

**PUBLIC NOTICE
A MEETING OF THE HINES COMMON COUNCIL
March 9, 2021 AGENDA**

- I. Meeting begins at 6:30pm
- II. Flag Salute
- III. Approval of March 9, 2021 Agenda VOTE
- IV. Approval of previous meeting minutes from February 23, 2021 VOTE
- V. Approval of Accounts Payable: VOTE
 - March 4, 2021 in the amount of \$159.29
 - March 9, 2021 in the amount of \$13,048.05
- VI. Department Reports
 - a) Chief Ryan DeLange
 - b) Chief Bob Spence
 - c) Public Works, Jerry Lewellen
 - d) City Administrator, Kirby Letham
- VII. Public Comment – Non-Agenda Items ONLY (Speaking time limits may apply)
- VIII. Old Business
 - a) Ordinance 328: Fuel Tax – ~~First Reading~~ *final reading* VOTE
 - b) Deer – Review of Resolution 2252 VOTE
 - c) RFP for Park Sprinklers VOTE
- IX. New Business
 - a) Business License Application: Columbia Plumbing Services, Inc. (Scot Christofferson) VOTE
 - b) Planning Commission LOI – Matthew Shepherd
 - c) Resolution 2299 – Transfer of Funds to TLT VOTE
 - d) TLT Fund – Potential Projects VOTE
 - e) CRT Housing Program – Possible Buildable Lot VOTE
 - f) Presentation – Laura Eckstein Law LLC
- X. Public Comment Period (Speaking time limitations may apply.)
- XI. Mayor and Council Comments
- XII. Adjournment VOTE


This meeting is open to the public. It is anticipated to last approximately one hour and a half.

In accordance with ORS 192.630, City of Hines will make a good faith effort to provide accommodations for any person desiring to attend a public meeting, if the request is made at least 48 hours in advance of the meeting time. The meeting room is physically accessible to persons with mobility devices; a sign language or foreign language interpreter may be available, with advance notice.

***Due to the effects of the COVID-19 pandemic, all attendees are required to wear masks. If you do not want to attend in person, this meeting will be offered as a teleconference meeting. If you wish to call in to the meeting, please use your phone to dial-in using the following information:**

**DIAL-IN NUMBER - (425) 436-6354
Access code: 710647**

DATED this 9th day of March 2021

approved 3/09/21


Kirby Letham, City Administrator

Administrator

From: FreeConferenceCall Services <noreply@freeconferencecall.com>
Sent: Tuesday, March 9, 2021 7:38 PM
To: Administrator
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Account Information

Date: March 9, 2021 6:30:03 PM
Phone number: (425) 436-6354
Access code: 710647
Account: #s12080374

Audio

Caller	Service Type	Start Time	End Time	Duration
541 413 0274 - VOICE MAIL Host		6:30:03 PM	7:38:03 PM	68r

Number of attendees: 1
Total minutes: 68m

Note: All times in Pacific Time

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REGULAR MEETING OF HINES COMMON COUNCIL

March 9, 2021

AUDIENCE SIGN-IN SHEET

IF YOU WISH TO ADDRESS THE COUNCIL, PLEASE INDICATE YOUR SUBJECT TO THE RIGHT OF YOUR NAME

PLEASE **PRINT** YOUR NAME

SUBJECT, IF YOU WISH TO SPEAK

Brook Eckstein

Laura Eckstein

~~P. Eckstein~~

SCOT & TERRA CHRISTOPHERSON

Matt Shepherd

Hilda Allison

Kaitlin Davis

City Council Mtg March 9, 2021

pin=3761

present:

Mayor, ~~Misty~~ Misty, Gary, Beers, Ron W., Andy

I ✓

II ✓

III ✓ Beers, ? Ages

IV ✓ Ron, Beers, Ages

V ~~AP~~ AP - Beers, Ron,

Dept. Reports

Chief DeLange:

- 173 calls, mostly D.V.; lots of diving complaints; ~~still~~ a
- still a roaming bandit
- male subject ran over
- read letter from young lady who thanked Mitchell.
- man in the truck

Chief Spence

- 6 calls
- A pick up fire,
- some floor fires, incident at the hotel.

Public Works

- 200K / day work
- ?? at lagoon.
- cleaned p weeds
- Sewer jet pump needs rehaul, 2-3K to fix
will split cost w/ Beers

- Need to clean south tank \$2500.
- Contractors are here doing upgrades for pumphouses
- ! • Don't drive in Alleys' radio.
- Hilda: will they patch? yes.

~~VIII~~ Public Comment

VIII Old Business

- Ord 328 - Beers, York,
- Deer
 - Miller
 - Hatch: winter ground for deer
 - Ron: Nothing really
 - Chief Delange: No Seeding ordinance has helped.
 - Beers, misty, Option 3, Bullock eyes
- Beers, Shepherd, all types

IX New Business

- Quick, Columbia Approve - Quick, Miller, Ayes
 - Matthew Shepherd - Mayor
 - Res. 2299 - Beers, Quick, Ayes.
 - Hatch & Hilda: provided a form example that can be presented the Council - example
 - this wouldn't inhibit individuals
 - They want to help the community
 - Quick: High School collaboration
- ★ Work on this!

- Beers - ~~can~~ how much do we have? \$11,000 +/-

F) Presentation - Eckstein LAW

- Small towns: City Admin. covers many jobs
- "We've found a new model" to prevent problems
- Mayor - biggest problem is timing.
- Beers - questioned the 10 hr. bank.

e) CRT Harvey Homes Project

- Beers, Quick.

\$-2 : i

Arps = Ron, Beers, Quick, York

May = Shepherd, Miller

York - ~~No~~
 Shepherd - Thank you
 Quick - None
 Beers - Thank you
 Ron - None

Adjourn @ 8:30pm

Beers, Ron,

**MINUTES FROM
A WORK SESSION AND REGULAR MEETING OF THE HINES COMMON COUNCIL
February 23, 2021**

Present:

Mayor:

Nikki Morgan

Council:

Councilors Marsallai Quick, Robert Beers, Ron Williams, Gary Miller, Misty Shepherd and Amity York were present.

City Staff:

City Administrator Letham

Public Audience:

None

***Mayor Nikki Morgan called the meeting to order at 6:30 pm and led the flag salute.**

Work Session:

CA Letham outlined items to be discussed during the work session.

- a) Council Roles – will be discussed during the next meeting. Strategic Planning and Goal Setting – He presented the Council with a draft copy of a Mission Statement, Vision Statement and Council Goals for review. After discussion, the Council agreed that it should be brought forward at the March 9th meeting for a vote.
- b) Discussion of Rules of Order and Council Decorum - After discussion, the Council asked Administrator Letham to bring updated procedures in a written format to the March 9th meeting to be reviewed and voted on.
- c) Council Priorities – the Council discussed some possible priorities for 2021 – 2022. Some priorities discussed: Update the Zoning Ordinance and Comprehensive Plan, get established as a Certified Local Government, uses for TLT funds such as park improvements, etc., ways to streamline the building permit process.
- d) Ordinance 328 Fuel Tax Review – Final review of the ordinance before it goes to the Council for adoption at the March 9th meeting.
- e) Deer Control Program – The Council has fulfilled the requirements to enact a population control system created by the State of Oregon and ODFW. The Council discussed 4 options. 1) move forward with the program immediately, 2) wait and enact the program at a future date if deemed necessary, 3) take steps to eliminate the program 4) place a measure on the ballot. Deadline for a ballot measure is March 18th.
- f) Water Rates – Discussed that the new water meters will read in gallons and not cubic feet, and how to translate the water rates from one measurement to the other.
- g) Resolution 2285 State of Emergency Assessment – The State has extended the State of Emergency every 60 days without gap. They are to re-evaluate on March 3rd. The Council will wait until the State updates the status on March 3rd.

Work Session ended at 8:30pm**Regular Session of the Hines Common Council Called to Order at 8:30pm****Approval of the February 23, 2021 Agenda**

Councilor Beers made a motion to approve the agenda for February 23, 2021 as presented. Councilor Shepherd seconded the motion. All ayes, the motion carried.

Approval of the February 9, 2021 Meeting Minutes

Councilor Beers made a motion to approve the meeting minutes from February 9, 2021. Councilor Shepherd seconded the motion. All ayes, the motion carried.

Accounts Payable for February 23, 2021

Councilor Quick made a motion to approve the A/P for February 23, 2021 in the amount of \$25,181.04. Councilor Beers seconded the motion. All ayes, the motion carried.

Public Comment (Speaking time limits may apply):

None

Mayor and Council Comments

Councilor York – None

Councilor Shepherd – None

Councilor Miller – Grant County feed store sells deer feed. He is against feeding the deer.

Councilor Quick – None

Councilor Beers – None

Councilor Williams - None

Mayor Morgan – None

Next Council Meeting is scheduled for March 9, 2021 at 6:30pm.

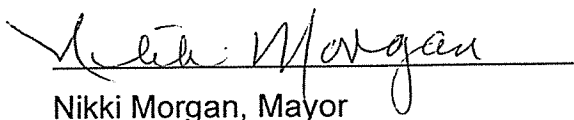
Adjournment:

There being no further business, Councilor Beers made a motion to adjourn the meeting. Councilor Williams seconded the motion. All ayes, the motion carried. Meeting adjourned at 8:34pm.

Respectfully Submitted:

Kirby Letham
City Administrator

ACCEPTED AND APPROVED BY THE CITY COUNCIL ON MARCH 9, 2021.


Nikki Morgan, Mayor

[illegible]

City Administrator's Report

I. Measure 110

- a. There appears to be no legal doors open to pass an ordinance of our own.
- b. "in quarter 1 of 2021, the percentage of revenue going to cities from the state will be down 76% - meaning cities will only be receiving 24% of what they received last year. The forecasted revenues for the quarter 2 are equally dismal."
- c. HB 2015: this will increase the amount of tax a city can collect from 3% to 10%.

II. Still working on the Homelessness issue.

* ~~Si~~ Waiting for appraisal from Fred Ellis

* OGEC - reminder

* Arche. in town 18th - 25th

TO: Hines City Council
FROM: Kirby Letham, City Administrator
DATE: March 9, 2021
SUBJECT: Discussion – Ordinance 328 Fuel Tax

Attachment(s)

- Fuel Tax Form
- Ordinance 328

DISCUSSION:

Ordinance 328 – Fuel Tax presented for vote.

POSSIBLE MOTIONS

- “I make a motion to adopt Ordinance 328 as read, establishing a fuel tax in the City of Hines.”

ORDINANCE 328

City of Hines Fuel Tax Ordinance

Section 1. Purpose and Title. This ordinance is enacted to provide additional funds for the construction, reconstruction, improvement, repair, maintenance, operation and use of the public highways, roads, and streets in the City and those subject to City control. This ordinance shall be known as the "City of Hines Motor Vehicle Fuel Tax Ordinance".

Section 2. Findings. The City Council of the City of Hines finds:

- A. The public highways, roads, and streets in the City and those subject to City control are consistently in need of construction, reconstruction, improvements, repair, upkeep and maintenance, to promote ease of travel and commerce in and around the city;
- B. The city's current revenue sources do not produce adequate funding to fund said construction, reconstruction, improvement, repair, upkeep, and maintenance;
- C. The City wishes to enact a \$0.01 per gallon motor vehicle fuel tax on all motor vehicle fuel dealers, within the City, to provide additional funds for said construction, reconstruction, improvement, repair, upkeep, and maintenance of the public highways, roads, and streets in the City and those subject to City control;
- D. The City referred a proposed \$0.01 per gallon motor vehicle fuel tax to the electors of the City of Hines for their approval at the election held on November 6, 2020;
- E. On November 6, 2020 the electors of the City of Hines approved a \$0.01per gallon motor vehicle fuel tax; and
- F. The monies generated by this ordinance will be dedicated to the construction, reconstruction, improvements, repair, maintenance, operation, and use of public highways, roads, and streets in the City and those subject to City control as required by the Oregon Constitution.

Section 3. Definitions. As used in this ordinance, unless context requires otherwise, the following words and phrases mean:

- A. City. The City of Hines, Oregon, a municipal Corporation of the State of Oregon.
- B. Dealer. Any person who:
 - 1) Imports or causes to be imported motor vehicle fuel for sale, use or distribution in, and after the same reaches the City, but "Dealer" does not include any person who imports into the City motor vehicle fuel in quantities of 500 gallons or less purchased from a supplier who is licensed as a Dealer hereunder and who assumes liability for the payment of the applicable license tax to the City; or
 - 2) Produces, refines, manufactures or compounds motor vehicle fuels in the City for use, distribution or sale in the City; or
 - 3) Acquires in the City for sale, use or distribution in the City motor vehicle fuels with respect to which there has been no license tax previously incurred.

- C. Distribution. In addition to its ordinary meaning, the delivery of motor vehicle fuel by a dealer to any service station or into any tank, storage facility, or series of tanks or storage facilities connected by pipelines, from which motor vehicle fuel is withdrawn directly for sale or for delivery into the fuel tanks of motor vehicles whether or not the service station, tank, or storage facility is owned, operated, or controlled by the dealer.
- D. Motor vehicle. All vehicles, engines or machines, moveable or immovable, operated or propelled by the use of motor vehicle fuel.
- E. Motor vehicle fuel. Means and includes gasoline, diesel, and any other inflammable or combustible gas or liquid, by whatever name that gasoline, gas, or liquid is known or sold, usable as fuel for the operation of motor vehicles. Propane fuel and motor vehicle fuel used exclusively as a structural heating source are excluded as a taxable motor vehicle fuel.
- F. Person. Every natural person, association, firm, partnership or corporation.
- G. Service station. Means and includes any place operated for the purpose of retailing and delivering motor vehicle fuel into the fuel tanks of motor vehicles.

Section 4. Tax Imposed. A business license tax is hereby imposed on every dealer. The tax imposed shall be paid monthly to the City and the City's authorized tax administrator. The City is authorized to exercise all supervisory and administrative powers with regard to the enforcement, collection and administration of the business license tax.

- A. A person who is not a licensed dealer shall not accept or receive motor vehicle fuel in the City from a person who supplies or imports motor vehicle fuel who does not hold a valid motor vehicle fuel dealer license in this City. If a person is not a licensed dealer or licensed motor vehicle fuel handler in this City and accepts or receives motor vehicle fuel, the purchaser shall be responsible for all taxes, interests and penalties prescribed herein.
- B. A licensed dealer who accepts or receives motor vehicle fuel from a person who does not hold a valid dealer license in this city, shall pay the tax that would have otherwise been imposed upon the unlicensed dealer by this ordinance to the city, or its authorized agent, upon the sale, use or distribution of the motor vehicle fuel.

Section 5. Amount and Payment.

- A. Subject to subsection (B) of this Section 5, in addition to any fees or taxes otherwise provided for by law, every dealer in the City engaging in the sale, use or distribution of motor vehicle fuel shall:
 - 1) Not later than the 25th day of each calendar month, render a statement to the City or its authorized agent on forms prescribed, prepared and furnished by the City of all motor vehicle fuel sold, used or distributed by him or her in the City as well as all such fuel sold, used or distributed in the City by a purchaser thereof upon which sale, used or distribution the dealer has assumed liability for the applicable license tax during the preceding calendar month; and
 - 2) Pay a motor vehicle fuel tax on the basis of \$0.01 per gallon of such motor vehicle fuel so sold, used, or distributed as shown by such statement in the manner and within the time provided in this Ordinance.

- B. The motor vehicle fuel tax shall not be imposed wherever it is prohibited by the Constitution, laws of the United States, or the State of Oregon.

Section 6. License Requirements. No dealer, shall sell, use, or distribute any motor vehicle fuel until they have secured a dealer license as required herein.

Section 7. License Application and Issuance.

- A. Every person, before becoming a dealer in motor vehicle fuel in this City, shall make an application to the City or its duly authorized agent, for a license authorizing such person to engage in business as a dealer.
- B. Applications for the license must be made on forms prescribed, prepared, and furnished by the City or its duly authorized agent.
- C. Applications shall be accompanied by a fully acknowledged certificate containing:
 - 1) The business name under which the dealer is transacting business;
 - 2) The address of the applicant's principal place of business and location of distributing stations in and adjacent to the City;
 - 3) The name and address of the managing agent, the names and addresses of the several persons constituting the firm or partnership and, if a corporation, the corporate name under which it is authorized to transact business and the names and addresses of its principal officers and registered agent, as well as primary transport carrier.
- D. If an application for a motor vehicle fuel dealer license is completed and accepted for filing, the City or its authorized agent, shall issue to the dealer a license in such form as the City or its duly authorized agent may prescribe to transact business in the City. The license so issued is not assignable and is valid only for the dealer in whose name it is issued.
- E. The City shall keep on file a copy of all applications and licenses.

Section 8. Failure to Secure License.

- A. If any dealer sells, distributes or uses any motor vehicle fuel without first filing the certificate and securing the license required by Section 7, the license tax shall immediately be due and payable on account of all motor vehicle fuel so sold, distributed or used.
- B. The City shall proceed forthwith to determine, from the best available sources, the amount of such tax, and it shall assess the tax in the amount found due, together with a penalty of 200% of the tax, and shall make its certificate of such assessment and penalty, determined by the City Administrator or the duly authorized agent. In any suit or proceeding to collect such tax or penalty or both, the certificate is prima facie evidence that the dealer therein named is indebted to the City in the amount of the tax and penalty stated.
- C. Any tax or penalty so assessed may be collected in the manner prescribed in Section 12 of this ordinance with reference to delinquency in payment of the fee or by an action at law.

- D. In the event any suit or action is instituted to enforce this section, if the City is the prevailing party, the City shall be entitled to recover from the person sued, reasonable attorney's fees at trial or upon appeal of such suit or action, in addition to all other sums provided by law.

Section 9. Revocation of License. The City or its authorized agent shall revoke the license of any dealer refusing or neglecting to comply with any provision of this ordinance. The City or its authorized agent shall mail by certified mail addressed to such dealer at their last known address on file, a notice of intention to revoke. The notice shall give the reasons for the revocation. The revocation shall become effective without further notice if within 10 days from the mailing of the notice, the dealer has not made good its default or delinquency.

Section 10. Cancellation of License.

- A. The City or its authorized agent may upon written request of a dealer, cancel any license issued to such dealer. The City shall, upon approving the dealer's request for cancellation, set a date not later than thirty (30) days after receipt of the written request, after which the license shall no longer be effective.
- B. The City may, after thirty (30) days' notice has been mailed to the last known address of the dealer, cancel the license of dealer upon finding the Dealer is no longer engaged in the business of a dealer.

Section 11. Remedies Cumulative. Except as otherwise provided in Sections 12 and 14, the remedies provided in Sections 8, 9 and 10 are cumulative. No action taken pursuant to those sections shall relieve any person from the penalty provisions of this ordinance.

Section 12. Payment of Tax and Delinquency.

- A. The license tax imposed by this ordinance shall be paid to the City on or before the 25th day of each month.
- B. Except as provided in subsection (D) and (E) of this section, if payment of the license tax is not paid as required by subsection A of this Section 12, a penalty of 1% of such license tax shall be assessed and be immediately due and payable.
- C. Except as provided in subsections (D) and (E) of this section, if the payment of the license tax and penalty, if any, is not made on or before the 1st day of the next month following that month in which payment is due, a further penalty of 10% of the license tax shall be assessed. Said penalty shall be in addition to the penalty provided for in subsection (B) of this section and shall be immediately due and payable.
- D. Penalties imposed by this section shall not apply if a penalty has been assessed and paid pursuant to Section 8 of this Ordinance.
- E. If the City determines that the delinquency was due to reasonable cause and without an intent to avoid payment, the City or its authorized agent may for good cause shown waive any penalties assessed under this section.
- F. If any person fails to pay the license tax, interest, or any penalty provided for by this section, the tax, interest, and/or penalty shall be collected from that person for the use by the City. The City shall commence and prosecute the final determination in any court of competent jurisdiction an action at law to collect the same.

- G. No dealer who collects from any person the license tax provided for herein shall knowingly and willfully fail to report and pay the same to the City as required herein.
- H. In the event any suit or action is instituted to collect the license tax, interest, or any penalty provided for by this section, if the City is the prevailing party, the City shall be entitled to recover from the person sued reasonable attorney's fees at trial or upon appeal of such suit or action, in addition to all other sums provided by law.

Section 13. Monthly Statement of Dealer. Every motor vehicle fuel dealer shall provide to the City or its authorized agent on or before the 25th day of each month, on forms prescribed, prepared and furnished by the City or its authorized agent, a statement of the number of gallons of motor vehicle fuel sold, distributed or used by the dealer during the preceding calendar month. The statement shall be signed by the dealer or its agent. All statements as required in this section are public records.

Section 14. Failure to File Monthly Statement. If a dealer fails to file any statement required by Section 13, the City or its authorized agent shall proceed forthwith to determine from as many available sources as the City or its authorized agent determines reasonable the amount of motor vehicle fuel sold, distributed, used, or stored by such dealer for the period unreported, and such determination shall in any proceeding be prima facie evidence of the amount of fuel sold, distributed, used, or stored. The City or its authorized agent immediately shall assess the license tax in the amount due determined, as pertaining to the reportable dealer, adding thereto a penalty of ten percent for failure to report. The penalty shall be cumulative to other penalties provided in this ordinance. In any suit brought to enforce the rights of the City under this section, any such determination showing the amount of tax, penalties, and costs unpaid by a dealer and that the same are due and unpaid to the City or its authorized agent is prima facie evidence of the facts as shown.

Section 15. Billing Purchasers. Dealers in motor vehicle fuel shall render bills to all purchasers of motor vehicle fuel. The bill shall separately state and describe to the satisfaction of the City or its authorized agent, the different products sold or shipped thereunder and shall be serially numbered except where other sales invoice controls acceptable to the City or its authorized agent are maintained. The bills required hereunder may be the same as those required under ORS 319.210.

Section 16. Failure to Provide Invoice or Delivery Tag. No person shall receive and accept any shipment of motor vehicle fuel from any dealer, or pay for the same, or sell or offer the shipment for sale, unless, the shipment is accompanied by an invoice or delivery tag showing the date upon which shipment was delivered, purchased or sold and the name of the dealer in motor vehicle fuel.

Section 17. Transporting Motor Vehicle Fuel in Bulk. Every person operating any conveyance for the purpose of hauling, transporting, or delivering motor vehicle fuel in bulk shall, before entering upon the public streets of the City with such conveyance, have and possess during the entire time of such hauling or transporting of motor vehicle fuel, an invoice, bill of sale, or other written statement showing the number of gallons conveyed, the true name and address of the seller or consignor, and the true name and address of the buyer or consignee of the same. The person hauling such motor vehicle fuel shall at the request of any officer authorized by the City to inquire into, or investigate such matters, produce and offer for inspection the invoice, bill of sale, or other statement.

Section 18. Exemption of Exported Fuel.

- A. The license tax imposed by Section 4 shall not be imposed on motor vehicle fuel that is:
 - 1) Exported from the City by a dealer; or

2) Sold by a dealer in individual quantities of 500 gallons or less for export by the purchaser to an area, or areas outside the City in containers other than the fuel tank of a motor vehicle, but every Dealer shall be required to report such exports and sales to the City in such detail as may be required.

- B. In support of any exemption from license taxes claimed under this section other than in the case of stock transfers or deliveries in their own equipment, every Dealer must execute and file with the City or its authorized agent, an export certificate in such form as shall be prescribed, prepared and furnished by the City or its authorized agent, containing a statement, made by some person having actual knowledge of the fact of such exportation, that the motor vehicle fuel has been exported from the City, and giving such details with reference to such shipment as may be required. The City or its authorized agent may demand of any dealer such additional data as is deemed necessary in support of any such certificate, and failure to supply such data will constitute a waiver of all right to exemption claimed by virtue of such certificate. The City or its authorized agent, may, in a case where it believes no useful purpose would be served by filing of an export certificate, waive the certificate.
- C. Any motor vehicle fuel carried from the City in the fuel tank of a motor vehicle shall not be considered as exported from the City.
- D. No person shall, through false statements, trick or device, or otherwise, obtain motor vehicle fuel for export as to which the City tax has not been paid and fail to export the same, or any portion thereof, or cause the motor vehicle fuel or any portion thereof to be used, distributed or sold in the City and fail to notify the City or its authorized agent and the dealer from whom the motor vehicle fuel was originally purchased of their act.
- E. No dealer or other person shall conspire with any person to withhold from export, divert from export, or return motor vehicle fuel to the City for sale or use so as to avoid any fees imposed herein.
- F. In support of any exemption from taxes on account of sales of motor vehicle fuel in individual quantities of 500 gallons or less for export by the purchaser, the dealer shall retain in his files for at least three years an export certificate executed by the purchaser in such form and containing such information as is prescribed by the City or its authorized agent. This certificate shall be prima facie evidence of the exportation of the motor vehicle fuel to which it applies only if accepted by the dealer in good faith.

Section 19. Sales to Armed Forces Exempted. The license tax imposed by Section 4 shall not be imposed on any motor vehicle fuel sold to the Armed Forces of the United States for use in ships, aircraft or for export from the City; but every dealer shall be required to report such sales to the City, in such detail as may be required. A certificate by an authorized officer of such Armed Forces shall be accepted by the dealer as sufficient proof that the sale is for the purpose specified in the certificate.

Section 20. Fuels in Vehicles Coming into City Not Taxed. Any person coming into the City in a motor vehicle may transport in the fuel tank of such vehicle motor vehicle fuel for their own use only and for the purpose of operating such motor vehicle without securing a license or paying the tax provided in Section 4, or complying with any of the provisions imposed upon dealers herein, but if the motor vehicle fuel so brought into the City is removed from the fuel tank of the vehicle or used for any purpose other than the propulsion of the vehicle, the person so importing the fuel into the City shall be subject to all provisions herein applying to dealers.

Section 21. Refunds. Refunds will be made pursuant to Chapter 319 of the Oregon Revised Laws. Claim forms for refunds may be obtained from the City.

Section 22. Examination and Investigations. The city, or its duly authorized agent, may make any examination of accounts, records, stocks, facilities, and equipment of dealers, service stations, and other persons engaged in storing, selling, or distributing motor vehicle fuel within this City, and such other investigations as it considers necessary in carrying out the provisions of this ordinance. If the examinations or investigations disclose that any reports of dealers or other persons theretofore filed with the City or its authorized agent pursuant to the requirements herein, have shown incorrectly the amount of gallons of motor vehicle fuel distributed or the tax accruing thereon, the City or its authorized agent may make such changes in subsequent reports and payments of such dealers or other persons, or may make such refunds, as may be necessary to correct the errors by its examinations or investigation. The dealer shall reimburse the City for the reasonable cost of the examination or investigation if the action discloses that the dealer paid ninety-five percent (95%) or less of the tax owing for the period of the examination or investigation. In the event that such an examination or investigation results in an assessment by and an additional payment due to the City, such additional payment shall be subject to interest at the rate of twelve percent (12%) per year from the date that the original tax payment was due.

Section 23. Limitation on Credit for or Refund of Overpayment and on Assessment of Additional Tax.

- A. Except as otherwise provided in this chapter, any credit for erroneous overpayment of tax made by a dealer taken on a subsequent return or any claim for refund of tax erroneously overpaid filed by a dealer must be so taken or filed within three (3) years after the date on which the overpayment was made to the City or to its authorized agent.
- B. Except in the case of a fraudulent report or neglect to make a report, every notice of additional tax proposed to be assessed under this chapter shall be served on dealers within three (3) years from the date upon which such additional taxes become due.

Section 24. Records to be Kept by Dealers. Every dealer in motor vehicle fuel shall keep a record in such form as may be prescribed by the City or its authorized agent of all purchases, receipts, sales, and distribution of motor vehicle fuel. The records shall include copies of all invoices or bills of all such sales and purchases, and shall at all times during the business hours of the day be subject to inspection by the City or its authorized agent.

Section 25. Examining Books and Accounts of Carrier of Motor Vehicle Fuel. The City or its duly authorized agents may, at any time during normal business hours, examine the books and accounts of any carrier of motor vehicle fuel operating within the City for the purpose of checking shipments or use of motor vehicle fuel, detecting diversions thereto or evasion of taxes in enforcing the provisions of this ordinance.

Section 26. Records to be Kept Three Years. Every dealer shall maintain and keep, for a period of three (3) years, all records of motor vehicle fuel used, sold, and distributed within the City by such dealer, together with stock records, invoices, bills of lading, and other pertinent papers as may be required by the City or its authorized agent. In the event such records are not kept, the dealer shall reimburse the City or its authorized agents for all travel, lodging, and related expenses incurred in examining such records. The amount of such expenses shall be an additional tax imposed hereunder.

Section 27. Use of Tax Revenues.

- A. The City Administrator or designee shall be responsible for the disposition of the revenue from the tax imposed by this ordinance in the manner provided by this section.
- B. For the purposes of this section, "net revenue" means the revenue from the tax imposed by this ordinance remaining after providing for the cost of administering the license tax to motor vehicle fuel dealers and any refunds and credits authorized herein. The program administration costs of revenue collection and accounting activities shall not exceed ten and one-half percent (10.5%) for the first year and ten percent (10%) thereafter, of annual tax revenues.
- C. The net revenue shall be used only for the activities related to the construction, reconstruction, improvement, repair, and maintenance of public highways, roads and streets within the City which are subject to City control.

Section 28. Administration. The City Administrator or designee is responsible for administering this ordinance. In addition, the City Administrator or designee may enter into an agreement with the Oregon Department of Transportation as an authorized agent for the implementation of certain sections of this ordinance.

Section 29. Voter Referral. This ordinance was referred to the electors of the City of Hines at the general election. A copy of the ballot measure for this referral is attached hereto and by this reference incorporated herein.

Section 30. When Tax Shall Take Effect. The taxation imposed by this ordinance shall commence April 1, 2021.

Section 31. Severability. If any portion of this ordinance is for any reason held invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of any remaining portions of this ordinance.

This Ordinance was PASSED by the City Council of the City of Hines by a vote of 6 for and 0 against and APPROVED by the Mayor on this 9th day of March 2021.

CITY OF HINES

By: 

Nikki Morgan, Mayor

ATTESTED TO BY: 

Kirby Letham, City Administrator

Notice of Measure Election

City

SEL 802

rev 01/18 ORS 250.035, 250.041,
250.275, 250.285, 254.095, 254.465

Notice

Date of Notice

August 19, 2020

Name of City or Cities

Hines

Date of Election

November 3, 2020

Final Ballot Title The following is the final ballot title of the measure to be submitted to the city's voters. The ballot title notice has been published and the ballot title challenge process has been completed.

Caption 10 words which reasonably identifies the subject of the measure.

Authorize \$0.01 per gallon motor vehicle fuel tax.

Question 20 words which plainly phrases the chief purpose of the measure.

Authorize \$0.01 per gallon motor vehicle fuel tax.

Summary 175 words which concisely and impartially summarizes the measure and its major effect.

This measure, if approved, would authorize the City of Hines to impose a tax on motor vehicle fuel sold within the City. The one cent per gallon tax would provide funding for preservation of City streets, including repair, reconstruction, and maintenance. Proceeds can only be used for street maintenance and repair of streets and related and required improvements.

Explanatory Statement 500 words that impartially explains the measure and its effect.

If the county is producing a voters' pamphlet an explanatory statement must be drafted and attached to this form for:

→ any measure referred by the city governing body; or

→ any initiative or referendum, if required by local ordinance.

Explanatory Statement Attached? ☐ Yes

☒ No

Authorized City Official Not required to be notarized.

Name

Kirby Letham

Title

City Administrator

Mailing Address

PO Box 336 Hines, OR 97738

Contact Phone

541-573-2251

By signing this document:

→ I hereby state that I am authorized by the city to submit this Notice of Measure Election; and

→ I certify that notice of receipt of ballot title has been published and the ballot title challenge process for this measure completed.

Signature

08/25/20

Date Signed

OFFICIAL ABSTRACT OF VOTES CAST
General Election, Nov 03, 2020, Harney County, Oregon
All Precincts, All Districts, All ScanStations, Question 13-17, All Boxes
Total Ballots Cast: 938

Page: 1 of 1

Choice Votes Vote %
Precinct 25

Question 13-17 (Vote for 1)

938 ballots (0 over voted ballots, 0 overvotes, 29 undervotes)

Yes	551	60.62%
No	358	39.38%
Total	909	100.00%
Overvotes	0	
Undervotes	29	

All Precincts

Question 13-17 (Vote for 1)

938 ballots (0 over voted ballots, 0 overvotes, 29 undervotes)

Yes	551	60.62%
No	358	39.38%
Total	909	100.00%
Overvotes	0	
Undervotes	29	



State of Oregon }
County of Harney } ss

I, Derrin E. Robinson, Harney County Clerk,
Certify this to be a True and Correct Copy
of the Original Document on file and in my
custody, consisting of 1 pages.

Dated: November 18, 2020

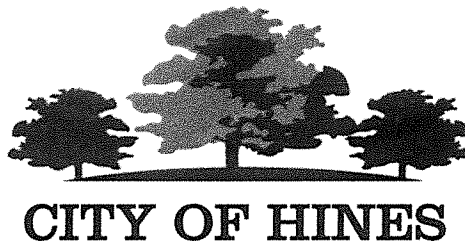
By: [Signature]

Deputy Clerk

I Certify this Abstract correctly summarizes the votes cast at the election indicated. Dated this
18th day of November, 2020.

[Signature]
Derrin (Dag) Robinson, Harney County Clerk





FUEL LICENSE TAX REPORT

For the Month of _____

Please make the check payable to the City of Hines, PO Box 336, Hines, OR 97738.

Payment is due by the 25th of each month for the prior month's collections. In accordance with City of Hines Ordinance 328, if payment is made after the 25th, add 1% penalty. If payment is made after the end of the last business day of the month, add 1% penalty PLUS 10% penalty.

Name of Reporting Station _____

Location (Address) _____

If you have a computer printout that contains this information, it may be substituted for the form by attaching it to the form and mailing it in. Please include calculations for payment.

Pump#	Gas	Diesel	Beginning Reading	Ending Reading	Total Gallons Sold
Total					

Please remit by the 25th of the month.

Total All Gallons _____ x \$.01 = _____

I certify this report to be accurate:

Dealer Signature _____ Date _____

TO: Hines City Council
FROM: Kirby Letham, City Administrator
DATE: March 9, 2021
SUBJECT: Discussion – Deer Population Control

Attachment(s)

- Ordinance 312
- Resolution 2252
- ODFW Deer Population Control Program

DISCUSSION:

Through the passage of Ordinance 312 and Resolution 2252, the Council has fulfilled the requirements to enact a population control system as created by the State of Oregon and ODFW.

To give City Staff clear direction, the Council may choose from the following options:

1. Vote to rescind Resolution 2252,
2. Vote to act on Resolution 2252 and petition ODFW for tags

Note: The deadline for a spring ballot measure is March 18th. Also, a ballot measure must be legislative in language, not just a poll. The City attorney has said that a ballot measure would take much more time than a couple of weeks to draft.

POSSIBLE MOTIONS

- “I make a motion to rescind Resolution 2252.”
- “I make a motion to act on Resolution 2252, giving permission for City Staff to petition ODFW for tags to control the deer population and engage the Control program.”
- “I make a motion to Amend Resolution 2252 to make the program optional and place a measure on the November ballot.”



ORDINANCE NO. 312

AN ORDINANCE PROHIBITING THE PRACTICE OF FEEDING, BAITING OR MAINTAINING WILD MAMMALS IN THE AREA SUBJECT TO THE JURISDICTION OF THE CITY OF HINES, AND DECLARING AN EMERGENCY.

WHEREAS, the City of Hines Charter provides that the City of Hines shall have all the power that the constitution, statutes and common law of the United States and the State of Oregon now or hereafter, expressly or implied, grant or allow the City, the City shall be vested with the power within its limits of authority to perform all public services; and

WHEREAS, citizens of Hines value wildlife and want to maintain healthy and wild populations of deer, elk, raccoon, bear and other wild mammals that are not dependent upon or hazardous to humans; and

WHEREAS, feeding deer, elk, raccoon, bear and other wild mammals results in artificially high concentrations of animals, increases human-wildlife conflicts, and compromises the health and safety of humans and wildlife; and

WHEREAS, it is in the best interest of the health, safety, and welfare of the citizens of Hines to prohibit the feeding, baiting or maintenance of wild mammals in the City of Hines and the area subject to the jurisdiction of the City of Hines.

NOW THEREFORE, THE CITY OF HINES DOES ORDAIN:

The following is hereby added to Chapter 6 of Hines Municipal Code, as follows:

Feeding of deer, elk, raccoons and potentially habituated wildlife prohibited.

A. As used in this section:

1. "Agent/Officer" means any person authorized to enforce City code under HMC 1.
2. "Attractant(s)" means any substance, including but not limited to, food, garbage or salt lick, which draws wild mammals to a particular location.
3. "Person" means any natural person, corporation, limited-liability company, partnership, joint venture, firm, association, trust, unincorporated organization, government or governmental agency, or political subdivision, or any other entity.
4. "Person in charge of property" means owner, agent, occupant, lessee, tenant or other person having possession of, or in control of, property.
5. "Potentially habituated wildlife" as defined by ORS 496.731(1)(b), meaning

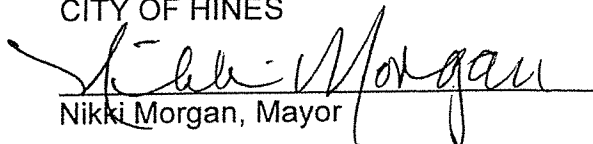
bear, cougar, coyote or wolf.

6. "Wildlife" or "wild mammal" includes any animal which is not normally domesticated, including bear, cougar, coyote, wolf, deer, elk, raccoon or skunk.
- B. Feeding, baiting or maintaining wild mammals is hereby declared to be a public nuisance and unlawful, including hand feeding or setting out of food to be left attended or unattended, which creates or has the potential to create a hazard to public health or safety, by attracting wild mammals.
- C. A person who knowingly places, deposits, distributes, stores or scatters food, garbage or any other attractant, so as to constitute a lure, attraction or enticement for wild mammals or potentially habituated wildlife (bear, cougar, coyote or wolf) may be issued a written notification by any authorized City agent/officer, requiring the person to remove the food, garbage or other attractant within 48 hours of notification.
- D. A person who receives a written notification under subsection (B) of this section shall remove the food, garbage or other attractant as directed, and desist from repeating this practice. A citation may be issued for violation of this ordinance.
- E. In the event that any part of the City experiences the presence of wild mammal populations that threaten the health and welfare, or endanger the property, of the City's citizens, the City may take any steps authorized by the appropriate regulatory agency to disperse or control the offending wild mammals. This Ordinance specifically does not refer to the feeding of birds or squirrels, placing of a bird feeder that can be accessed only by birds or squirrels; the feeding of livestock, or of wildlife kept under a valid State permit. It specifically is not intended to penalize residents whose vegetation is eaten by wild mammals.
- D. Violation – Penalty. As otherwise allowed under Hines Municipal Code, any violation of this section may be considered a nuisance and is punishable as a violation, with a fine of up to \$250 for each offense. Each day the nuisance is maintained may be considered to constitute a separate offense.

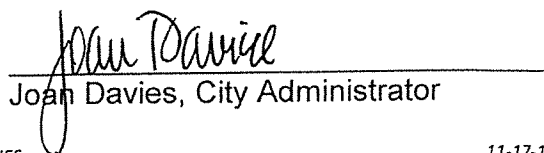
ADOPTED by the Hines Common Council by a vote of 5-0, on this 17th day of November, 2015.

APPROVED BY:

CITY OF HINES


Nikki Morgan, Mayor

ATTESTED TO BY:


Joan Davies, City Administrator



00017599201800017260010010

I, Derrin Robinson, County Clerk for Harney County, Oregon certify that the instrument identified herein was recorded in the Co. Clerk's records.

Derrin Robinson
Derrin E. Robinson, Harney County Clerk



RESOLUTION NO. 2252

RESOLUTION OF THE CITY OF HINES

DECLARING THAT DEER POPULATIONS HAVE RISEN TO LEVELS CONSTITUTING A PUBLIC NUISANCE SUFFICIENT TO ALLOW THE CITY TO PETITION THE STATE DEPARTMENT OF FISH AND WILDLIFE FOR ASSISTANCE IN REDUCING DEER POPULATION LEVELS WITHIN CITY LIMITS

WHEREAS, Senate Bill 373 authorizes the Oregon State Fish and Wildlife Commission to develop a pilot program for urban deer population control;

WHEREAS, deer population within the city limits of the City of Hines have risen to levels constituting a public nuisance where the increased deer population and deer browsing in the city limits is causing damage to landscapes, impacting flower and vegetable gardens and bird feeders in addition to damage to trees and other plants resulting in the reduced yield of such trees;

WHEREAS, the increased deer population is causing damage to shrubs and saplings caused by bucks rubbing the bark of such trees with their antlers;

WHEREAS, the increased deer population in the city limits creates a greater threat to spread various tick born illnesses such as lime disease and ehrlichiosis and other diseases and parasites;

WHEREAS, the increased deer population inside city limits has resulted in deer attacks and harm to pets and potential threat to children or other residents resulting from does with fawns or bucks during the season of the rut; and

WHEREAS, increased deer populations in urban areas has also led to increased traffic threats and vehicular accidents within the city limits.

NOW, THEREFORE, THE CITY HINES RESOLVES AS FOLLOWS:

Deer populations have risen to levels constituting a public nuisance creating a threat to the property, peace, health or safety of the public requiring the need to reduce such deer population levels within the city limits; and

As a result of the declaration of the public nuisance set forth herein, the City of Hines shall petition the Oregon State Department of Fish and Wildlife for assistance in reducing deer population levels within the city limits through the pilot program for urban deer population control established by Senate Bill 373. The City of Hines

APPROVED AND ADOPTED at a meeting of the city council held on the 11th day of December, 2018.

Attested to by:

Kirby Letham
KIRBY LETHAM, City Administrator

CITY OF HINES

By:

Nikki Morgan
NIKKI MORGAN, Mayor

Division 043

Miscellaneous Permits and Records

635-043-0250

Purpose of the Urban Deer Population Control Pilot Program

The purpose of these rules is to describe the procedures and requirements for issuing kill permits to take deer within urban boundaries, thereby allowing cities the ability to reduce deer populations in response to public nuisance as defined in OAR 498.012, health or safety concerns, and/or property damage.

Stat. Auth.: Or Laws 2017, ch 331, § 1-3; ORS 496.012, 496.162, 498.002, 498.006, and 498.012

Stats Implemented: Or Laws 2017, ch 331, § 1-3; ORS 496.012, 496.162, 498.002, 498.006, and 498.012

635-043-0260

Permit to Control Urban Deer Application Requirements

Before requesting a kill permit to conduct urban deer population control, the city must:

(1) Adopt and enforce an ordinance restricting placing, depositing, distributing, storing or scattering food, garbage or any other attractant so as to knowingly constitute a lure, attractant or enticement for deer.

(2) Adopt an ordinance, resolution or order declaring that deer populations have risen to levels that constitute a public nuisance.

(3) Following the passage by a city of subsections (1) and (2) of this section, the city can petition the Department for kill permits necessary to reduce deer population levels within city limits.

Stat. Auth.: Or Laws 2017, ch 331, § 1-3; ORS 496.012, 496.162, 498.002, 498.006, and 498.012

Stats Implemented: Or Laws 2017, ch 331, § 1-3; ORS 496.012, 496.162, 498.002, 498.006,
and 498.012

635-043-0270

Department and City Responsibilities

(1) In cities where the Department determines the deer population does constitute a
public nuisance as defined in ORS 498.012, or it presents health, safety or property damage
concerns, the Department will:

(a) Designate dates when take is allowed.

(b) Determine the number and sex of deer to be taken. The number of deer
taken should not exceed the number necessary to reduce the deer population to a level
that no longer constitutes a public nuisance.

(c) Issue the appropriate kill permit(s) to the city.

(2) The city is responsible to:

(a) Designate areas within city limits where deer are to be taken.

(b) Designate the manner of taking deer, which may be by use of firearms or by live
capture;

(A) It is unlawful to use any poisoning, immobilizing, or tranquilizing drug or chemical
to take or euthanize deer for purposes of population control.

(B) If live capture methods are used, traps must be checked at least once per day,
animals must be immediately euthanized and not relocated or released.

(C) Cities and agents must follow Department approved capture methodology, and
handling requirements.

(D) Methods for humane euthanasia must comply with most recent version of American
Veterinary Medical Association standards;

(E) Non-lead ammunition must be used if animals are euthanized with a firearm.

(c) Designate an agent(s) with appropriate qualifications to take deer.

Stat. Auth.: Or Laws 2017, ch 331, § 1-3; ORS 496.012, 496.162, 498.002, 498.006, and 498.012

Stats Implemented: Or Laws 2017, ch 331, § 1-3; ORS 496.012, 496.162, 498.002, 498.006, and 498.012

635-043-0280

Agent Authorization to Take Deer on Other than City Owned Property

(1) Any agent of the city who takes a deer on property other than city owned property must have in possession written authority to act as the agent of the landowner or lawful occupant of the land which includes:

(a) The date of issuance of the authorization;

(b) The name, address, telephone number and signature of the person granting the authorization;

(c) The name, address and telephone number of the person to whom the authorization is granted;

(d) The expiration date of the authorization, which shall be no later than one year from the date of issuance of the authorization.

(2) Any agent who takes deer under this program must immediately report the taking to the Department or a person authorized to enforce the wildlife laws. At a minimum, the reported information must include:

(a) Name and phone number of the person reporting the take;

(b) The kill permit number(s);

(c) Number and sex of animals taken (including antler points if bucks are taken);

(d) Location/address where take occurred;

(e) Time of take;

(f) Destination of carcasses.

(g) Status of biological samples (if requested by the Department to take samples).

Stat. Auth.: Or Laws 2017, ch 331, § 1-3; ORS 496.012, 496.162, 498.002, 498.006, and 498.012

Stats Implemented: Or Laws 2017, ch 331, § 1-3; ORS 496.012, 496.162, 498.002, 498.006, and 498.012

635-043-0290

Salvage of Deer

- (1) As defined in ORS 315.154, and used in this section “food bank or other charitable organization” means any organization located in the state, including but not limited to a gleaning cooperative, that is exempt from federal income taxes under section 501(c)(3) of the Internal Revenue Code, and has as a principal or ongoing purpose the distribution of food to children or homeless, unemployed, elderly or low-income individuals.
- (2) Any deer taken, to the extent feasible, shall be salvaged and delivered to a “food bank or other charitable organization” for distribution. Any processing and distribution fees shall be at the expense of the city.
- (3) The Commission is not liable for any loss or damages arising out of the recovery, possession, transportation or consumption of deer pursuant to a kill permit.
- (4) The city may sell hides and antlers from deer taken under this program within thirty days of take to persons licensed under ORS 498.019 to offset the cost of the program. Antlers not sold must be surrendered to the Department within forty-five days of take. Antler sales must comply with 635-200-0050(4).

Stat. Auth.: Or Laws 2017, ch 331, § 1-3; ORS 496.012, 496.162, 498.002, 498.006, and 498.012

Stats Implemented: Or Laws 2017, ch 331, § 1-3; ORS 496.012, 496.162, 498.002, 498.006, and 498.012

TO: Hines City Council
FROM: Kirby Letham, City Administrator
DATE: March 9, 2021
SUBJECT: Discussion – Park Sprinklers Phases 2 and 3

Attachment(s)

- RFP Package
- Park Sprinkler plans

DISCUSSION:

This Request For Pricing Package will allow for work to install the second and third phases of the underground park sprinklers to be completed this spring.

The RFP will be based upon the plans that were created in 2019 for this purpose.

POSSIBLE MOTIONS

- “I make a motion to release the Park Sprinkler RFP to the public for bid.”

CITY OF HINES
REQUEST FOR BID: PARK UNDERGROUND SPRINKLER SYSTEMS

The City of Hines, Oregon invites bids from qualified landscape contractor with backflow certification and parks construction experience. This project is intended to automate an underground irrigation system for the main area of Hines Park. Reduce water use and water man hours as well as have healthier turf and better user experience. Contract activities will support the intent.

General Conditions

The general conditions and requirements of the contract law apply to this section. Bid bond is not required. Contractor shall be licensed and bonded as required by State law.

Documents

Technical specifications are based upon Irrigation Plan Sheets dated 9/11/2019 and this document. Copies of these can be viewed at City Hall, 101 E. Barnes Ave. Hines, OR 97738.

Scope of Work

Provide all labor, material, equipment, tools, and incidentals necessary to complete the work shown Irrigation plan sheets, Irrigation plans dated 9/11/19. There are three remaining parks to be completed – City Hall Park, Fire Hall Park, and the Skate Park.

Proposal Requirements

Proposals should include the following:

1. Firm name and address, as well as name and contact information for primary contact.
2. Licensing and bonding information. Must be currently licensed and bonded as required by Oregon State Law.
3. Include pricing for each park – City Hall Park, Fire Hall Park, and the Skate Park – as separate projects

4. Outline of a work plan and related time schedule for each park.

Performance period

City Hall Park (Southeast Park)

- Spring 2021. Begin April 2021 (immediate upon award of contract). Complete on or before 6/01/21.

Fire Hall Park (Northeast Park)

- Completed with City Hall Park by 6/01/21.
- This park is unique in that there will be minimal underground work to be completed.
- Most of the work for this park will be replacing irrigation sprinklers while keeping existing connection points.

Skate Park (Northwest Park)

- Work may begin as early as September 2021.
- Completion date shall be flexible for spring 2022 completion if necessary.

Materials

Materials shall be as specified on plans. RainBird products recommended and preferred to match products used in Main Park. Also, as suggested here:

- Galvanized threaded fittings and nipples for mainline point of connection and shut off valve. Glue and primer - Clear glue #705 is for solvent welding PVC pipe. Purple primer is for cleaning and pipe preparation. Blue, wet, or dry type glues are unacceptable.
- Thread seal - Use Teflon tape for threaded fittings. Pipe dope is not acceptable.
- Thrust block - Dry ready-mix concrete shall be placed for thrust blocking at tees and ends of main.

Execution

Preference will be given to an all phase landscape contractor with backflow certification and parks construction experience. In the case of discrepancies, resolution shall be in

the best interest of quality, and cost shall be borne by the Contractor. Work shall be completed in a timely manner and coordinated with City Personnel and activities. Excavate trenches true to line and grades. Avoid over digging of trenches to prevent settling and dis-jointing pipe. Backfill and compact soil into trenches to prevent trench settling. Clean up excess soil and fill low spots. Hand seed trenches with perennial rye grass seed at rate of 5 pounds per 1000 square feet.

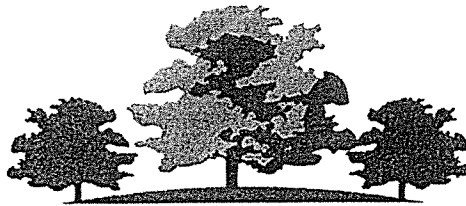
Submission Process

A copy of the proposal must be submitted in a sealed envelope, plainly marked "Hines Park Underground Sprinkler Systems", addressed to City Administrator Kirby Letham, PO Box 336, 101 E. Barnes Avenue, Hines OR 97738. The proposal is due no later than 2:00 pm on Thursday, April 8, 2021. For additional information, contact Kirby Letham at administrator@ci.hines.or.us or by calling (541) 573-2251.

Selection Procedure

Proposals will be opened at 2:00 pm Thursday April 8, 2021 at a bid opening meeting by the City Administrator. An apparent "low bidder" will be announced, and all bids will then be reviewed for accuracy by the Public Works Superintendent, City Administrator, Treasurer and/or Mayor. Contractor's licensing and bonding will be reviewed as well as pricing of bids. After review of bids, a recommendation will be made to the Hines Common Council at their next regular meeting on Tuesday, April 13, 2021, during which the contract will be officially awarded.

If you have any questions, please do not hesitate to call Kirby Letham at 541-573-2251, or email him at administrator@ci.hines.or.us.



CITY OF HINES

101 E. Barnes Avenue / PO Box 336, Hines OR 97738 541-573-2251 FAX 541-573-5827 cityofhines.com

APPLICATION FOR BUSINESS LICENSE

BUSINESS NAME: Columbia Plumbing Services, Inc.
BUSINESS PHONE NUMBER: 503 704 0077
CONTACT PERSON: Scot Christofferson
MAILING ADDRESS: 71500 Turnout Rd. Burns OR 97720
PHYSICAL ADDRESS: SAME AS ABOVE
EMAIL ADDRESS: COLUMBIAPLUMBINGSERVICESINC@GMAIL.COM

Description of the trade, shop, business, profession, occupation or calling:

PLUMBING COMPANY


Fiscal Year for Business License: **July 1, 2020 – June 30, 2021**

Licensing Fee:

☒ **\$65.00** (\$40.00 in-county vendor or seasonal business plus \$25.00 application fee)

☐ **\$105.00** (\$80.00 out of county business plus \$25.00 application fee)

Date: 3-8-2021


Signature of applicant or agent

Your information will be available on-line to the public at www.cityofhines.com unless you indicate otherwise (in writing).

If the business is required by the state to have registration, bonding or insurance, attach a copy of those documents to this application and fill in information below:

Registration No.: 26-1003PB Bond No.: 70546190 CCB# 161371

Insurance agent/agency: Debbie Ausmus / Country Financial

FOR CITY USE ONLY:

License No. _____

Date issued: _____

Approved - see original




Oregon

Kate Brown, Governor

Department of Consumer and Business Services
Building Codes Division
1535 Edgewater Street NW
P.O. Box 14470
Salem, OR 97309-0404
503-378-4133
Fax: 503-378-2322
oregon.gov/bcd

October 15, 2020

License Enclosed

COLUMBIA PLUMBING SERVICES INC
71500 TURNOUT ROAD
BURNS OR 97720

License Information

Attached is your State of Oregon License as a PB-Plumbing Contractor.

License Ltr.dot

State of Oregon License

PB-Plumbing Contractor

Building Codes Division
PO Box 14470
Salem, OR 97309-0404
503-378-4133 FAX 503-378-2322

License number: 26-603PB
Effective date: 07/02/2020
Expiration date: 07/01/2023



Licensee: COLUMBIA PLUMBING SERVICES INC

Address: 71500 TURNOUT ROAD
BURNS OR 97720

NON-TRANSFERABLE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
3/5/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER DEBBIE AUSMUS (05892) 531 N BROADWAY BURNS, OR 97720-0000	CONTACT NAME: DEBBIE AUSMUS
	PHONE (A/C, No, Ext): 541-573-1166 FAX (A/C, No): 541-573-1365
	E-MAIL ADDRESS: DEBBIE.AUSMUS@COUNTRYFINANCIAL.COM
	INSURER(S) AFFORDING COVERAGE NAIC #
	INSURER A: COUNTRY Mutual Insurance Company 20990
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

INSURED 7555313
COLUMBIA PLUMBING SERVICES INC
71500 TURNOUT RD
BURNS, OR 97720

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY		AM9319240	2/17/2021	2/17/2022	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					MED EXP (Any one person) \$ 5,000
	<input checked="" type="checkbox"/> BUSINESSOWNERS					PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE \$ 2,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY		AM9319240	2/17/2021	2/17/2022	COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO					BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS	<input checked="" type="checkbox"/> NON-OWNED AUTOS				PROPERTY DAMAGE (Per accident) \$
	Covered on Businessowners					\$
	UMBRELLA LIAB	<input type="checkbox"/> OCCUR				EACH OCCURRENCE \$
	EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE				AGGREGATE \$
	DED RETENTION \$					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					WC STATUTORY LIMITS OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y/N <input checked="" type="checkbox"/> N/A				E.L. EACH ACCIDENT \$
						E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

POLICY INFORMATION:

HIRED AUTOS LIMIT AND NON-OWNED AUTOS LIMIT ARE \$100,000 EACH OCCURRENCE SUBJECT TO A \$100,000 AGGREGATE LIMIT

CERTIFICATE HOLDER

CITY OF HINES
PO BOX 336
HINES, OR 97738

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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March 3, 2021

RE: City of Hines Planning Commission

Letter of Interest

Dear Commissioners and City Administrator Kirby Letham,

I would like to express my interest in serving on the City of Hines Planning Commission. I have been a Hines resident for over a year. I am a property owner in the City of Hines, and I have over 9 years of experience working in state government managing state budgets, projects, legislation, and a variety of other topics.

As an interested member of our community, I would like to volunteer my time, skills, and talents to assist in planning the future of our township.

I respectfully request your support in being appointed to the City of Hines Planning Commission.

I would be happy to provide my resume or answer any questions you may have.

Thank you for your consideration.

Sincerely,

Matthew Shepherd

Cell # 503-576-1204

Email: Msheph4@gmail.com

*appointed by Mayor 3/09/21
Letham*

TO: Hines City Council
FROM: Kirby Letham, City Administrator
DATE: March 9, 2021
SUBJECT: Discussion – Transient Lodging Tax Update
Attachment(s)
- Resolution 2299

DISCUSSION:

In the 2019-2020 fiscal year the City budgeted to spend \$9,500 in TOURISM PROMOTION TLT, but still had \$4,445.79 at the end of the year that moved into "AVAILABLE CASH ON HAND."

Resolution 2299 will move the money back to the TLT account. This would allow the City to make a plan to spend this money fiscal year 2020-21.

POSSIBLE MOTION:

"I make a motion to adopt resolution 2299 as read."

RESOLUTION NO. 2299

A Resolution Transferring Monies Between Objects of Expenditure


BE IT RESOLVED that the Common Council of the City of Hines hereby transfers the following monies between objects of expenditure for the 2020-21 budget:


TRANSFERS BETWEEN OBJECTS OF EXPENDITURE:

From 104-100-3-01-0101 AVAILBLE CASH ON HAND \$4,445.79

To 104-101-5-20-0232 TOURISM PROMOTION TLT \$4,445.79

ADOPTED by the Common Council of the City of Hines this 9th day of March, 2021.


NIKKI MORGAN, Mayor

ATTESTED TO BY:

KIRBY LETHAM, Administrator

TO: Hines City Council

FROM: Kirby Letham, City Administrator

DATE: March 9, 2021

SUBJECT: Discussion – Transient Lodging Tax Funds Discussion

Attachment(s)

- Several quotes for public signs

DISCUSSION:

The City has approximately \$10,000.00 to spend from the TOURISM PROMOTION TLT account. These funds are the City's portion of Transient Lodging Tax funds that are to be spent on tourism promotion.

The City could spend these funds on a community sign that would be used to advertise events, such as Obsidian Days, as well as other City announcements.

REQUEST FOR
Tourism Transient Lodging Tax Funding
Under ORS 320.300

- A. Strategies for Advertising and Publicizing event.
- B. Submit a strategic plan to stimulate Tourism Development
- C. Meet the Marketing Special Events or Festival designed to attract Tourism
- D. Utilize Tourism Promotion agency

Note: Tourism defined as economic activity resulting from tourists.

Submit a written plan as to the economic activity, attraction, festival or creative idea that would promote Harney County Tourism.

Please include:

Name or Business Organization

Address

Contact information to include e-mail address.

Submission: please explain your idea or activity and how it will promote Harney County Tourism.
Try to be specific.

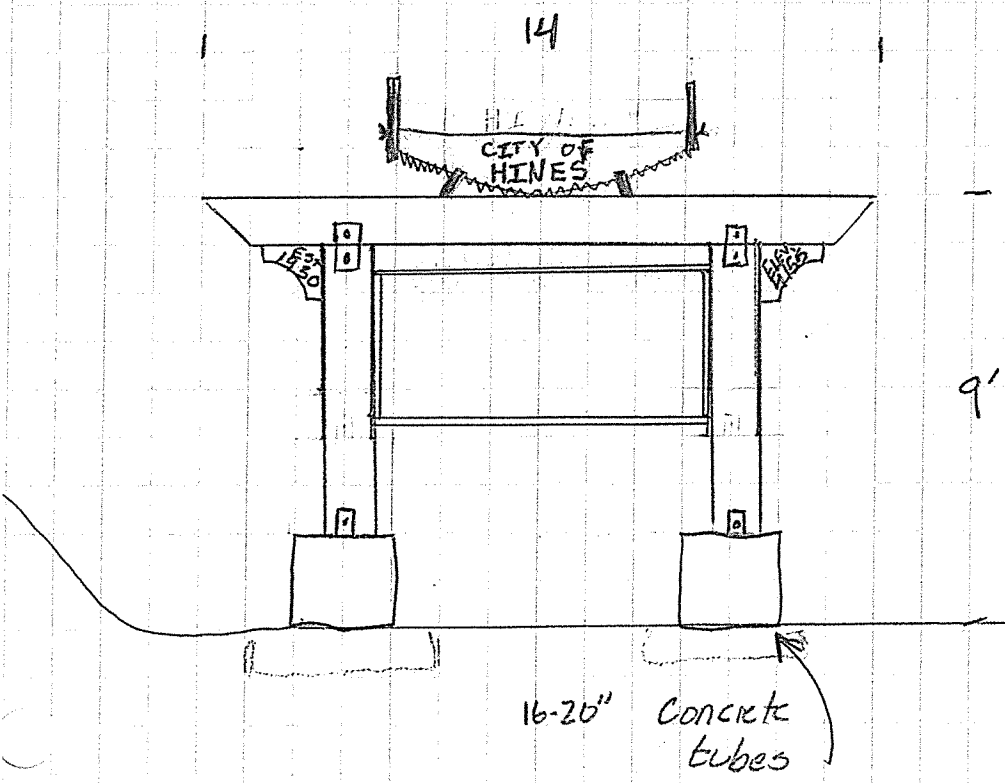
Cost: please submit a detailed budget for consideration.

How will these funds contribute to Harney County Tourism? Hotels, Fueling Stations and or Restaurants for example.

Please feel free to contact committee member if you should have any questions with your application.

14'-6'-6"
2 - 16" tubes

\$ 16 K ish





LED Sign: Size 102" x 36" MADE IN USA 
With Domestic & Foreign Parts

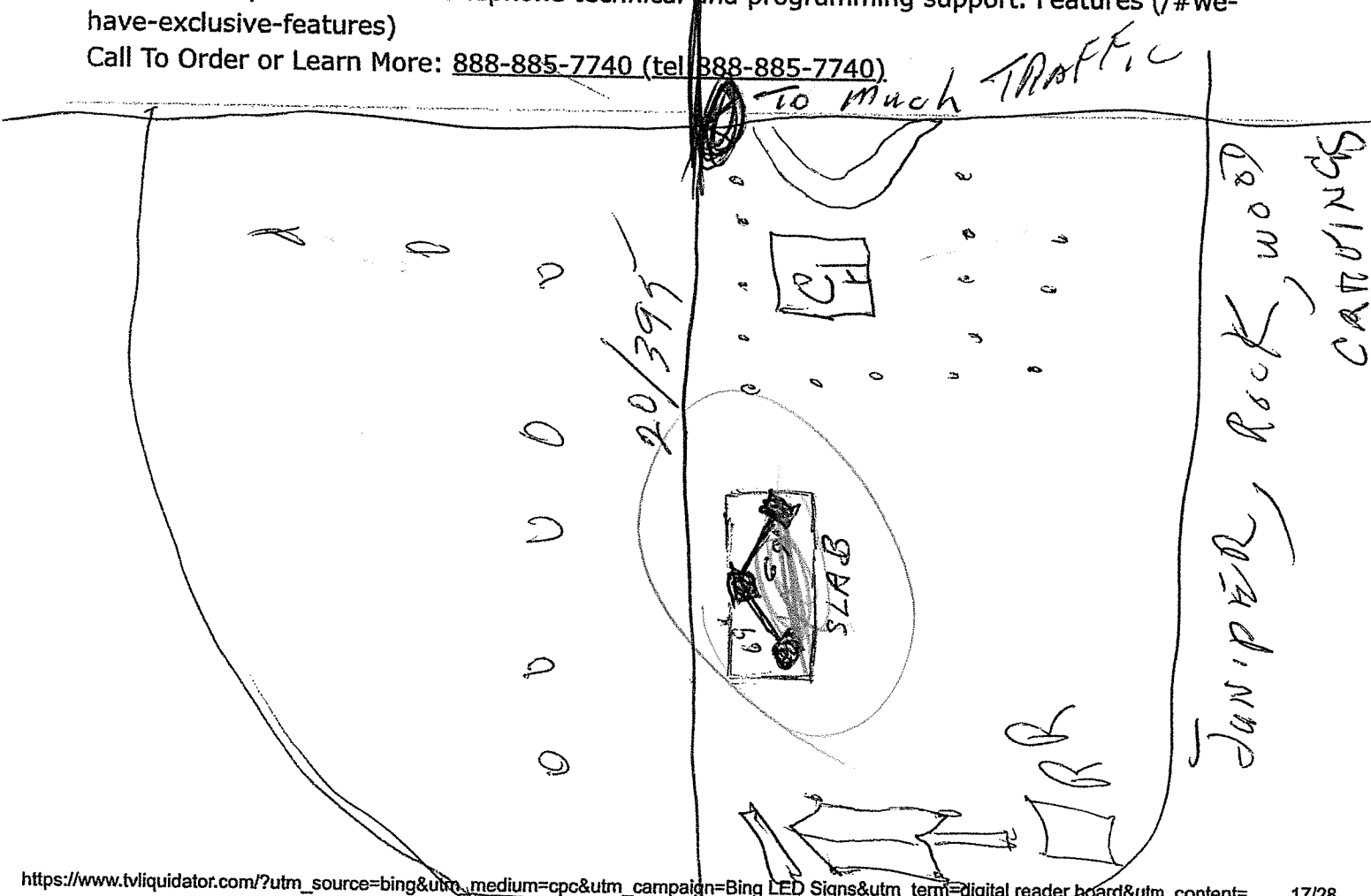
Multicolor • Programmable • Scrolling
With Wireless Remote Keyboard • Top Quality

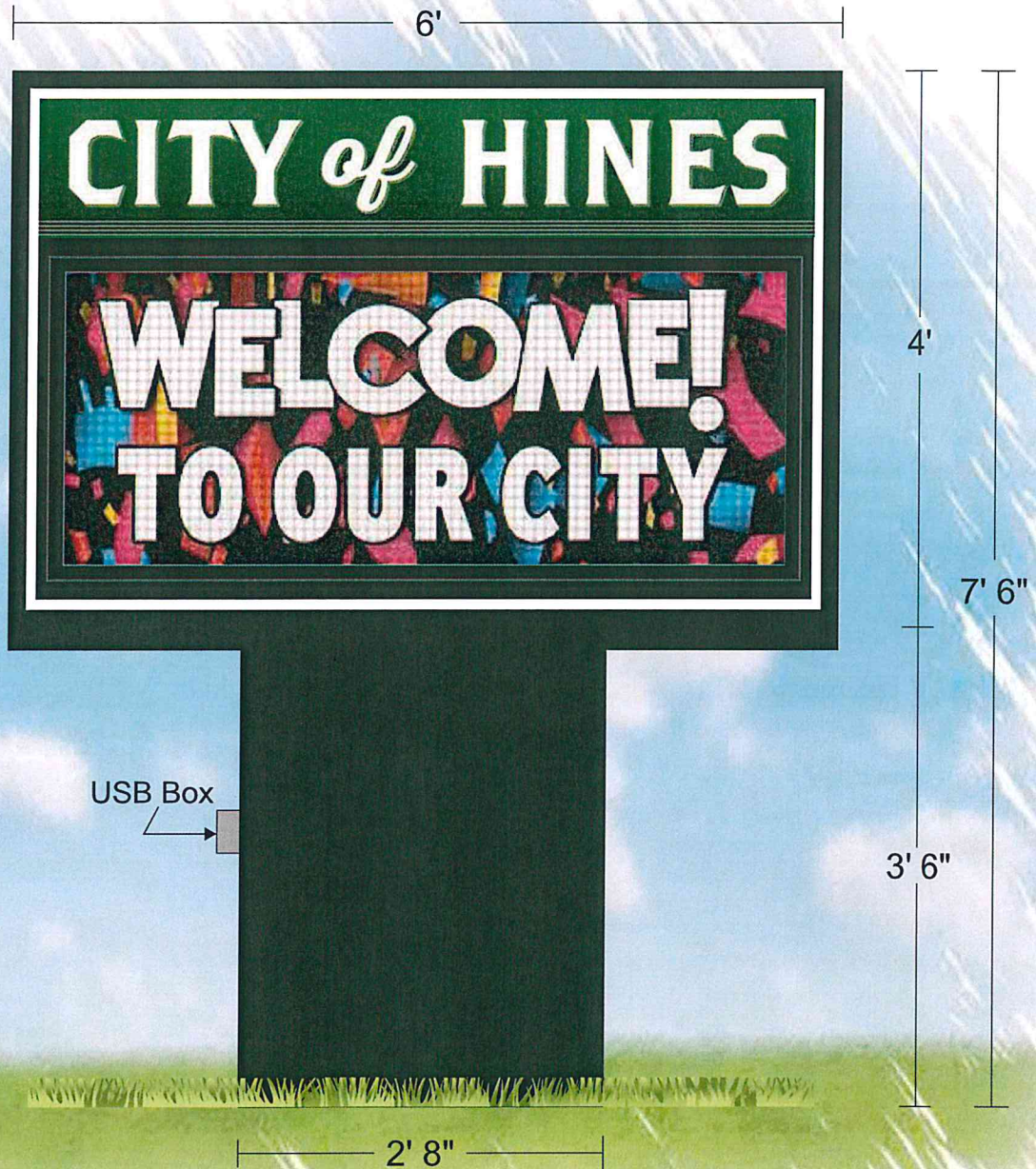
Retail \$4,499.95

Our Low Price
\$2,885⁰⁰
Free Shipping

Attract and inform visitors 24 hours a day with colorful changing messages and images. Free 3 year warranty. Free lifetime telephone technical and programming support. Features (/#we-have-exclusive-features)

Call To Order or Learn More: 888-885-7740 (tel 888-885-7740)





Stewart Signs
 ONE SIGN, ONE COMPANY

1-800-237-3928 stewartsigns.com

TekStar Color 20mm 32x80
 Cabinet Size: 4'x6'

Sk: 946048-3 Cust: 3156803
 3/8/2021 F/aHarrell PROPOSAL
 Scale: 3/4"=1' Color(s): Black

Signature _____

Date _____

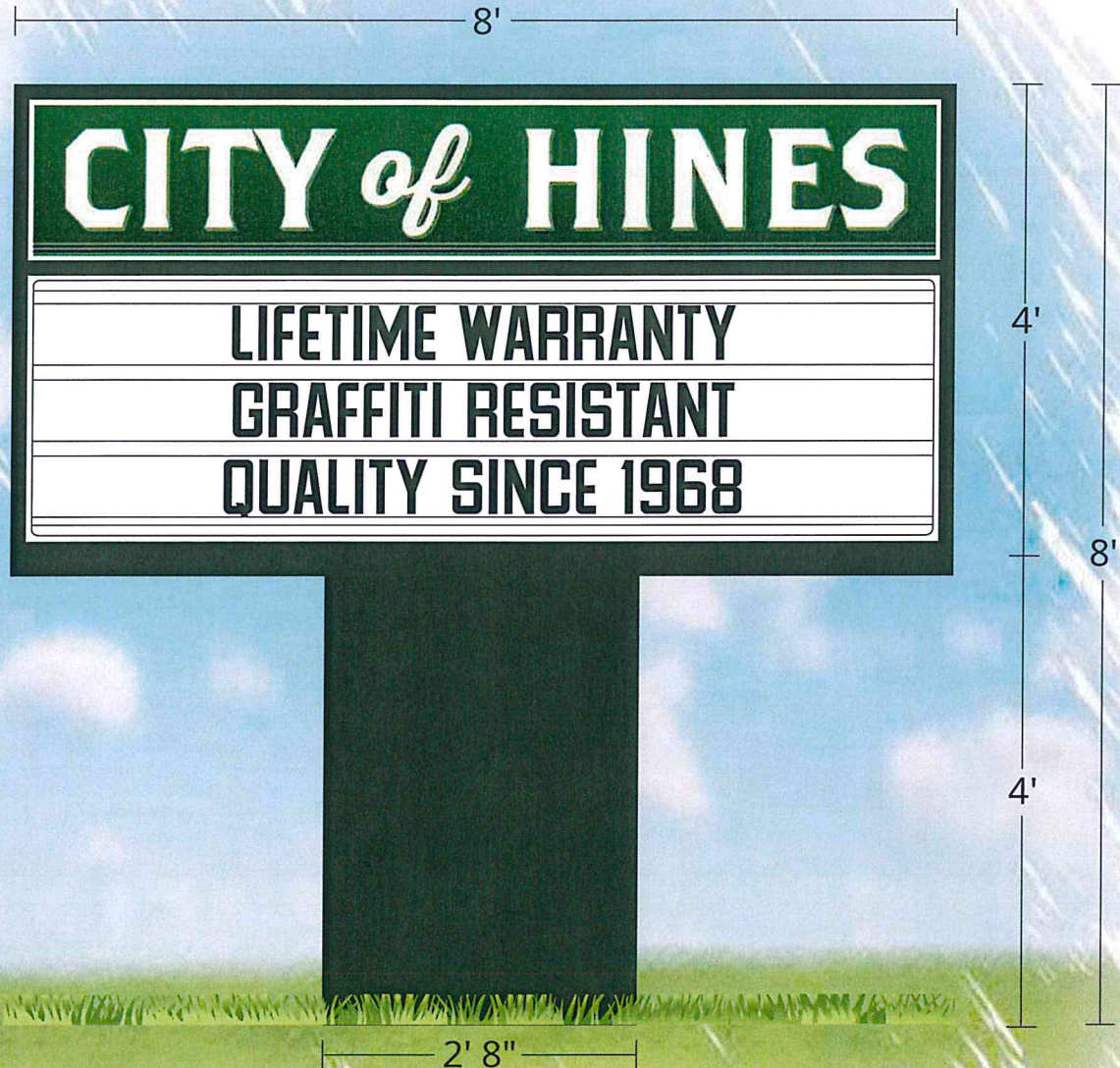


Attn: Amie Breshears
 541-573-2251

DESCRIPTION	
4'x 6' Double Sided TekStar with 32x80 Full Color LED Display. Thermoformed Makrolon SL Faces Decorated on Inside Surface with 3M Vinyl Graphics. 12" Deep Extruded Aluminum Hinged Cabinet.	
Face / Cabinet Details	
Internal TekStar Cabinet with Complete LED Display Assembly, 20mm 32x80 Color	Header Area Decorated with Internal Photo-Real Graphics
Electrical Information	
One 20 Amp Circuit, 120 Volts; Max Draw: 6.68 Amps	LED Communication Method: Wireless Data Modem with no restrictions on distance.
Lifetime Wireless Data Plan Provided by StewartSigns By signing you, the customer, affirm and agree to the terms and conditions listed at https://www.signcommand.com/data-plan	SignCommand.com Cloud-Based Software Included FREE for Lifetime of Product. Please visit www.signcommand.com for more information**.
Structural Details	
Mount Style: Dual Leg Mount	Cowling (Creates Pedestal Appearance)
Mount Size:	Leg Height: 3 Ft 6 In
Leg Width: 2 Ft 8 In	Overall Sign Height: 7 Ft 6 In
Minimum Wind Load Rating: 120mph, Exposure B	
Miscellaneous Items	
Shipping is Included	
*** Review Custom Artwork for Text, Graphic and Layout Details ***	
I.D. Cabinet: Black	Draft: White
Header Copy: White	Mount: Black
Special Instructions:	Investment: \$18,213.00
Estimated Freight Included In Quote Price.	Special Price: \$15,906.00
Installation NOT Included In Quote Price.	Unless otherwise noted in Special Instructions, these prices are valid for 30 days.
Special Price Valid Through April 2021 Only.	Freight, storage, other freight services and applicable sales tax will be added to your invoice.
	Organizations exempt from sales tax must include exempt certificate with order.
	Shipping Terms: F.O.B. Origin
	Payment Terms: Net 30 with Purchase
	Order Issued to Stewart Signs

* Compliance: FCC Part 15 / UL Listed

 ** By purchasing the SignCommand.com product, you are agreeing with the Website Terms of Use (<https://www.signcommand.com/terms>) and Software End User License Agreement (<https://www.signcommand.com/eula>).



ANNOUNCER 48
 CABINET SIZE: 4'x8'
 Tracking: 3 Rows of 6"

Sk: 946048-1a Cust: 3156803
 3/8/2021 F/aHarrell PROPOSAL
 Scale: 5/8"=1' Color(s): Black

Signature _____

Date _____

Stewart Signs
 ONE SIGN, ONE COMPANY

1-800-237-3928 stewartsigns.com





City of Hines
101 East Barnes Avenue
Hines, OR 97738

Consultant:
Angela Harrell, x203
aharrell@stewartsigns.com
Direct Fax:

Customer ID: 3156803
Quote #: 946048 / 1
Quoted: 3/5/2021

Attn: Amie Breshears
541-573-2251

DESCRIPTION	
4x8' Freestanding Sign with Announcer Sectional Face(s). Header Decorated on Inside Surface with 3M Vinyl Graphics. Planked Message Area with Riveted Tracking. 10-1/2" Deep Extruded Aluminum Cabinet	
Face / Cabinet Details	
Double Sided 3 Lines of Changeable Copy Tracking 501 Black Changeable Copy Letters Gemini 3" To 6" Letter Storage Case	Header Area Decorated with Internal Photo-Real Graphics Changeable Copy Letter Size: 6 Inch Vandal Cover w/ Glide & Lock Props for a 48"x 96" Announcer Face Face Removable via Right and Left Retainers
Electrical Information	
Structural Details	
Mount Style: Dual Leg Mount Customized Mount Size: Leg Width: 2 Ft 8 In Minimum Wind Load Rating: 120mph, Exposure B	Cowling (Creates Pedestal Appearance) Leg Height: 4 Ft 0 In Overall Sign Height: 8 Ft 0 In
Miscellaneous Items	
Estimated Freight Included	
*** Review Custom Artwork for Text, Graphic and Layout Details ***	
I.D. Cabinet: Black Mount: Black	Draft: White

Investment:

\$7,233.00

Unless otherwise noted in Special Instructions, these prices are valid for 30 days.
Freight, storage, other freight services and applicable sales tax will be added to your invoice.
Organizations exempt from sales tax must include exempt certificate with order.

Shipping Terms: F.O.B. Origin
Payment Terms: Net 30 with Purchase
Order Issued to Stewart Signs

Customer's Authorized Signature

Print Name

Date

Angela Harrell, Regional Sales Manager
(800) 237-3928, x203
aharrell@stewartsigns.com

Date

Stewart Signs • 2201 Cantu Court • Suite 215 • Sarasota, FL 34232-6255
Phone: (800) 237-3928 Fax: (800) 485-4280 Web: www.stewartsigns.com

TO: Hines City Council

FROM: Kirby Letham, City Administrator

DATE: March 9, 2021

SUBJECT: Discussion – Eckstein Law LLC Presentation

Attachment(s)

- Letter from Eckstein Law

DISCUSSION:

Currently, the City of Hines' attorney of record is Brian DiFonzo of Yturri Rose in Ontario. Mr. DiFonzo has become increasingly busy and his available time to provide general counsel to City staff is scarce.

Eckstein Law provides consulting services, both legal and professional. They are here tonight to present their services to the City.

For fiscal year 2020-21 the City has budgeted \$15,000.00 in City Hall, and \$6,000.00 in the Water Department. So far the City has only spent \$10,914.00.

LAURA ECKSTEIN LAW, LLC
YOUR ONE-STOP, NO-STRESS SOLUTION

TIER 1:

5 hours of Firm Time

\$500/month

TIER 2:

12 hours of Firm Time

\$1,000/month

PRICING:

- Hours ("Firm Time") include Municipal Consultant, Attorney, and/or paralegals/legal assistants, in any combination needed
- Time is billed in 1/10 hours, or 6-minute increments
- Overages – rates for usage over the flat rate hours:
 - Lawyer and consultant: Municipal discount rate of \$125/hour (regular rate \$225/hour)
 - Paralegal/assistant Municipal discount rate = \$50/hour (regular rate \$75/hour)
- Can roll-over or "bank" up to 10 hours in a calendar year

Our combined decades of municipal and business experience include:

BROCK ECKSTEIN, MUNICIPAL CONSULTANT:

- 7 years City Administrator / City Recorder
- City budget officer
- 10 years budget committee member
- 8 years Planning Commission member
- Written over \$12 million in grants
- Project manager over \$6 million in municipal projects
- Small business owner since 2012
- Established Municipal Court, from the ground up
- Manage law enforcement contract between city and county
- General Manager for Wallowa Union Railroad Authority (WURA)
- Payroll Specialist/Human Resource Director
- Former Acting Public Safety Director
- Former Acting Public Works Director
- Manage Special District for Parks & Recreation
- Manage city-run RV Park
- Interface with school district
- Bachelor of Science in Business Administration
- 18 years military service; presently Army officer

LAURA JANE ECKSTEIN, ATTORNEY AT LAW:

- 22 years practicing law
- Licensed in 3 states and 6 federal jurisdictions
- Municipal Court Judge (current)
- Member, Oregon State Advisory Committee to U.S. Commission on Civil Rights
- Former City Property Acquisition Specialist
- Former Assistant City Prosecutor for city of 72,000
- Budget Committee for Parks & Recreation District
- Member, Government Law Section, Oregon State Bar
- Juris Doctorate, J. Reuben Clark Law School
- Bachelor of Arts in Political Science
- Small business owner since 2009

Call us today to set up your customized solution.

LESS STRESS STARTS HERE!

Call Brock at 541-805-8405 or Laura at 541-805-5551

LAURA ECKSTEIN LAW, LLC

115 Elm Street, Suite 15
La Grande, OR 97850
LauraEcksteinLaw@gmail.com
www.LauraEcksteinLaw.com
(541) 805-5551

Kirby Letham
PO Box 336
101 E. Barnes Avenue
Hines, OR 97738

OCT 1 2020

Dear Mr. Letham,

We would like to introduce ourselves, and offer you a unique, one-stop solution for the many challenges you face daily as a public servant. We intimately understand the sometimes-complex issues facing small cities in Oregon. Our tailored services are specifically designed to be responsive and help you streamline your day-to-day city operations, with less stress.

As a 7-year City Administrator/Recorder, our Municipal Consultant – Brock Eckstein – knows the ins-and-outs of the sometimes-overwhelming demands of your job. He is here to offer real-time, meaningful heavy lifting to help you move your city forward with less stress. Along with Brock, our local attorney – Laura Eckstein – has 22 years of law practice under her belt and understands the importance of having trusted professionals accessible to you, when and how you need them, to ensure compliance.

We have developed a two-tiered solution for smaller cities like yours, that can be customized to meet your specific needs, and can be changed over time to adapt to your situation. For a simple monthly fee, you will have on-demand access to both our Municipal Consultant and our attorney to give the answers and guidance that you need, when you need them.

We would love to work with you and provide a wealth of solutions for all of the municipal challenges you face. Please give us a call and we can discuss your custom solution.

Respectfully,



Laura Jane Eckstein, Esq.
Attorney at Law



Brock Eckstein
Municipal Consultant

SOME OF THE SERVICES WE OFFER:

- Telephone and in-person consultation
- Grant writing
- Legal review and consultation
- Resolution drafting
- Policy development
- Budget support
- Contract/lease drafting and review
- Develop meeting packet and agendas
- Digitize records and files
- Upload and maintain Municode
- Update ordinances
- Press releases and public relations
- Social media management
- Payroll and accounting services
- Budget/accounting/financial advising
- Counsel meeting representation
- Confer on human resources issues
- Long-term and strategic planning
- Ensure compliance with state law
- Conflict resolution and mediation
- Archiving and typing meeting minutes
- Eminent domain and annexation

TO: Hines City Council

FROM: Kirby Letham, City Administrator

DATE: March 9, 2021

SUBJECT: Discussion – Housing: Harney Homes Program

Attachment(s)

- Flyer from Housing Committee

DISCUSSION:

In 2018, Harney County received a grant to do a housing study. The study, completed by GEODC, researched the housing needs in Hines, Burns, and the entire county. That study was completed in June of 2019 and is available on the City's website at the bottom of the Planning Commission page.

Also, for the last several years, the Harney County Economic Development office has facilitated a group called Community Response Team. The name may make you think it was a search and rescue team, but it was in fact a large meeting of all the local stakeholders – representatives of each city, the county court, state and federal entities, local businesses, and community residents. The purpose of CRT was to talk as a group each month about what we could do to spur economic development. The need for improved housing in the area has been a regular topic at these meetings.

Eventually a sub-committee on housing was formed. This committee was tasked with the goal of creating a plan that would spur new mid-range homes to be built. We looked very closely at economic models from other cities – Pendleton, John Day, and Ontario.

Here are the basics of the Harney Homes Project:

1. Public land suitable for building is identified
2. A builder is given a very low interest construction loan – no payments until home is sold.
3. Home is sold at public auction.
4. Must include a student involved process
5. Proceeds after cost of project create a Housing Fund to create future projects.
6. Other cost savings incentives are offered from each city and the county for other building opportunities.

HARNEY HOMES PROJECT HARNEY COUNTY, OREGON

PRIVATE LOAN

FINANCING AVAILABLE

Qualified borrowers are eligible for short term, residential construction loans at exceptionally low interest rates for Harney Homes projects.

GENERAL QUESTIONS? WANT TO BE PART OF THIS INITIATIVE?

EMAIL DENISE AT

HARNEYCOUNTYEDC@GMAIL.COM

25 HOMES

BY 2025



HARNEY COUNTY PLANNING DEPARTMENT 541-573-8173

Harney County offers a 40% rebate on structural permits. Offer applies to the first five residential construction projects completed per year until 2025. Services are expedited and a pre-design meeting can be held at your request to identify potential issues.

CITY OF HINES 541-573-3636

Connection fees for city water and sewer services will be suspended until 9/30/2021 for new single or multi-family residential development.

- Contact the city for questions about planning, permit process, and zoning questions.
- Also contact the city for questions regarding land use in the specific area you are considering.

OREGON TRAIL ELECTRIC COOPERATIVE 541-573-2666

Offers a \$1500 rebate for new residential service and can provide up to \$5000 in financing at 2% to cover electrical hookup costs.

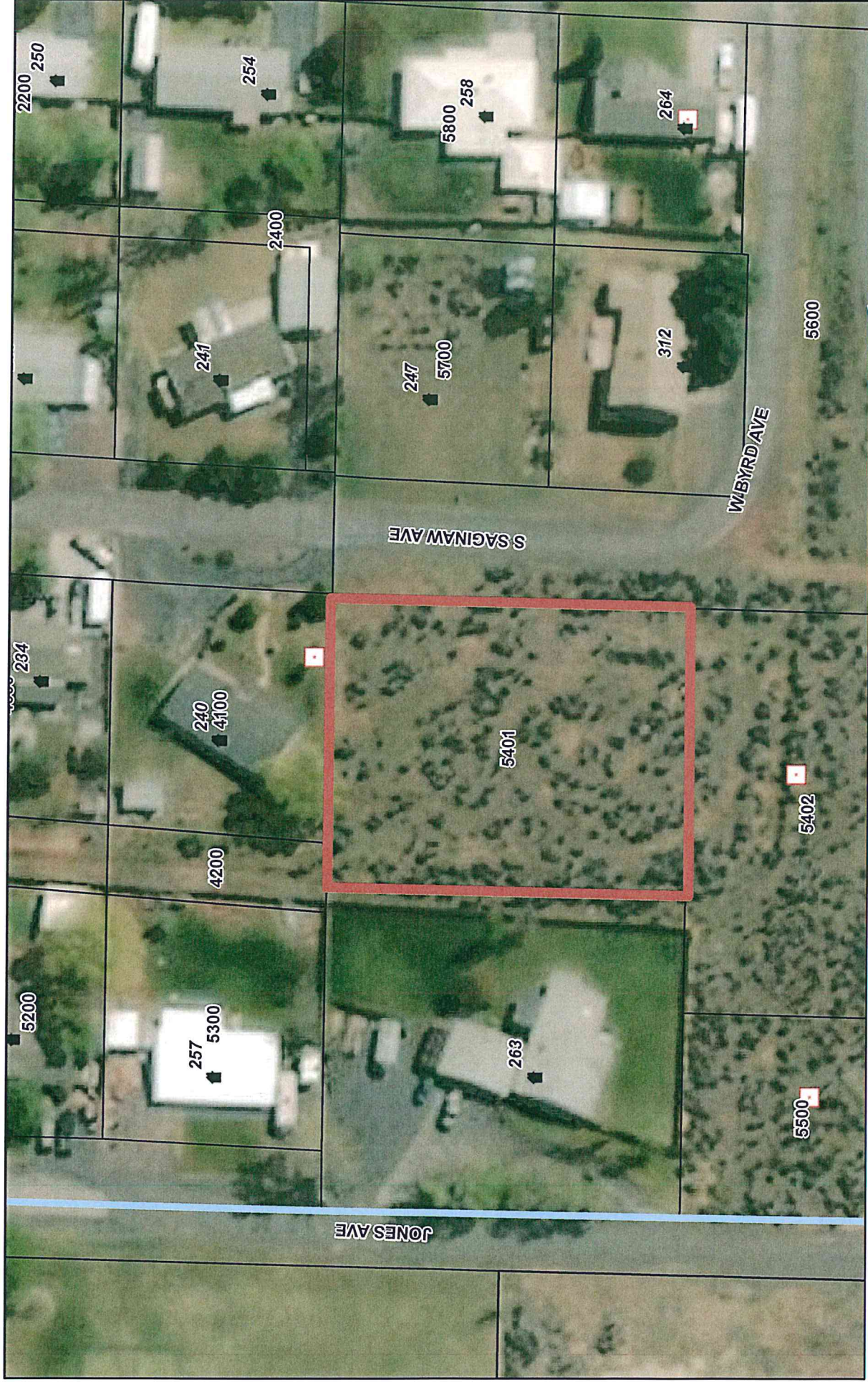
Additional rebates to homeowner at: OTEC

CITY OF BURNS 541-573-5255

Connection fees for city water and sewer services will be suspended until 9/30/2021 for new single or multi-family residential development.

- Contact the city for questions about planning, permit process, and zoning questions.
- Also contact the city for questions regarding land use in the specific area you are considering.

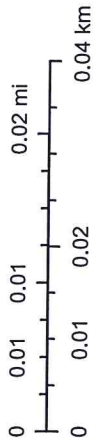
Hines Vacant Lot



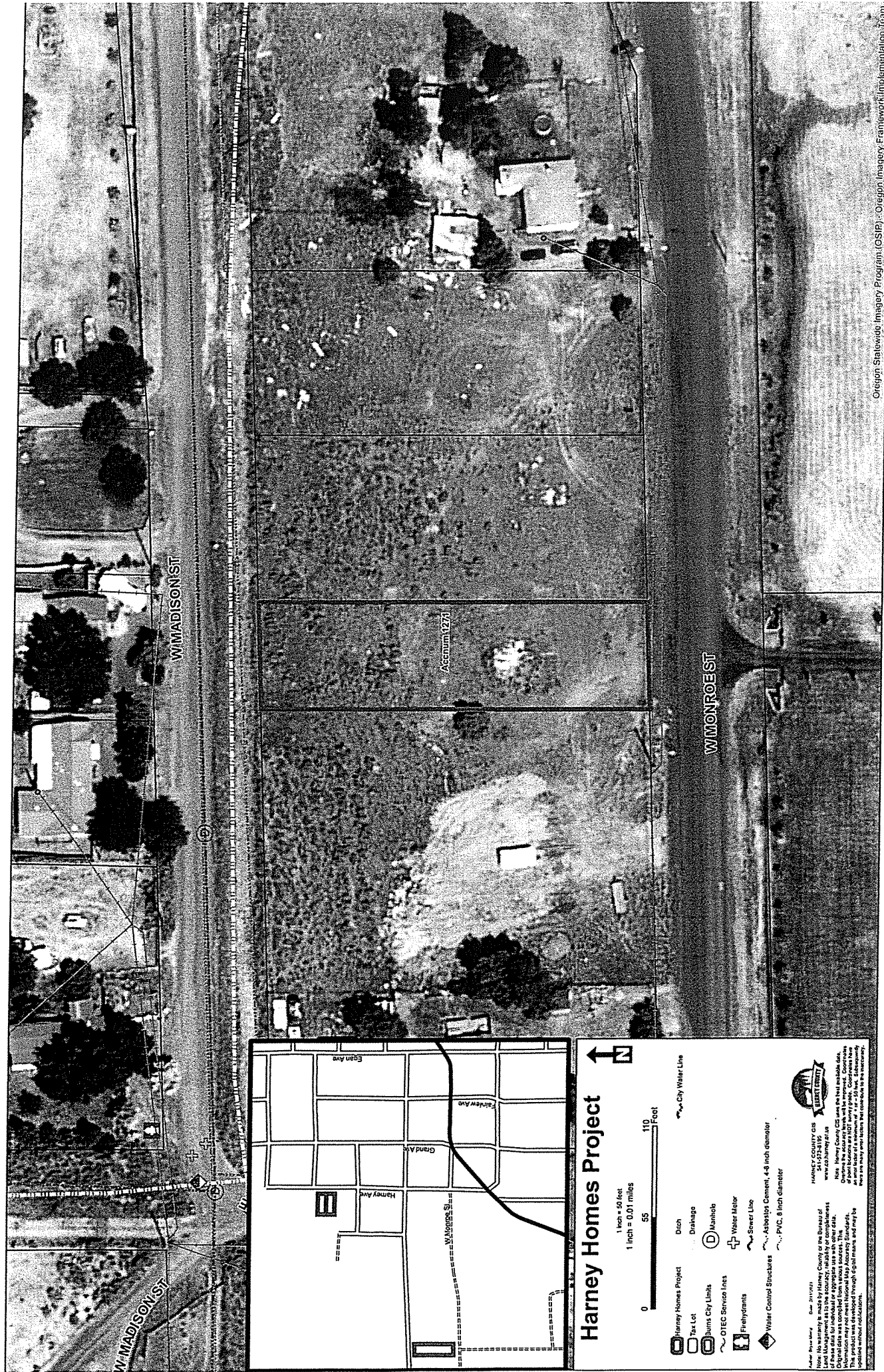
3/9/2021, 11:06:26 AM

- Streets Labels ☐ Tax Lot
- Address Locations ☐ County Survey ☐ County Boundary
- City Limits ☐ Hines City Limits
- Address Locations ☐ Hines City Limits

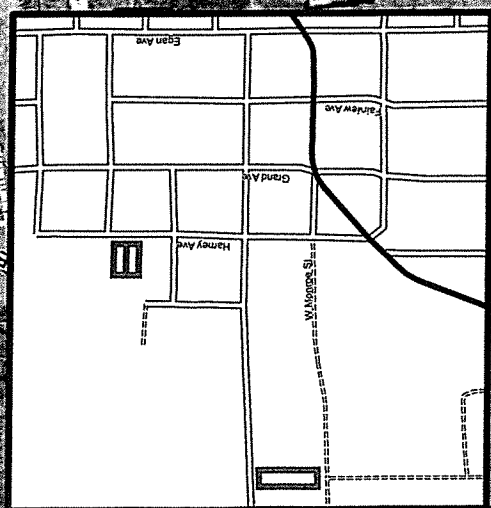
1:1,128



GeoEye, Maxar, Microsoft

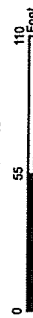


Oregon Statewide Imagery Program (OSIP) - Oregon Imagery Framework Implementation Team



Harney Homes Project

1 inch = 50 feet
1 inch = 0.01 miles



- Harney Homes Project
- Drainage
- Harney City Limits
- OTEC Service Area
- Fire Hydrants
- Water Control Structures
- City Water Line
- Sewer Line
- Water Meter
- Absorption Cement, 4-8 inch diameter
- PVC, 8 inch diameter

HARNEY COUNTY GIS
S41573-4195
2018

Harney County GIS uses the best available data to create maps. The accuracy of the data is not guaranteed. The information is provided for informational purposes only. The user assumes all liability for any use of the information. The information is not to be used for any purpose other than the one intended.



Harney Homes Project

1 inch = 50 feet
1 inch = 0.01 miles

0 55 110 Feet

- Harney Homes Project
- Manhole
- Tax Lot
- Harney City Limits
- Water Main
- Sewer Line
- OTEC Service Lines
- Fire Hydrant
- City Water Line
- Discharge

HARNEY COUNTY GIS
341 372-8115
www.co.harney.or.us

Harney County GIS is the lead provider of data for the Harney County GIS project. The project was developed through digital records and may be updated without notification.

Harney County GIS is the lead provider of data for the Harney County GIS project. The project was developed through digital records and may be updated without notification.