOTAL PERSONNEL SERVICES	34,350		
MATERIALS AND SERVICES							
15,328	14,300	17,000	5-20-0210	STREET LIGHTING	15,000	----------	----------
1,000	----------	1,000	5-20-0221	AUDIT	1,000	----------	----------
69	----------	1,000	5-20-0222	MATERIALS & SUPPLIES	10,000	----------	----------
3,117	804	4,000	5-20-0223	EQUIPMENT/REPAIR/MAINT	10,000	----------	----------
1,264	694	1,500	5-20-0226	WC/PROP LIAB INSURANCE	850	----------	----------
1,250	804	3,951	5-20-0249	VEHICLES FUEL/OIL/TIRES	2,500	----------	----------
22,028	16,602	28,451		TOTAL MATERIALS AND SERVICES	39,350		
CAPITAL OUTLAY							
20,000	1,519	3,000	5-40-0311	VEHICLE/EQUIPMENT	15,000	----------	----------
50,938	2,943	300,936	5-40-0331	PAVE/PATCH/REPAIR/ST MTC	290,000	----------	----------
----------	----------	1,555	5-40-0339	SIDEWALK/BIKE PATH IMPROV	1,150	----------	----------
----------	----------	----------	5-40-0340	SIDEWALK DAMAGE REPAIR	15,000	----------	----------
70,938	4,462	305,491		TOTAL CAPITAL OUTLAY	321,150		
TRANSFERS							
20,000	----------	----------	5-60-0415	TRANS: TO CP STREETS FUND	----------	----------	----------
20,000				TOTAL TRANSFERS			
CONTINGENCY							
----------	----------	4,450	5-70-0501	CONTINGENCY FUND	22,650	----------	----------

154-STATE TAX STREET FUND
100-NON DEPARTMENTAL
YEAR 2020-2021

-- HISTORICAL DATA -- 2017-2018	2018-2019	ADOPTED 2019-2020	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
		4,450		TOTAL CONTINGENCY	22,650		
156,568	65,843	386,027		T O T A L DEPT 100 E X P E N S E S	417,500		
185,983	220,818	386,027		T O T A L FUND 154 R E V E N U E S	417,500		
43,602	44,779	47,635		TOTAL PERSONNEL SERVICES	34,350		
22,028	16,602	28,451		TOTAL MATERIALS AND SERVICES	39,350		
70,938	4,462	305,491		TOTAL CAPITAL OUTLAY	321,150		
				TOTAL DEBT SERVICE			
20,000				TOTAL TRANSFERS			
		4,450		TOTAL CONTINGENCY	22,650		
156,568	65,843	386,027		T O T A L FUND 154 E X P E N S E S	417,500		

-- HISTORICAL DATA -- 2017-2018	2018-2019	ADOPTED 2019-2020	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED
				R E V E N U E S			
196,588	259,962	----------	3-01-0101	BEGINNING FUND BALANCE	----------	----------	----------
----------	----------	65,145	3-01-0120	BFB: CP GENERAL FUND	158,708	----------	----------
----------	----------	250,386	3-01-0121	BFB: CP WATER FUND	538,130	----------	----------
----------	----------	18,411	3-01-0122	BFB: CP STREETS FUND	17,195	----------	----------
----------	----------	----------	3-01-0123	BFB: CP SEWER FUND	21,805	----------	----------
3,394	5,321	4,500	3-70-0102	INTEREST	5,000	----------	----------
----------	----------	15,000	3-90-0103	CP GENERAL FUND POLICE	----------	----------	----------
----------	16,900	20,000	3-90-0104	CP GENERAL FUND FIRE	----------	----------	----------
35,000	26,808	20,000	3-90-0107	CP GENERAL FUND CITY HALL	----------	----------	----------
60,000	127,409	285,317	3-90-0108	CP WATER FUND	----------	----------	----------
20,000	----------	----------	3-90-0111	CP STREETS FUND	----------	----------	----------
10,000	----------	----------	3-90-0112	CP SEWER FUND	26,200	----------	----------
324,982	436,400	678,759	T O T A L	DEPT 100 R E V E N U E S	767,038		
				E X P E N S E S			
TRANSFERS							
29,784	40,614	----------	5-60-0400	TRANS: TO SEWER FUND	48,005	----------	----------
----------	----------	540,203	5-60-0402	TRANSFER: TO WATER FUND	538,130	----------	----------
35,237	----------	18,411	5-60-0403	TRANS: TO STREETS FUND	22,195	----------	----------
----------	----------	120,145	5-60-0404	TRANS TO GEN FUND	158,708	----------	----------
65,021	40,614	678,759		TOTAL TRANSFERS	767,038		
65,021	40,614	678,759	T O T A L	DEPT 100 E X P E N S E S	767,038		
324,982	436,400	678,759	T O T A L	FUND 191 R E V E N U E S	767,038		
				TOTAL PERSONNEL SERVICES			
				TOTAL MATERIALS AND SERVICES			
				TOTAL CAPITAL OUTLAY			
				TOTAL DEBT SERVICE			
65,021	40,614	678,759		TOTAL TRANSFERS	767,038		
				TOTAL CONTINGENCY			
65,021	40,614	678,759	T O T A L	FUND 191 E X P E N S E S	767,038		
2,307,777	2,652,534	3,342,634		GRAND TOTAL REVENUES	7,915,088		
667,119	674,540	765,018		GR TOTAL PERSONNEL SERVICES	798,200		
382,161	343,117	464,792		GR TOTAL MATERIALS AND SERVICES	498,978		
215,444	412,593	878,453		GR TOTAL CAPITAL OUTLAY	5,601,100		
161,861	148,372	146,562		GR TOTAL DEBT SERVICE	125,600		
230,021	211,731	1,019,076		GR TOTAL TRANSFERS	793,238		
		68,733		GR TOTAL CONTINGENCY	97,972		
1,656,606	1,790,353	3,342,634		GRAND TOTAL EXPENSES	7,915,088		

191-CAPITAL PROJECTS FUND
100-NON DEPARTMENTAL
YEAR 2020-2021

-- HISTORICAL DATA --		ADOPTED					
2017-2018	2018-2019	2019-2020	ACCT	DESCRIPTION	PROPOSED	APPROVED	ADOPTED

FORM LB-1 **NOTICE OF BUDGET HEARING**

A public meeting of the CITY OF HINES BUDGET COMMITTEE will be held on Tuesday, June 23, 2020 at 7:00 pm at HINES CITY HALL, 101 E. BARNES AVENUE, HINES, OREGON. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2020 as approved by the CITY OF HINES BUDGET COMMITTEE. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at 101 E. Barnes Avenue, Hines, Oregon, between the hours of 8:00 a.m. and 5:00 p.m. This budget is for an annual budget period. This budget was prepared on a modified accrual basis of accounting that is the same as the preceding year.

Contact: Kirby Letham, City Administrator Telephone: 541-573-2251 Email: administrator@ci.hines.or.us

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2018-19	Adopted Budget This Year 2019-20	Approved Budget Next Year 2020-21
Beginning Fund Balance/Net Working Capital	491,558	652,780	325,000
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	742,689	696,601	786,650
Federal, State and all Other Grants, Gifts, Allocations and Donations	9,649	155,500	201,700
Revenue from Bonds and Other Debt	0	0	5,000,000
Interfund Transfers / Internal Service Reimbursements	171,117	340,317	26,200
All Other Resources Except Current Year Property Taxes	432,359	455,477	421,500
Current Year Property Taxes Estimated to be Received	368,762	363,200	387,000
Total Resources	**2,216,134**	**2,663,875**	**7,148,050**

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	674,540	748,018	798,200
Materials and Services	343,118	462,942	498,978
Capital Outlay	412,593	869,098	5,601,100
Debt Service	148,372	128,457	125,600
Interfund Transfers	211,731	1,019,076	793,238
Contingencies	0	115,043	97,972
Special Payments	0	0	0
Unappropriated Ending Balance and Reserved for Future Expenditure	0	0	0
Total Requirements	**1,790,354**	**3,342,634**	**7,915,088**

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program **FTE** for that unit or program			
Administration (2 FTE and 1 PTE)	142,920	145,391	135,800
FTE	1	2	2
Police	265,228	291,574	308,600
FTE	3	3	3
Fire	23,761	22,480	29,150
FTE			
Parks (3 FTE split between 4 departments)	36,148	39,255	24,000
FTE	3	3	3
Water	87,529	118,876	247,200
FTE			
Sewer	74,175	82,807	19,100
FTE			
Streets	44,779	47,635	34,350
FTE			
Not Allocated to Organizational Unit or Program	0	0	0
FTE	0	0	0
Total Requirements	**674,540**	**748,018**	**798,200**
Total FTE	**7**	**8**	**8**

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *

Additional finance source - addition of marijuana taxes expected to be received this year.

PROPERTY TAX LEVIES			
	Rate or Amount Imposed 2018-19	Rate or Amount Imposed This Year 2019-20	Rate or Amount Approved Next Year 2020-21
Permanent Rate Levy (rate limit 4.2922 per $1,000)	4.2922	4.2922	4.2922
Local Option Levy	0	0	0
Levy For General Obligation Bonds	0	0	0

STATEMENT OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	$0	$0
Other Bonds	$0	$0
Other Borrowings	$667,302	$6,184,600
Total	$667,302	$6,184,600

* If more space is needed to complete any section of this form, insert lines (rows) on this sheet. You may delete blank lines.

20-21

FUND	TOTAL	CASH	CURRT TX	OTHER TX	INTEREST	GRANTS	DONATION	TRANSFER	MSC	DEBT
General	994,050.00	175,000.00	387,000.00	293,000.00	4,000.00	1,000.00	700.00	26,200.00	107,150.00	
Water	5,533,400.00	45,000.00			3,500.00				484900	5,000,000.00
Sewer	203,100.00	5,000.00			3,500.00				194600	
Street	417,500.00	100,000.00		115,000.00	2,500.00	200,000.00			0.00	
	7,148,050.00	**325,000.00**	**387,000.00**	**408,000.00**	**13,500.00**	**201,000.00**	**700.00**	**26,200.00**	**786,650.00**	**5,000,000.00**
CP	767,038.00				421,500.00		201,700.00			

7,915,088.00 These 2 together These 2 together

19-20

FUND	TOTAL	CASH	CURRT TX	OTHER TX	INTEREST	GRANTS	DONATION	TRANSFER	MSC	DEBT
General	1,003,470.00	150,000.00	363,200.00	337,850.00	1,500.00	5,200.00	300.00	55,000.00	90,420.00	
Water	1,035,262.00	250,000.00			1,900.00			285,317.00	498045	
Sewer	239,116.00	129,780.00			1,400.00				107936	
Street	386,027.00	123,000.00		111,627.00	1,200.00	150,000.00			200.00	
	2,663,875.00	**652,780.00**	**363,200.00**	**449,477.00**	**6,000.00**	**155,200.00**	**300.00**	**340,317.00**	**696,601.00**	**0.00**
CP	678,759.00				455,477.00		155,500.00			

3,342,634.00 These 2 together These 2 together

18-19

FUND	TOTAL	CASH	CURRT TX	OTHER TX	INTEREST	GRANTS	DONATION	TRANSFER	MSC	DEBT
General	952,527.00	134,972.00	368,762.00	306,667.00	2,423.00	4,344.00	5,305.00	43,708.00	86,346.00	
Water	801,945.00	226,824.00			3,686.00			127,409.00	444,026.00	
Sewer	240,844.00	100,345.00			3,182.00				137,317.00	
Street	220,818.00	29,417.00		113,617.00	2,784.00	0.00			75,000.00	
	2,216,134.00	**491,558.00**	**368,762.00**	**420,284.00**	**12,075.00**	**4,344.00**	**5,305.00**	**171,117.00**	**742,689.00**	**0.00**
CP	436,400.00				432,359.00		9,649.00			

2,652,534.00 These 2 together These 2 together