

**MINUTES FROM  
A MEETING OF THE HINES COMMON COUNCIL  
AND BUDGET COMMITTEE  
May 25, 2021**

**Present:**

**Mayor:**

Nikki Morgan

**Council:**

Councilors Amity York, Misty Shepherd, Marsallai Quick, and Gary Miller were present

**City Staff:**

City Administrator Letham and Paula Vollmer Utility Clerk

**Public Audience:**

Tory Schmidt and Dwight Ausmus

**\*Mayor Nikki Morgan called the meeting to order at 5:30 pm and led the flag salute.**

**Approval of May 25, 2021 Agenda**

*Councilor Quick made a motion to approve the May 25, 2021 agenda. Councilor Shepherd seconded the motion. All ayes, motion carried.*

**Approval of Minutes from May 11, 2021**

*Councilor Shepherd made a motion to approve the May 11, 2021 minutes. Councilor Quick seconded the motion. All ayes, motion carried.*

**Accounts Payable for May 25, 2021**

*Councilor Quick made a motion to approve the Accounts Payable for May 25, 2021 in the amount of \$42,620.54. Councilor Shepherd seconded the motion. All ayes, motion carried.*

**\*City Council Meeting was temporarily adjourned to convene the Budget Committee Meeting at 5:36pm.**

**Budget Committee Members Present:**

Jon Morgan Committee Chair, Becky Bates, Taci Weil, Anna Gahley, Duane Hutchins

**\*Budget Committee Chairperson Jon Morgan convened the Budget Committee Hearing at 5:36pm.**

*Budget Committee member Hutchins nominated Jon Morgan as Budget Committee Chairperson. All ayes, the motion carried.*

**\*Budget Committee Meeting was called to order at 5:36pm by Jon Morgan, Budget Committee Chairperson.**

### **Review and Updates of Budget from Budget Officer**

Budget Officer Letham began by discussing the Budget Timeline. Originally, if needed additional meetings were to be scheduled this week. Due to a scheduling conflict a 3<sup>rd</sup> meeting if needed will be scheduled for June 8<sup>th</sup>. He reviewed the General Fund – Non-Departmental Revenue in the amount of \$1,083,550. That will fund City Hall, the Police Department, the Fire Department and the Parks. With the changes that have occurred at the Chamber of Commerce, there was discussion about retaining more of the TLT funds and dispersing it directly from the City to the entity that is hosting an event, and the Chamber is welcome to submit a request for funds to host an event. They did discuss proposed Capital Projects for the upcoming year. The updated proposed 2021-2022 budget for the City of Hines is \$6,527,888. Mr. Letham will make the adjustments discussed in the proposed budget and the Budget Committee will reconvene on June 22, 2021 for review of any changes and at that time approve the proposed budget and recommend it to the City Council at that meeting.

**\*Chairperson Morgan asked if there were any additional questions. He adjourned the Budget Committee Meeting at 7:33pm.**

**\*Mayor Morgan reconvened the City Council meeting at 7:34pm.**

### **Public Comment Non-Agenda Items Only**

**Tory Schmidt, Interim Director for the Chamber of Commerce** - wanted to give an update on what is happening at the Chamber of Commerce. They are actively seeking a new Director. The Skull 120/60/30 event will be held June 19<sup>th</sup>. The event has reached the rider capacity of 200 riders. They are looking for volunteers. Brewfest will be held in July. Plectrum Music is going to host a music festival in August. The Adventure Harney group that hosts the Skull 120/60/30 are working on starting back to work on a bike trail at Palomino Buttes. The Oregon Dark Skies Association has contacted the Chamber. The Dark Sky designation could bring star gazers from out of the area into Harney County.

### **New Business**

**Dwight Ausmus, Kiwanis** – Donation for the 4<sup>th</sup> of July fireworks. In the past we have donated \$150, we currently have \$300 in the budget for donation requests. Administrator Letham said that he believes that there will be some money left in the TLT account that could be donated. The Mayor suggested the City donate \$300 now and possibly more

money at the next meeting. Possibly to sponsor advertising. *Councilor Quick made a motion to donate \$300 to the Kiwanis for 4<sup>th</sup> of July fireworks. Councilor Shepherd seconded the motion. All ayes, motion carried.*

### **City Administrator Report**

**City Administrator's Report** - The tower is looking good. Working out some kinks. Will report further at the next meeting.

### **Old Business**

#### **Discussion of the Baker City "Common Sense" Resolution**

The Mayor is concerned that any business that chooses to take a stand against the Governor or OSHA could be taking a risk. There would be no risk to the Council itself, she is concerned for our local businesses. Administrator Letham said he will gather further information and bring it back to the Council at a later meeting.

### **New Business**

- **Insurance Agent RFP Decision** – There were two responses to the RFP. One agent from Klamath Falls and one from Ontario. Both agencies presented themselves well in discussion. The one from Ontario said he is in the area at least once a month. The agency from Klamath Falls said they could be here twice a year. *Councilor Miller made a motion to select Waldo Insurance from Ontario. Councilor Quick seconded the motion. All ayes, motion carried.*
- **Livestock Permit 4-Animal, Trevor Simmons/Mandy Dowell** – Trevor has had a livestock permit for the past 3 years. They gathered the required neighborhood signatures. Councilor Miller motioned to approve the livestock permit for Trevor Simmons. Councilor York seconded the motion. All ayes, motion carried.
- **Park Donation Recognition** - \$3,000 was donated by Streamline Consulting which owns Tumbleweed. They are also wanting to put together a service project for their staff to help paint equipment in the Park. Discussion ensued regarding fencing around the parks to keep children away from the highway.

### **Public Comment Period (Speaking time limits may apply):**

None

### **Mayor and Council Comments**

**Councilor York** – Suggested a split rail fence around the parks

**Councilor Shepherd** – She has had citizens comment about the dandelions in the park

**Councilor Quick** – Thanks to Kirby and Nikki

**Councilor Miller** – Has had family from out of town and they mentioned the broken sidewalk. Administrator Letham explained that volunteers have repaired some of the issues and will work on the others later this year.

**Mayor Morgan** – Thanks to Kirby for his work on the budget.

Next Council Meeting is scheduled for June 8, 2021 at 6:30pm.

**Adjournment:**

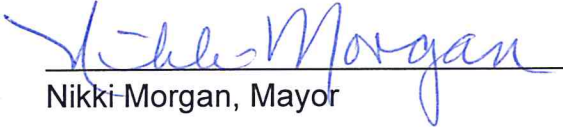
*There being no further business, Councilor Miller made a motion to adjourn the meeting. Councilor Shepherd seconded the motion. All ayes, the motion carried. Meeting adjourned at 8:20pm.*

Respectfully Submitted:

Kirby Letham

City Administrator

ACCEPTED AND APPROVED BY THE CITY COUNCIL ON June 8, 2021.

  
Nikki Morgan, Mayor